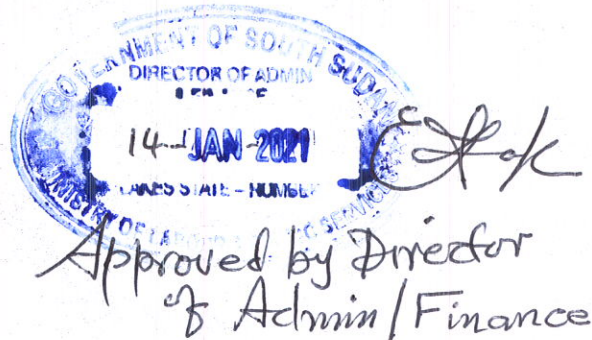




**NORWEGIAN PEOPLE'S AID  
SOUTH SUDAN PROGRAM**



**Advertisement for Agriculture and Infrastructure Officer -Rumbek**

Norwegian People's Aid (NPA) is a Non-Governmental International Organization implementing humanitarian relief and long-term development programs in South Sudan. Norwegian People's Aid is a humanitarian organisation rooted in the Norwegian Labour Movement. NPA has worked in South Sudan since 1986, and currently runs three programmes: Partnership with Civil Society, Rural Development, and Emergency Response. NPA South Sudan has around 200 staff and an annual turnover of close to 20 million USD. NPA is currently implementing a four-year grant from the Norwegian Ministry of Foreign Affairs (NMFA) and Food for Asset (FFA) in three Counties of Lakes: Cueibet, Rumbek Center and Rumbek East Counties. The overall objective of the Food for Asset (FFA) project is "to contribute to end hunger, achieve food security, improved nutrition and promote sustainable agriculture". The project therefore seeks to recruit a highly competent, proactive and self-driven person (**South Sudanese National only**) to fill the position of **Agriculture and Infrastructure Officer**.

**Purpose of the Position:**

The Agriculture & Infrastructure Technician is responsible for the implementation of FFA project activities. The responsibilities include, participating in developing the work plans, organizing delivery and distribution of inputs, asset creation, training of beneficiaries and reporting.

All responsibilities and reporting have to be carried out in accordance with NPA policies and the delegation of authority.

**Duties and responsibilities:**

**1. Development of Project Documents**

- Facilitate discussions and planning processes within project/program and partners.
- Participate in the development of project proposals through the provision of technical expertise using standard formats.
- Propose implementation targets with monitoring and evaluation indicators.
- Preparation of project budgets in accordance with the donor and NPA requirements.

**2. Train Project Staff and Project Beneficiaries**

- Participate in capacity building of project staff, beneficiaries and partner organizations through suitable training activities identified and recommended after conducting the capacity assessment.
- Support the training manual designing and development for different beneficiary groups.

**3. Supervision and Technical Backstopping**

- Carry out needs' assessment, project evaluations in liaison with the other stakeholders.

**4. Reporting**

- Provide regular internal reporting, using standardized tools and formats such as the Project Management Framework.



- Prepare and submit timely progress and technical evaluation reports (quarterly, bi-annual or otherwise specified and as per the donor requirement). This will include the collection of accurate data on project results and objectives, supported by appropriate information and analysis.
- 6. Any other duties that may be requested and assigned by the supervisor from time to time.**

**Qualifications, Experience, Attributes & Skills required:**

- Bachelor's degree/Advanced Diploma in Agricultural engineering/Natural Resources Management/ Social Sciences
- 3 years of practical experience in implementation WFP funded FFA/CFA projects
- Detailed understanding of quality standards for asset creation and activities that can be implemented through FFA/CFA
- 4 years past experience, preferable with similar size agency in implementing Resilience and livelihood interventions
- Good understanding of community mobilization and participatory methods
- Ability to plan and yet accommodate unexpected tasks.
- Excellent communications, networking and liaison skills.
- Flexible and able to adapt to the logistical constraints
- Strong analytical skills combined with good judgment.
- Ability to independently solve complex and challenging problems.
- Strong computer skills (Word, Excel, Power point and, etc.).
- Good communication both oral & written.
- A team player with good organizational skills.

**KEY PERFORMANCE INDICATORS:**

- Project documents in place.
- Monthly accountabilities of expenditures.
- Accurate and timely reports.
- Implementation of activities as per the project plans

**Particular Requirements/Desirables/Personal Qualities:**

**Communication** – Speaks clearly, writes effectively and persuasively in positive or negative situations; listens to others to effectively and efficiently share information and ideas; and demonstrates an ability to build relationships within and outside the organization based on trust and professionalism.

**Ability to Multi-Task** – The ability to handle multiple tasks and assignments; prioritizes more important tasks while maintaining a good handle on others, reports in a timely manner any barriers to task completion.

**Teamwork** – Works cooperatively with others in the organization to achieve the organization's mission, values, and goals.

**Compliance-** The person appointed to this position is to abide by the policies and personal code of conduct set by the Norwegian People's Aid (NPA) and represents the organisation in a loyal and responsible manner.

**Reporting and Writing skills.**

**Computer Literacy.**

**Working Relations:****Internal.**

- All NPA staff.
- Project Staff

**External.**

- Government officials and local authorities
- Other NGOs
- Communities at the grass root level

**NPA South Sudan is an equal opportunity employer. In making employment decisions it does not discriminate based on gender, ethnicity, religion or political affiliation.**

**Qualified South Sudanese women are highly encouraged to apply.**

Application and CV/resume with active contacts and three professional referees and copies of academic transcripts should be submitted to: [recruitment-rss@npaid.org](mailto:recruitment-rss@npaid.org)

Hard copy application and CV/Resume can also be delivered to NPA Rumbek Office.

**Applications submitted after 12:00 noon on Monday 1<sup>st</sup> February 2021 will not be considered.**

**NB:**

Submitted copies of academic transcripts will NOT be returned to the applicant.