



Approved  
Dy-Sm/LPS/HRO  
Unity state-government



JOB ADVERTISEMENT	
Job title:	Health Officer
Unit/dept/delegation:	SSRC Bentiu Branch/Leer
Reports to:	Project Coordinator
Job Open Date:	7 <sup>th</sup> March 2024
Job Closing Date:	22 <sup>nd</sup> March 2024

### ORGANIZATIONAL CONTEXT

The South Sudan Red Cross (SSRC) is one of the 192 National Societies worldwide and was founded on the eve of South Sudan independence in 2011. The SSRC is a volunteer-based humanitarian society and works as auxiliary to the public authorities in the humanitarian field. Based on the Statutes of the International Red Cross and Red Crescent Movement, the SSRC was established through an Act of Parliament on 9<sup>th</sup> March 2012.

SSRC was formally recognized by the International Committee of the Red Cross (ICRC) on 18 June 2013 and in November 2013 the SSRC was admitted into the International Federation of Red Cross and Red Crescent Societies. SSRC's headquarters is based in Juba with a total of (21) branches and a growing network of units. There are currently over 230 SSRC staff, approximately 18,000 volunteers and 2,000 members across the Country.

The society's work is guided by seven fundamental principles (Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality) and by Strategy 2030 of the IFRC, which voices our collective vision and determination to move forward in tackling the major challenges that confront humanity in the present decade. All our staff MUST abide by and work in accordance with the Red Cross and Red Crescent principles.

### Main role of the position

The health Officer primary function is the implementation and day-to-day management of the health component. In meeting this responsibility, the health officer is also accountable for the monitoring of the project's health activities and ensuring targets are achieved. S/he undertakes appropriate measures to strengthen the health system to offer quality primary health care: this includes assessing the physical structure of PHC facilities where applicable, BHWs and taking appropriate steps. He/she will be expected to work outside the normal role profile and be able to vary working hours accordingly.



## Key duties and responsibilities

- Provide technical support to the Boma Health workers and health facility staff including mapping, determine targets for each catchment area of supported health facilities, analyzing data and generating graphs.
- Ensure key health staff are available in each supported health facility and offer them trainings whenever needed.
- Ensure basic medical equipment and treatment protocols are available in each supported health facility and BHWs.
- Ensure availability of required data collection tools at health facility level.
- Ensure surveillance reports are completed and timely shared with SMOH and SSRC HQ and copies are kept at health facility level.
- Collect and review monthly morbidity and drug consumption reports.
- Conduct regularly cross check for reports and registration books to ensure alignment of data at all levels.
- Ensure data collection books and formats are complete filled and copies are kept safely at health facility.
- To ensure that the IEC material are enough for BHWs and health facility in place and clearly displayed and up-to-date.
- Ensure availability of medical supplies at facility level including drugs, consumables, vaccines and lab reagents.
- Review drug dispenses and ensure they are aligned with morbidities.
- Check drugs, consumables and reagents storage and make sure they are safe for use.
- Conduct regularly check for vaccine storage and handling equipment to ensure their fitness for use.
- Review cold chain monitoring system including temperature monitoring sheet, VVM and Vaccine cold-chain monitors.
- Ensure all SSRC volunteers and BHWs in supported health facilities have clear TOR and they are performing their tasks accordingly.
- Keep communication with community leaders and beneficiaries to get their feedback on service delivery.
- Develop and maintain a good working relationship with, CHD, SMOH, locality and health staff
- Participation in emergency responses.
- Use the resources wisely and implement according to budget line most of the time.
- Organize training and awareness activities and make sure they are conducted according to quality benchmarks.
- Prepare activity and monthly reports and share with SSRC HQ coordinator.
- Attending the cluster meeting and reporting to his supervisor.
- Document and share success stories.
- Holds self-accountable for making decisions, managing resources efficiently, achieving project goal
- Holds the team accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary support to improve performance.
- Any other related task assigned by the supervisor.



## Qualification and experience

- Diploma in clinical medicine or nursing with minimum of 3 years' experience supervising primary healthcare setting.
- Previous experience working with medical professionals managing health programs and PHC facilities, community intervention preferably in areas of health system strengthening to offer primary health care is an asset.
- Good interpersonal and facilitation skills: Ability to conduct and facilitate training
- Excellent communication skills both oral and written in English and Arabic/Nuer
- Has the ability to clarify issues in-group meetings or in any discussion session among staff and with the visitors
- Problem-solving and decision-making skills
- Good nurture and mentor staff, promote teamwork, and set a high standard for quality work, and ensure that the job is done
- Excellent computer skills and proficiency in MS word, excel, PowerPoint and outlook
- Has demonstrated leadership quality and a good team player with flexibility
- Analytic and report writing in English
- Willing to work with the disadvantaged/vulnerable people under stress and in a difficult situation.
- Ability to work calmly under pressure in a rapidly changing context.

## How to apply:

Interested applicants should submit their Cover letter, CV with 3 references, Copy of National ID and Certificates including daytime telephone contact to Human Resources Department. Or by email: [vacancy@ssdredcross.org](mailto:vacancy@ssdredcross.org) please indicates the title of the position and location you are applying for in the subject line of your email.

**Alternatively**, applications can be hand-delivered to South Sudan Red Cross Headquarters. Plot #4, Block Ministries, Munuki Area, **Juba or Bentiu Branch Office**

Please clearly indicate the position you are applying for on the back of your envelop.

**You should arrange your documents in the following order.**

1. Cover Letter
2. Curriculum Vitae {CV}
3. Copies of Certificates and National ID or passport

**Note:** Only candidates with certified copies of academic documents by the relevant public authorities or line ministries will be shortlisted and contacted for an interview and all the applications are not returnable and will remain the property of SSRC.

**Qualified female candidates are strongly encouraged to apply.**

