



JOB ADVERTISEMENT	
Job title:	Project Coordinator
Unit/dept/delegation:	SSRC Maridi
Reports to:	WASH Manager
Supervisor to:	Community mobilisers and WASH Volunteers
Job Open Date:	16 June 2020

ORGANIZATIONAL CONTEXT

The South Sudan Red Cross (SSRC) is one of the 193 National Societies worldwide and was founded on the eve of South Sudan independence in 2011. The SSRC is a volunteer-based humanitarian society and works as auxiliary to the public authorities in the humanitarian field. Based on the Statutes of the International Red Cross and Red Crescent Movement, the SSRC was established through an Act of Parliament on 9th March 2012.

SSRC was formally recognized by the International Committee of the Red Cross (ICRC) on 18 June 2013 and in November 2013 the SSRC was admitted into the International Federation of Red Cross and Red Crescent Societies. SSRC's headquarters is based in Juba with a total of (17) branches and a growing network of units. There are currently over 230 SSRC staff members across the country and approximately 14,000 volunteers across the country.

The society's work is guided by seven fundamental principles (Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality) and by Strategy 2030 of the IFRC, which voices our collective vision and determination to move forward in tackling the major challenges that confront humanity in the present decade. All our staff MUST abide by and work in accordance with the Red Cross and Red Crescent principles

SUMMARY JOB PURPOSE

The Project Coordinator is responsible for the implementation of all Project activities in Maridi. This involves the planning of activities, the monitoring of implementation, the regular contact to and coordination with all other actors in the WASH sector in the State, especially the population of Maridi and Ibba Counties, regular reporting to the branch management and the WASH department at the HQ in Juba. The officer is expected to self-responsible work to contribute to the raising of Water and Sanitation standards for the population of Western Equatoria state, reacts to needs that arise from disasters in his field of expertise and work towards implementation of the SSRC Water- and Sanitation strategy.

JOB DUTIES AND RESPONSIBILITIES

Self-responsible implement projects and activities in the field of Water, Sanitation and Hygiene

- Assess the needs of the local population
- Plan, implement and supervise infrastructure interventions: e.g. Rehabilitation or repair of water sites, creation of new water sites like drillings, water-treatment points in disasters etc.
- Plan, implement and supervise hygiene promotion activities: train teams, create time plans, communication with communities, supervise sanitation interventions, give technical advice
- Organisation of SSRC WASH volunteers: constantly motivate, coordinate and organize the branch WASH volunteers, self-responsible identify training needs and delegate

responsibilities to senior volunteers. Identify needs of local population together with volunteers in the communities

- The position is a field position which requires regular travels to locations around Maridi and Ibba Counties or to coordination meetings around South Sudan.
- This position requires a high degree of self-responsible planning, reporting and communication skills

Coordination within SSRC

- Participate in branch meetings
- Actively contribute to constantly raise the strength of the SSRC Maridi branch
- Coordinate activities with all branch officers
- Ensure proper coordination with all movement partners active in the County: SSRC, ICRC, IFRC and supporting national Red Cross / Red Crescent societies

Coordination with stakeholders

- Represent the SSRC in the WASH cluster forum at state level or any other relevant forum
- Represent the SSRC before the directorate of rural water supply and sanitation of the state and all other government authorities (county commissioners, town governments, etc.) relevant for a proper implementation of WASH activities.
- The WASH Officer keeps constant contact and dialogue with the population self-responsible stays up to date with humanitarian needs in the sector, follows up interventions, link communities with the local Red Cross volunteers

Reporting

- The Project Coordinator reports regularly to the branch management.
- The Project coordinator reports regularly to the WASH department in Juba
- The Project coordinator self-responsible reports all information or events that do not fall under the regular reporting to the branch management, the WASH department
- The Project coordinator provides all relevant data to enable other SSRC officers to fulfil their duties and cooperates with them in assessing information (e.g. in case of disasters)
- The Project Coordinator reports all relevant information regarding the WASH sector to the public authorities
- The Project Coordinator reports to the local coordination bodies, especially the WASH cluster

Duties applicable to all staff

- Work towards the achievement of the South Sudan Red Cross goals in the South Sudan region of operation through effective managerial and lateral relations and teamwork.
- Ensure understanding of roles, responsibilities, lateral relationships and accountabilities.
- Perform any other work related duties and responsibilities that may be assigned by the supervisor/ line manager.
- Share and act in accordance with the Red Cross/Red Crescent fundamental principles and humanitarian values.
- Ensure that communities are engaged throughout the project lifecycle right from the initial of the project by providing them with opportunities to participate, receive complaints and feedback and provide response.
- Ensure communities receive timely, accurate and relevant information about disaster preparedness and emergencies
- Identify and use the best communication channels to provide communities with relevant and actionable life-saving information
- Adapt innovative approaches to better understand and engage with communities on key health and behaviour change issues

- Strengthen communities capacity to be able to voice issues affecting them and the needs in meetings, workshops with decision and policy-makers

POSITION REQUIREMENTS

- University Degree or Diploma in Water Engineering, Civil Engineering and Public health.
- Further education in related field
- 3 years minimum related work experience.
- Previous work experience with an I'NGO or in the humanitarian sector
- Previous experience in programming or project management
- Demonstrated experience in managing and supporting staff and volunteers
- Proven work experience in the field of hygiene promotion, sanitation, water infrastructure techniques, household water treatment and related fields
- Previous experience in operational oversight, with planning, reporting, and resource management
- Previous experience with the Red Cross / Red Crescent movement
- Familiar with the water and sanitation sector in Maridi and Ibba Counties and South Sudan in general
- Familiar with the locally used water sources and infrastructure (water yards, hand pumps, protected wells,)
- Familiar with household water treatment techniques and water quality testing
- Familiar with hygiene promotion and sanitation approaches (CLTS, PHAST, PHASTER and CHAST) and technical skills for both long term development and emergency response
- Ability to provide trainings, education and presentations to SSRC officers, volunteers, community leaders and government authorities
- Experience in conducting Water and Sanitation baseline surveys
- Team player, very self-motivated and proactive on own initiative to set and achieve goals
- Extensive skills and demonstrated abilities in building strong relationships with community leaders and other key stakeholders.
- Highly motivated, self-starter able to lead a process, engage others and create ownership
- Self-supporting in computers (Windows, spread sheets, word-processing)
- Fluency (verbal and written) English and Juba Arabic
- Knowledge of the local language

How to apply

Interested candidates should submit their applications includes the following, Cover letter, CV, three references , copy of National ID and academic certificates **before 3 July, 2020** either by email or directly to the address below. Applicants from Maridi should submit their applications in Maridi Branch. **All applications must clearly state the position for which you are applying.**

vacancy@ssdredecross.org

South Sudan Red Cross Headquarters
Plot #4, Block Ministries, Munuki Area, Juba

South Sudan Red Cross is committed to diversity and inclusion within its workforce, and encourages qualified female and male candidates from all south Sudan nationals, religious and ethnic backgrounds, including persons living with disabilities, to apply to become a part of our organization

Note: Only shortlisted candidates will be contacted for the interviews and all the photocopies are not returnable and will remain the property of SSRC.

