



SO. H. 3
M.O.L
Approved
4/5/2026



Organization: Better Health Care Organization -BHECO
Position: Monitoring and Evaluation and Learning (MEAL) Officer (**Replacement**)
Number of Position: 1
Duty Station: Juba Office with 50% Field Travel
Contract Duration: 5 months (with possible extension subject to availability of funding)
Line Manager: Head of Program (HOP)

ABOUT BETTER HEALTH CARE ORGANIZATION

Better Health Care Organization (BHECO) is a national, non-profit humanitarian and development organization registered in South Sudan in 2015, dedicated to saving lives and improving maternal, newborn, child, reproductive, and community health outcomes and has been operating in South Sudan since 2017 BHECO is actively present in Central Equatoria State, in Terekeka County, where it has been implementing various health projects since August 2024 with funding for improving maternal newborn and child health focusing on safe delivery with support from Grand Challenges Canada, Dovetail Impact Foundation in collaboration with county and the State Ministry of Health (SMoH) Central Equatoria State.

Through integrated, community-based health programs, BHECO increases access to quality and affordable health services for underserved and vulnerable populations—especially women, children, and rural communities—by supporting health facilities, conducting community outreach and mobile clinics, strengthening health worker capacity, promoting health education, implementing quality improvement initiatives, and supporting the Boma Health Initiative in fragile and hard-to-reach settings.

POSITION DESCRIPTION:

The Monitoring and Evaluation and Learning (MEAL) Officers is responsible for overseeing the implementation, technical backstopping and coordination of BHECO’s monitoring and evaluation activities for reproductive Maternal and newborn Health and other health and livelihood activities , for ensuring the timely and accurate processing, basic analysis and dissemination of M&E data, and for training the Boma Health Initiatives and health facilities staff and working alongside with the counterparts in the Reproductive Health Division and County health Department (most particularly the Monitoring and Evaluation Research Officer, but others as well) in assuming day-to-day operational management responsibilities for the M&E activities.

KEY ROLES AND RESPONSIBILITIES

The MEAL undertake the following roles and responsibilities:

Monitoring and Evaluation

- Overall management of monitoring and evaluation activities, liaising closely with the National Reproductive Health Division, as well as staff from the National Health Information System, and other relevant officials and departments within the County Health Department.
- Train and mentor local staff, to enable them to assume expanded roles and an increasing level of responsibility for project M&E activities, while ensuring the quality and completeness of the health and reproductive Health M&E systems and procedures SGBV and livelihood.



- Supervise and support the County Health Information System, ensuring that data from community Mothers newborn, ANC and laboratory registers are being compiled and processed in a routine, accurate and timely fashion.
- Produce monthly and bi-annual Health Information System Reports, based on the existing templates.
- Ensure that data from the M&E system are backed up regularly both to local external hard drives and to the SharePoint site.
- Participate in Monitoring and Evaluation Research: design, data collection, data analysis, writing reports.
- Assist in developing and regularly monitoring and updating the project and donors work plan, with specific reference to the M&E component, in collaboration with the Project Officer/ Manager.
- Assist in the preparation of progress and other reports as required.
- Participate in the preparation of new technical proposals as necessary.
- analyze and implement all M&E activities described in the donors Work Plan.

Representation and Outreach

- Represent BHECO in relevant meetings with the MOH, the National RH division, Donor and partner organizations pertaining to M&E.
- participate in project development efforts so as to possibly further increase program activities
- As required, assist in the preparation of proposals for other funding sources.
- Communicate project results with the project team, and stakeholders as needed via the shared task, e-mail, phone calls and/or fax.

Reporting

- Contribute to the preparation of a weekly report which provides a brief update of progress in the monitoring and evaluation of the various components of the project, and makes note of any difficulties or notable successes attained in the case of the former on mitigation strategies proposed.
- Assist in the production of the monthly report based on the standard format developed for the Project, assuming responsibility for the M&E component of the report.
- Contribute to the preparation of the quarterly progress reports.

Prepare the biannual National Health Information System report.

- Assist as required in the preparation of presentations for national, regional and international technical meetings.
- Assist in the preparation of other bulletins, news releases, and analyses of Project performance as required.

QUALIFICATION AND EXPERIENCE

Education

- Bachelor degree in Public Health, Social Sciences, Clinical medicine Statistics and other related field

Experience

- Minimum 3 years of MEAL experience in Humanitarian and development program
- 3 years with donor programs
- Experience in maternal, newborn, child, and community health programs is an added advantage
- Strong skills in Kobo, ODK, excel and other similar tools
- Experience in complex field environment

Technical Experience

- Monitoring framework and indicator tracking
- Data analysis and reporting



- Accountability system
- Strong data management skills

Knowledge & Skills

- Strong understanding of health information systems and indicators
- Data analysis and interpretation skills
- Proficiency in MS Excel and reporting tools
- Attention to detail and data quality focus
- Strong report writing and communication skills
- Ability to train and mentor field staff

APPLICATION PROCESS

Interested qualified candidates are invited to submit their application quoting the vacancy name and reference with following:

- Maximum 3-page Motivational Letter
- Updated Curriculae Vitae (CV)
- Copy of academic Document

Submission Method

Applications should be submitted through either of the following channels:

Email:

info@better-healthcare.org

Hand Delivery:

Better Health Care Organization (BHECO), Hai Referendum Road, opposite Modi Pharmacy Gudele, Juba, South Sudan Plot No. 1642

BHECO strongly encourages email submissions as part of our commitment to environmental protection.

Application Deadline: **21st May 2026 at 4:00 PM (South Sudan Time)**, Late applications will not be considered.

Important Notes

- **Due to urgency, applications will be reviewed on rolling basis, interviews and position may be filled before the deadline**
- Application documents will not be returned.
- Applicants are strongly advised not to submit original documents.
- BHECO will not be held responsible for any loss of original documents submitted.

Equal Opportunity Statement: Better Health Care Organization (BHECO) is an equal opportunity employer. We do not discriminate on the basis of gender, age, disability, ethnicity, religion, or background. Female candidates and applicants from target communities are strongly encouraged to apply.

Safeguarding and Integrity: BHECO has zero tolerance for Sexual Exploitation and Abuse (PSEA), fraud, corruption, and any form of misconduct. All staff are expected to uphold the highest standards of integrity and accountability. Any candidate found to have engaged in misconduct will be disqualified.

Child protection: Duly note that BHECO is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment.

Environmental Protection: BHECO is an equal opportunity employer and has a non-smoking environment policy

This position is open to South Sudanese nationals only.

