



## JOB ADVERTISEMENT

Job Title	Education Project Manager
Supervisor	Chief of Party
Supervisee	Project Officers
Location	Juba with frequent (30%) field travels to the Field Areas
Experience Level	5-7 Years Experience in Education
Number of vacancies	One (1)

50/H-3

MOL

Approved

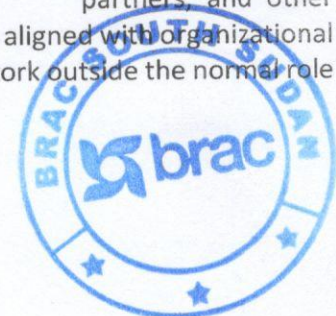


### About BRAC South Sudan

Founded by Sir Fazle Abed in 1972, the acronym of "BRAC" stands for *an idea of a World where everyone has an equal opportunity to realize their potential*. With a strong landmark in Bangladesh, BRAC has grown into the World's largest development organization tackling poverty at scale. In 2009, BRAC International (BI) was set-up as a non-profit foundation in the Netherlands to govern and manage all BRAC entities outside Bangladesh. Currently BI operates in 11 countries (Africa and Asia) whilst offering technical assistance to 34 governments Worldwide. BI is famous for investing in communities' own human and material resources, catalyzing lasting change and creating an ecosystem in which the poor have the chance to seize control of their own lives. BI has been operational in South Sudan since 2006 and legally incorporated as BRAC South Sudan. Over the years, BRAC has delivered programs in of livelihoods, health, education, micro-finance and emergency response. Currently BRAC South Sudan is working in the four states of Eastern Equatoria, Central Equatoria, Western Equatoria and Northern Bahr el Ghazal. The current programs include (1) USAID contract for the Education for Peace, Recovery, and Resilience (EPRR) project in South Sudan under premiership of FHI 360, (2) Global Affairs Canada-funded project for Community-based Education (COBE) for Out of School Girls & Vulnerable Children that addresses institutional, social and cultural barriers to quality basic education, together with building community systems, food security and critical life skills, and (3) UNOPS funded Third Party Monitoring (TPM) project.

### Job Summary

The main goal of the UNICEF/GPE Education project is to increase and improve school attendance and participation of learners in South Sudan through the construction of Temporary Learning Spaces (TLS) in the counties of Lafon and Ikwotos in EES, and Yei in Central Equatoria. The project will also involve training and supporting of SMCs, PTAs and teachers, as well as distribution of learning materials to schools where construction will be done. The Education Manager will be responsible for managing and implementing of the project. The role will involve managing a project team, ensuring project objectives are met, developing project plans and budgets, overseeing project implementation, and monitoring project progress. S/he ensures effective communication between and across departments within BRAC and with local community partners and provides support and leadership to a small team, making sure they have the resources and support needed to implement impactful programming. S/he will build and sustain key partnerships to enhance access to educational services for vulnerable communities. The Education Project Manager will report to BRAC South Sudan Program Coordinator, and will work closely with partners, and other stakeholders (including communities) to ensure that project activities are aligned with organizational objectives and donor requirements, the role holder will be expected to work outside the normal role profile and be able to vary working hours accordingly.



### Main Responsibility



### Representation

- Represent BRAC South Sudan in clusters, government and relevant coordination fora and meetings at state level,
- Develop and maintain effective working relationships with all stakeholders at national, state level, including community leaders, NGOs, UN agencies, community-based organizations to enhance cooperation and coordination.
- Ensure a strong and cordial relations is built with local authorities and relevant technical ministries
- Conducting and ensuring that parents and community awareness forums are held.

### Programme Management

- Ensure the local authorities and communities are meaningfully engaged in programme implementation in line with the Core Humanitarian Standards and best practices.
- Support and coordinate external or internal visits in the project locations.
- Develop the projects Operational Plan, Education and other materials purchases and distribution plan, SMC, PTA and teacher training plans; and school development plan and engagement plans.
- Supervise the implementation of education project activities in the field level as per proposal and based on plan.
- Development of Project procurement plan and following up with procurement on quality and pipelines.
- Monitor and evaluate project progress and prepare project reports for management and donors.

- Produce timely reports as per agreed timelines (monthly, quarterly, yearly as per requirement)
- Ensure compliance with organizational policies including gender equity, child protection, etc.) and procedures, as well as donor regulations and requirements.
- Identify and manage project risks and issues and develop mitigation strategies.

### Financial Management

- Prepare budget based on project implementation, to ensure smooth financing of activities
- Approve field expenditure following the cash requisition, financial circular and table of authority.
- Monitor programme expenditure and budgets, and work with sector leads, to ensure resources are optimally utilized and spending is in line with BRAC's financial procedures and donor requirements.

### Human Resources

- Provide technical support and guidance to project team in discharging their responsibilities
- Assessing staff performance, addressing staff challenges and track and document staff achievements in a supportive manner. Timely reporting and documentation of best practices/behavior of change on weekly, monthly and quarterly basis
- Ensure proper and timely distribution of IEC and play materials to the project centres with up-to-date documentation

**Required Qualifications/Person Specifications (Experience, knowledge and skills)**  
Experience and Knowledge





- A minimum of ten years' experience in education programming with INGOs
- Master's Degree in education, or social sciences relevant to the role, or Bachelor of Education degree with at least ten years of experience relevant to the role.
- Specialized professional training in education programming, community engagement, donor engagement and donor compliance is preferred.
- Excellent project management skills, including project planning, implementation, monitoring and evaluation, and reporting.
- Strong management experience with INGOs in humanitarian context including field finance for both emergency and development programs.
- Good understanding of the main program sectors of BRAC South Sudan that include education, WASH, health and humanitarian emergency.
- Motorbike riding experience and license is an added advantage.
- Excellent communication and negotiation skills
- Demonstrated skills in writing, editing and reporting
- Good knowledge of financial and administrative management
- Personal commitment, drive for results and efficiency
- Able to capacity build and develop others.

#### How to apply (Application Instructions)

Interested candidates who meet the above requirements should submit their applications by 13:00hrs May 17, 2023 (5:00PM Juba time) to the following email address [jubahr-ssd@brac.net](mailto:jubahr-ssd@brac.net) /hand delivered to BRAC country Office Atlabara Plot 15 Block L14 Juba .Due to the urgency of this recruitment, interviews will be conducted on an on-going basis and the position may be offered before the deadline. BRAC is an equal opportunity and affirmative action employer. BRAC prohibits discrimination and harassment of any type and affords equal employment opportunities to employees and applicants without regard to race, color, religion, sex, age, national origin, disability status, protected veteran status, or any International.

