



SD-H-3
Approved by Senior Inspector
M.L./RSSIJ/
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MINISTRY OF LABOUR
PUBLIC OF SOUTH SUDAN

CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services, and improving governance.

CARE has been a consistent presence in the country over the past four decades delivering relevant services, strengthening strong relationships with local communities, while remaining impartial. CARE's mandate 'fighting Poverty, Defending Dignity' and our explicit focus on women and girls compel us to continue our work in South Sudan. Our interventions start at community level where we respond to emergencies, build peace, and strengthen resilience. Together with our partners, we:

- Address needs and vulnerabilities in emergencies
- Defend and promote gender equality and rights
- Empower women and girls to achieve a more inclusive South Sudan.

Position:	Nutrition Project Manager
Department:	Nutrition
Location:	Pariang [Ruweng State]
Reports to:	Area Manager
Provides supervision to:	N/A

Job Summary

The Nutrition Project will be implemented by CARE South Sudan(SS) in Pariang, Ruweng Administrative Area(RAA) .CARE SS programming in RAA offers integrated Life-saving nutrition services through the CMAM approach .The project's design focuses on all the components of CMAM being: community outreach and mobilization; management of SAM without medical complications through outpatient therapeutic programs (OTP); inpatient management of SAM with medical complications at stabilization centres (SC); and outpatient targeted supplementary feeding programs (TSFP) to manage MAM. The project teams work through community-based approaches to raise awareness of optimal nutrition practices (particularly infant and young child feeding (IYCF)) and early referral to nutrition services, given their relevance in the prevention of malnutrition, and reducing risk of associated mortality and adverse developmental outcomes.



Basic health and hygiene components will play a vital role in prevention of acute malnutrition and deterioration of nutritional status among the targeted populations. The nutrition activities will be complemented by primary health care services with clear nutrition outcomes, provision of safe water, basic hygiene items and hygiene promotion campaigns.

The Project Manager will be based in Yida, Pariang county, he/she will be responsible for the smooth running of the UNICEF and WFP Projects. S/he will work closely with the Pariang Area Manager, the Juba based Health and Nutrition Technical team and the MEAL team's quality nutrition programming in Pariang. The nutrition Project Manager will also foster and support coordination with the stakeholders and MOH in RAA.

The overall goal of this project is to decrease child morbidity and mortality in the county by improving the quality and access to quality Nutrition services.

Responsibilities and Tasks

Job Responsibility #1; PROMGRAM MANAGEMENT .30%

- In collaboration with the State Ministry of Health, County Health Departments, the CARE Team, oversee the implementation of the Nutrition project and ensure that the goals and objectives are met on time, on budget while maintaining global quality standards in nutrition programming .
- Oversee the day-to-day implementation of the Nutrition project, providing constructive supervision to the program team and M&E Officers to implement, monitor and evaluate work plans and monitoring & evaluation mechanisms.
- Ensure that the projects are properly monitored and evaluated.
- Conduct regular monitoring visits to the various Nutrition and health facilities.
- Promote the culture of learning and documentation so that lessons learned, and good practices are documented and shared for institutional memory and learning.
- Ensure that field experiences are documented and used to advocate on behalf of the communities.
- Assess unmet needs in the Nutrition sector with and propose innovative ideas to address identified unmet needs.
- Strictly following up the health and nutrition operational supply chain system, stock recording, timely ordering for the supplies and commodities in relation to the warehousing and using of the supplies including medicines and medical items.
- Work closely with other CARE programs present in the same location, such as Health, FSL and GBV Programme to the furthest extent possible.
- Ensure that the nutrition programming meets global SPHERE standards and adheres to practices as outlined in the CMAM protocol.

Job Responsibility #2 ; GRANTS MANAGEMENT 20%

- In collaboration with the Area Managers, Health and Nutrition Technical Team and the M&E Officers, develop expenditure plans, review Budget vs. Actual expenditure for the WFP grant monthly and take necessary actions
- In collaboration with the M&E Coordinator and M&E Officers, ensure primary data collection tools, data compilation, timely preparation and submission of all external and internal reports



including weekly, NIS report, donor's reports and other associated weekly, biweekly, monthly, quarterly, final, and special reports.

- Lead the WFP project review of Budget vs. Actual expenditure on a monthly basis with staff, ensuring timely and accurate feedback to the relevant staff and departments.
- In collaboration with the relevant Staff, address any over/under expenditure issues through jointly developed corrective plans.
- Prepare internal and external reports (such as narrative reports, ITT reports) within agreed deadlines using CARE and donor formats, as required.
- Assure appropriate and timely spending of grants to achieve program goals, grant reporting contributions, use and distribution of supplies and resources in coordination with the Area Managers.
- Be proactive in tracking spending for the WFP programs to ensure adherence to donor demands

Job Responsibility #3 ; MANAGING RESOURCES 20%

- Manage Project resources ensuring efficient usage and high standards of accountability: Including but not limited to donor SOP
- Keeping up to date with CARE South Sudan's financial, procurement and compliance systems and procedures and best practice in managing resources; and with Donor requirements concerning resource utilization
- As required, working closely with the Area Managers in the preparation of cash projections on a quarterly and monthly basis and ensure services and products providers are paid on time
- Reviewing monthly and quarterly expense reports prepared by CARE South Sudan Finance team and work with Area Managers to provide feedback and comments where necessary to the supervisor and the finance team
- Ensuring that Nutrition project teams have all required supplies including medicines; follow up with CARE's procurement and UNICEF pipeline managers to ensure that supplies and requested and delivered in time. Follow up with respective managers for timely stock reporting

Job Responsibility #4; REPRESENTATION AND ADVOCACY 10%

- Represent the CARE Nutrition Project with local government authorities, non-state actors, UN agencies, NGOs, and donors at the field site level. Engage and or delegate to program staff for sector representation as appropriate.
- Represent CARE with beneficiaries and communities to encourage accountability to those we serve
- Upon request by the Senior Management Team, organize and facilitate field visits for stakeholders interested in CARE's UNICEF and WFP Projects

Job Responsibility# 5; PROPOSAL DEVELOPMENT 10%

- support Program Quality and Advocacy team in the designing and developing of quality funding proposals and where appropriate, securing and managing grants
- In coordination with members of the Program Quality team and other program teams in identifying project proposal opportunities and highly contributing in developing technically sound proposals for new projects and taking the lead on writing project concept notes.
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- Informing and providing sound, objective and regular analysis of both humanitarian and emergency situations in area of work in order to support and inform the development of project proposal as well as for safety and security

Job Responsibility# 6 ; STAFF DEVELOPMENT 10%

- Ensure the ongoing capacity building of nutrition, health teams through support to direct supervisors in ensuring staff performance evaluations and individual development plans
- Ensure appropriate support to the facility-based staff by regular visits, provide targeted technical feedback and replacement of staff if needed
- Support capacity development and talent management in the nutrition portfolio

EDUCATION/ TRIANING

Required

- Bachelor's degree in nutrition, food science or a related field.
- At least 5 years' experience in coordinating, implementing, and managing Nutrition project
- Have experience in general management including financial and budget management, HR and logistics management.
- Background in situation analysis, Nutrition assessments, SMART surveys, M&E and program implementation.
- Experience implementing CMAM protocol and nutrition sensitive programing.
- Skills and experience of remote management and willingness to travel extensively.
- Flexible, diplomatic and have ability and willingness live and work under pressure of workloads and in potentially insecure environment.
- Fluent in English in every way. Arabic in South Sudanese dialect is a plus.

Desired/experience

- Previous experience working in South Sudan
- Minimum of 4 years work experience in Health and Nutrition
- Operational experience and track record of success at national level
- Knowledge and in particular interest in South Sudan
- Good writing and communication skills
- Experience in coordination roles



Competencies Required:

Given the responsibilities and level of accountability of the position, please list the performance competencies in order of importance. These will be used both for recruitment and performance management.

- Strategic technical and intellectual skills in Project/Program management
- Leadership, negotiation, facilitation, advocacy and conflict resolution skills
- Strong managerial and coordination skills, with good relationship management skills including ability to coordinate working with diverse teams
- Demonstrated ability to operate effectively in a highly complex organizational context
- Demonstrated ability to live and work in challenging environment
- An understanding of inclusive community involvement in the delivery of services
- Excellent interpersonal skills and demonstrated ability to interact professionally with culturally and linguistically diverse group of people.
- Excellent communication (both oral and written English)
- Excellent writing skills, especially in the preparation of official documents and reports
- Good organizational and planning skills with attention to details
- Experience in providing support to partners and in particular senior Government Officials
- Experience in working within tight budget

HOW TO APPLY

The position will be based in **Pariang**. This position is **ONLY** open to South Sudanese Nationals. Opening Date **29th August 2022** and Closing date CARE South Sudan receiving application will be **16th September 2022**.

Applications and CVs should be delivered to: jobs.southsudan@care.org Or Hand delivery to CARE Office NPA Building 3rd floor, Martyrs Street Juba South Sudan, or CARE **Pariang Field Office**.

CARE is an Equal Opportunity Employer, promoting gender, equity and diversity and women candidates are strongly encouraged to apply.

