



The Feed the Future Policy Leadership, Interactions, Networks and Knowledge project (POLICY LINK)

REQUEST FOR PROPOSALS (RFP)

Issue date: 24/11/2020

Deadline: 04/12/2020

Request No: LINK-RFP-S/Sudan-2020/0011

Selection of vendor for the provision of network wiring services for DAI office in Juba, South Sudan

WARNING: Prospective Offerors who have received this document from a source other than the LINK Project, should immediately contact LINKprocurement@dai.com and provide their name and mailing address in order for amendments to the RFP or other communications can be sent directly to them. Any prospective Offeror who fails to register their interest assumes complete responsibility in the event that they do not receive communications prior to the closing date. Any amendments to this solicitation will be issued and posted via email.



1. Synopsis of the RFP

DAI is implementing a five-year (2019 – 2024) USAID funded program in South Sudan with its main office in Juba and field operations in Aweil, Torit, Wau and Yambio. The Feed the Future Policy Leadership, Interactions, Networks and Knowledge (Policy LINK or LINK) project will strengthen the capacity of local actors and institutions to lead and manage the agricultural transformation process and contribute effectively and collectively to improved, broad-based food security policy outcomes.

Specifically, the program aims to strengthen food security policy systems by investing in and reinforcing productive human and social capital and developing strategic partnerships that help bring these innovations and capacity investments to scale in order to achieve a critical mass of local actors with the ability and opportunity to effect positive policy change through collective action.

DAI hereby invites qualified to submit their proposals/bids to provide network wiring services for its office in Juba, South Sudan.

1. RFP No.	LINK-RFP-S/Sudan-2020/0011
2. Issue Date	24/11/2020
3. Title	Selection of vendor for the provision of network wiring services for DAI office in Juba, South Sudan
4. Issuing Office & Email/Physical Address for Submission of Proposals	Policy Link project – Juba, South Sudan All bids must be submitted by email only to the following address: LINKProposalQuoteSubmissions@dai.com and include the reference "LINK-RFP-S/Sudan-2020/0011-Company's name" in the subject line.
5. Deadline for Receipt of Questions	Bidders may request clarifications by email no later than 3/12/2020 at 3pm, local time . Clarification requests are received at: LINKprocurement@dai.com
6. Deadline for Receipt of Proposals.	Proposals/Bids must be submitted no later than 04/12/2020 at 5:30pm, local time .
7. Contact Person	Bidders may request clarifications by email no later than 26/11/2020 at 3pm, local time . Clarification requests are received at: LINKprocurement@dai.com
8. Anticipated Award Type	DAI anticipates awarding a Purchase Order (PO) for the provision of the network wiring Services. Issuance of this RFP in no way obligates DAI to award a subcontract or purchase order and offerors will not be reimbursed for any costs associated with the preparation of their bid.



9. Basis for Award	An award will be made based on the Lowest Price, Technically Acceptable Source Selection process. The award will be issued to the responsible Offeror submitting the lowest evaluated price that meets or exceeds the acceptability requirements for technical/non-cost factors described in this RFP.
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2. Request for Proposal - Services

<p>10. General Instructions to Offerors</p>	<ul style="list-style-type: none"> • All bids must be submitted no later than 04/12/2020 at 5:30pm, local time. Late offers will be rejected except under extraordinary circumstances at DAI's discretion. • Offerors shall submit proposals by email only to the following address: LINKProposalQuoteSubmissions@dai.com and include the reference "LINK-RFP-S/Sudan-2020/0003-Company's name" in the subject line. • Offerors shall confirm in writing that the Offeror fully understands that their proposal must be valid for a period of period of 60 days. • Offerors shall sign and date the Price Schedule, in lieu of a formal cover letter • Offerors shall complete Attachment C: Price Schedule template. Value Added Tax (VAT) if applicable shall be included on a separate line. (Note that these services are eligible for VAT exemption under the DAI prime contract in South Sudan.)
<p>11. Questions Regarding the RFP</p>	<p>Each Offeror is responsible for reading very carefully and understanding fully the terms and conditions of this RFP. All communications regarding this solicitation are to be made solely through the Issuing Office and must be submitted via email or in writing delivered to the Issuing Office no later than the date specified above. All questions received will be compiled and answered in writing and distributed to all interested Offerors.</p>
<p>12. Technical Specifications and requirements for Technical Acceptability</p>	<ol style="list-style-type: none"> 1. Please refer to Attachment A: Technical specifications and requirements expected from the service provider 2. The period of performance is expected to start on 13th Dec and end on 18th Dec. 3. In addition to meeting the scope of work listed above, offerors are required to meet or exceed the significant non-cost factors listed below: <ol style="list-style-type: none"> 1. Offeror must possess four (4) years of relevant in-country experience. 2. The offer must be accompanied by a letter providing the company profile, professional capabilities and experiences. 3. Offeror must have completed or have currently in progress provided such services for 3 organizations/companies at

	<p><i>least (see Attachment D). The Offeror may include in its offer, the recommendation letter he may have from other clients.</i></p> <p>4. Completed Pricing Schedule (see Attachment C – offerors may use their own template but must include all information as indicated in Attachment C).</p>
<p>13. Determination of Responsibility</p>	<p>DAI will not enter into any type of agreement with an Offeror prior to ensuring the Offeror’s responsibility. When assessing an Offeror’s responsibility, the following factors are taken into consideration:</p> <ol style="list-style-type: none"> 1. Copy of certificate of incorporation/registration 2. Evidence of a DUNS number (explained below and instructions contained in the Annex). 3. The source, origin and nationality of the services are not from a Prohibited Country (explained below). 4. Ability to comply with required or proposed delivery or performance schedules. 5. Have a satisfactory past performance record. 6. Have a satisfactory record of integrity and business ethics. 7. Be qualified and eligible to perform work under applicable laws and regulations.
<p>14. Geographic Code</p>	<ul style="list-style-type: none"> • Under the authorized geographic code for its contract DAI may only procure goods and services from the following countries. • Geographic Code 937: Goods and services from the United States, the cooperating country, and "Developing Countries" other than "Advanced Developing Countries: excluding prohibited countries. A list of the "Developing Countries" as well as "Advanced Developing Countries" can be found at: http://www.usaid.gov/policy/ads/300/310maa.pdf and http://www.usaid.gov/policy/ads/300/310mab.pdf respectively. • DAI must verify the source, nationality and origin, of goods and services and ensure (to the fullest extent possible) that DAI does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. The current list of countries under comprehensive sanctions include: Cuba, Iran, North Korea, Sudan, and Syria. DAI is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by DAI.

	<ul style="list-style-type: none"> • By submitting a proposal in response to this RFP, Offerors confirm that they are not violating the Source and Nationality requirements and that the services comply with the Geographic Code and the exclusions for prohibited countries.
<p>15. Data Universal Numbering System (DUNS)</p>	<p>All U.S. and foreign organizations which receive first-tier subcontracts/ purchase orders with a value of \$30000 and above are required to obtain a DUNS number prior to signing of the agreement. Organizations are exempt from this requirement if the gross income received from all sources in the previous tax year was under \$300,000. DAI requires that Offerors sign the self-certification statement if the Offeror claims exemption for this reason.</p> <p>For those required to obtain a DUNS number, you may request Attachment C: Instructions for Obtaining a DUNS Number. For those not required to obtain a DUNS number, you may request Attachment D: Self-Certification for Exemption from DUNS Requirement</p>
<p>16. Compliance with Terms and Conditions</p>	<p>Offerors shall be aware of the general terms and conditions for an award resulting from this RFP. The selected Offeror shall comply with all Representations and Certifications of Compliance listed in Attachment B.</p>
<p>17. Procurement Ethics</p>	<p>By submitting an offer, offerors certify that they have not/will not attempt to bribe or make any payments to DAI employees in return for preference, nor have any payments with Terrorists, or groups supporting Terrorists, been attempted. Any such practice constitutes an unethical, illegal, and corrupt practice and either the Offeror or the DAI staff may report violations to the Toll-Free Ethics and Compliance Anonymous Hotline at +1 855-603-6987, via the DAI website, or via email to FPI_hotline@dai.com.</p>

1.1 Attachment A: Technical specifications and requirements

I. Objective

DAI is requesting eligible vendors to provide network wiring for its office in Juba.

The office will house up to 15 staffs.

Bidders are asked to carefully read the below instructions and specifications to ensure that their bids contain all the required information.

II. Technical requirements and additional information

1. Description of the services requirements

The Network wiring for one office for a total of 25 drop points. The requirements listed below are to show bidders what DAI is looking for in terms of wiring.

- A wall mount or free-standing rack should be included in the bid and should be used to accommodate patch panels and network equipment. If using a wall mount type rack it must be securely screwed to the wall in the server room. The rack should be 12U to 14U in height and at least 600mm deep. Please include 1 or 2 fixed shelves for the rack.
- 25 network drop points (wall outlets) total will be needed
- Type of plugs to be used: RJ-45
- Wiring standard: T-568B
- Patch panels must be used and all cabling terminated on patch panel in the server room (25 port patch panel will be sufficient, please make sure that it's included in the RFP). All patch panel ports and corresponding network drop points must be clearly labeled and documented on the network wiring diagram.
- Type of cables to be used: CAT5e or CAT6 shielded, if available (STP type). If shielded cables are not available, UTP cables can be used.
- Patch cord of 1,2,10 and 14 feet should also be provided
- Network conduits (recommended)
- Warranty, support information, and response time should be stated in the quote
- Network should be tested and certified for Gigabit speed (test results and certificate should be provided by the vendor in written form)
- Network diagram must be provided upon wiring completion

2. Site visit schedule

A site visit is scheduled on 24/25/26 Nov **2020** to the following address: **Goshen House, Kololo, Juba**

3. Summary of deliverables

The selected bidder will produce the deliverables listed below:

- A written test results and certificate of the network installed;
- A network diagram upon wiring completion.

4. Payment terms

The vendor will be paid in full after delivery completion upon submission of invoices by wire transfer and upon receiving approval of the deliverables by DAI IT Specialist.

1.2 Attachment B: Representations and Certifications of Compliance

1. Federal Excluded Parties List - The Bidder Select is not presently debarred, suspended, or determined ineligible for an award of a contract by any Federal agency.
2. Executive Compensation Certification- FAR 52.204-10 requires DAI, as prime contractor of U.S. federal government contracts, to report compensation levels of the five most highly compensated subcontractor executives to the Federal Funding Accountability and Transparency Act Sub-Award Report System (FSRS)
3. Executive Order on Terrorism Financing- The Contractor is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the Contractor/Recipient to ensure compliance with these Executive Orders and laws. Recipients may not engage with, or provide resources or support to, individuals and organizations associated with terrorism. No support or resources may be provided to individuals or entities that appear on the Specially Designated Nationals and Blocked persons List maintained by the US Treasury (online at www.SAM.gov) or the United Nations Security Designation List (online at: http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml). This provision must be included in all subcontracts/sub awards issued under this Contract.
4. Trafficking of Persons – The Contractor may not traffic in persons (as defined in the Protocol to Prevent, Suppress, and Punish Trafficking of persons, especially Women and Children, supplementing the UN Convention against Transnational Organized Crime), procure commercial sex, and use forced labor during the period of this award.
5. Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions – The Bidder certifies that it currently is and will remain in compliance with FAR 52.203-11, Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions.
6. Organizational Conflict of Interest – The Bidder certifies that will comply FAR Part 9.5, Organizational Conflict of Interest. The Bidder certifies that is not aware of any information bearing on the existence of any potential organizational conflict of interest. The Bidder further certifies that if the Bidder becomes aware of information bearing on whether a potential conflict may exist, that Bidder shall immediately provide DAI with a disclosure statement describing this information.
7. Business Size and Classification(s) – The Bidder certifies that is has accurately and completely identified its business size and classification(s) herein in accordance with the definitions and requirements set forth in FAR Part 19, Small Business Programs.
8. Prohibition of Segregated Facilities - The Bidder certifies that it is compliant with FAR 52.222-21, Prohibition of Segregated Facilities.
9. Equal Opportunity – The Bidder certifies that it does not discriminate against any employee or applicant for employment because of age, sex, religion, handicap, race, creed, color or national origin.
10. Labor Laws – The Bidder certifies that it is in compliance with all labor laws..
11. Federal Acquisition Regulation (FAR) – The Bidder certifies that it is familiar with the Federal Acquisition Regulation (FAR) and is in not in violation of any certifications required in the applicable clauses of the FAR, including but not limited to certifications regarding lobbying, kickbacks, equal employment opportunity, affirmation action, and payments to influence Federal transactions.
12. Employee Compliance – The Bidder warrants that it will require all employees, entities and individuals providing services in connection with the performance of an DAI Purchase Order to comply with the provisions of the resulting Purchase Order and with all Federal, State, and local laws and regulations in connection with the work associated therein.

By submitting a proposal, offerors agree to fully comply with the terms and conditions above and all applicable U.S. federal government clauses included herein, and will be asked to sign these Representations and Certifications upon award.

1.3 Attachment C: Price schedule

Item #	Item Name	Specifications	Quantity	Unit	Unit Price (USD)	Total Price (USD)
1	List of goods to be supplied	As specified in Attachment A: Technical specifications and requirements				
2	Delivery, installation and testing	As specified in Attachment A: Technical specifications and requirements				
3	VAT	Specify VAT percentage and amount if applicable (Shall not be included in the Grand total amount)				
GRAND TOTAL IN UNITED STATES DOLLARS						\$

Delivery Date:

We, the undersigned, provide the attached proposal in accordance RFP # _____ dated _____ Our attached proposal is for the total price of _____ (figure and in words)

I certify a validity period of 60 days for the prices provided in the attached Price Schedule/Bill of Quantities. Our proposal shall be binding upon us subject to the modifications resulting from any discussions.

We understand that DAI is not bound to accept any proposal it receives.

Should a contract be awarded, we confirm that we accept the proposed payment terms specified in Attachment A.

Authorized Signature:
 Name and Title of Signatory:
 Name of Firm:
 Address:
 Telephone:

Email:

Company Seal/Stamp:

1.4 Attachment D: Past performance

LINK-RFP-S/Sudan-2020/0003

Client # 1

Name of Project:	
Location of Project:	
Contract Amount:	
Period of Performance:	
Description of Services Provided:	
Reference Contact Name:	
Reference Contact Number:	
Reference Contact Address:	

Client # 2

Name of Project:	
Location of Project:	
Contract Amount:	
Period of Performance:	
Description of Services Provided:	
Reference Contact Name:	
Reference Contact Number:	
Reference Contact Address:	

Client # 3

Name of Project:	
Location of Project:	
Contract Amount:	
Period of Performance:	
Description of Services Provided:	
Reference Contact Name:	
Reference Contact Number:	
Reference Contact Address:	

NB: This RFP serves as a guide to the Offeror in preparing its proposal. Proposals must be submitted per the requirements on offeror's official Letterhead, signed and stamped.

Please do not fill the attachments by handwriting