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[Signature]

## Re – Advertainment for the position of Health WASH Nutrition Team Leader

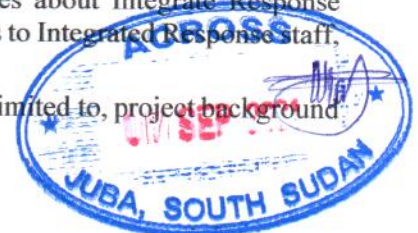
Job Title:	Health WASH Nutrition Team Leader
Job Location:	Yei – South Sudan
Reporting to:	Health Manager
Starting Date:	7 <sup>th</sup> September, 2021
Closing date:	24 <sup>th</sup> September 2021

### Health WASH Nutrition Team Leader Position Summary:

Under the direct supervision of the Program Manager and the technical supervision of the Health Manager both in Juba, the Health WASH Nutrition Team Leader will perform program management functions, budget management & monitoring, reporting, and administrative function, with a flexibility to exercise independent judgment over program and operations activities. More specifically, the Health WASH Nutrition Team Leader will provide a high level of coordination and management of the integrated Response project in Lasu Yei and generally other ACROSS projects in the Yei Location. These will comprise of implementation and monitoring of project activities, supporting HRM with staff management, Operations and logistic supervision function (procurement & financial/budget supervision, and development/dissemination of reports, security updates, travel and staff movements and facilitation of activities relating to Integrated Response Project. Additional roles of this position will be management of the ACROSS Yei field Office.

### Job Responsibilities

1. Manage the Integrated Response Project for Lasu Yei with support of Program Manager and technical support of Health Manager in Juba.
2. Support the Program Manager/Health Manager in the preparation of the program's work plans and budget, monitoring and ensuring the quality and timeliness of technical assistance to program staff and reporting on implementation of work plans.
3. Coordinate directly with relevant sector heads for effective service delivery for the entire refugee response program in Lasu and Yei.
4. Assist the Program Manager and ACROSS Yei Location sector heads/Officers in development, writing, editing, finalization, and packaging of funding proposals.
5. Provide technical support, and training to program staff on program requirements through presentations and ongoing individual communication.
6. Assist in reviewing budget periodically to ensure projects are staying within budget.
7. Monitor project budget in terms of expenditures according to the work plan especially the Integrated Response Project.
8. Prepare documentation for Program discussions and briefing sessions as needs arise.
9. Serve as an information source on program policies, procedures, and Program administration guidelines.
10. Attends meetings, conferences and seminars regarding program issues for Yei Location.
11. Assist in responding to inquiries from internal and external sources about Integrate Response program and other ACROSS projects and provide partnership updates to Integrated Response staff, partners, and stakeholders.
12. Assist in generating routine project documentation including, but not limited to, project background information, short analysis pieces.





13. Assist project sector heads/officers in review and monitoring project activities for inputs, control plans and progress reports, financial and budgetary expenditures and commitments to ensure consistency with the approved plans.
14. Identify inconsistencies and problems, propose appropriate solutions in accordance with established operational guidelines and report to the supervisor for determination.
15. Organize meetings on weekly and monthly basis on Program/operational matters participate in the preparation of new or revised procedures and practices on Program related fields and prepare correspondences as required.
16. Maintain excellent relations and communications with ACROSS staff, partners and Government of South Sudan.
17. Assist in inducting newly recruited ACROSS staff in Yei Location.
18. Support ACROSS security Focal Person with security updates for Yei Location.
19. Management of the ACROSS Yei field Office.
20. Undertake any task delegated by Program Manager and ACROSS Leadership Team.

**QUALIFICATIONS:**

- o Education: Bachelor's degree in Medicine and Surgery or similar qualifications with further trainings in public health or Health care management desirable. Experience and knowledge working with Refugees and IDPs will be an added advantage.
- o MINIMUM WORK EXPERIENCE REQUIRED: 3-5 years.
- o Language: Fluent in English (Written and Oral).
- o Technological awareness – Computer literacy, especially in MS Word and Excel, Power Point.
- o Other – Ability to operate independently in austere environment for protracted periods
- o Teamwork – Excellent interpersonal skills, including ability to operate effectively
- o ACROSS organizational boundaries; ability to establish and maintain effective partnerships and working relations in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity.

**Desirable Qualifications and Skills**

1. Knowledge of policies and procedures of the protection.
2. Commitment to Child protection, Prevention of SEA and Safeguarding of Adults.
3. Field experience, especially working with Persons of Concern (Refugees and IDPs).
4. Commitment to help persons of concern and willingness to cooperate with counterparts.
5. Good analytical skills.
6. Strong interpersonal and communication skills in a multi-cultural setting.
7. Ability to live and work in the difficult and harsh conditions is desirable.
8. Computer Knowledge (Microsoft Office-Word, Excel, PPT and outlook email)
9. Strong project management skills, motivation and with capacity to act with firmness and diplomacy in a multi – cultural context.
10. Work independently in the absence of close supervision.
11. Communicate clearly and concisely, both orally and in writing.
12. Accuracy, attention to detail and ability to detect inconsistencies and inaccuracies.
13. Ability to work quickly and accurately, follow operational and programme procedure
14. Establish and maintain good working relationships with those in contact.
15. Understand all aspects of Inpatient Management and be able train others
16. Excellent Health and the ability to cope with both heat and humidity
17. Capable of writing reports and proposals
18. Hardworking and able to work under pressure on short deadlines with minimum supervision.
19. Demonstrate integrity, excellence, stewardship, and collaborative abilities.



20. Committed Christian

If you believe you meet the above qualifications, please send us soft copies of your of Curriculum Vitae (CV), Nationality Certificate, Cover Letter and a written Christian Testimony by email to [hrmanager@across-ssd.org](mailto:hrmanager@across-ssd.org) copy [hrrassistant@across-ssd.org](mailto:hrrassistant@across-ssd.org) [healthmanager@across-ssd.org](mailto:healthmanager@across-ssd.org); [nutcoordinator@across-ssd.org](mailto:nutcoordinator@across-ssd.org)

- **Applications without written Christian Testimony will not be considered**
- Female candidates are encouraged to apply
- Only shortlisted candidates will be contacted
- **This Vacancy is open to South Sudanese ONLY**
- Applications once received are NOT Returnable
- Do not attached copies of your Certificate

**N.B.** Due to the urgency for this position as the project is an emergency response, applications will be evaluated as they come in and suitable candidate may be selected before the dateline of the advertisement.

