



Windle Trust International



Date: 5th August 2020

Terms of Reference for a Consultant

A situation analysis and needs assessment of children with disabilities August/September, 2020

Purpose	To conduct a situation analysis and needs assessment of children with disabilities
Expected fee	Commensurate with qualification and experience
Location	Lakes State (Awerial and Yirol East counties) and Unity State (Guit County)
Duration	Two weeks
Start Date	Late August 2020
Reporting to	Project Manager, Windle Trust international, Juba

1. Objective

Carry out a rapid needs assessment/mapping of the extent and types of disability issues amongst pupils in selected schools in Awerial Guit and Yirol East Counties and recommend the types of assistive device for the children.

2. Background and context

Windle Trust International (WTI) is a British capacity building and not for profit educational organization with a particular focus on South Sudan, Sudan and the Eastern African region. WTI has over 40 years' experience of providing education and training to refugees and others affected by conflict including refugees & IDPs in the in the region. Our activities include advocacy, community mobilization for education, and training at professional, postgraduate, undergraduate (scholarships) and vocational level, with specific expertise in English language training, education managers training, girls' education and teacher education. WTI currently works in the ten states of South Sudan, under its programme hubs in Juba and, through its office in Oxford, in the UK. There are also independent but closely linked Windle offices in Kenya and Uganda. WTI is registered as a charity under registration number 1092835 (England and Wales) and as a non-government organization registration number 162 with Relief and Rehabilitation Commission (RRC) in the Republic of South Sudan.

Windle Trust International is implementing South Sudan-Multi-Year Resilience Programme (MYRP) with funding from Education Cannot Wait (ECW) in consortium with two national NGOs in Awerial and Yirol East in Lakes State and Guit in Unity State. The South Sudan MYRP is grounded in the reality of South Sudan, where systemic change in the education sector will be needed to drive results for all children, with a focus on girls and children with disabilities, while

also supporting recovery and the return of refugees and IDPs and the transition from emergency to development. Additionally, given the impact of displacement, conflicts and crises, and extreme levels of poverty, learners and teachers will require well-rounded and holistic support to ensure that they can learn and teach and that children can progress in education.

The WIT-consortium in consultation with MYRP National Consortium Unit, and in collaboration with inclusive education directorate will carry out needs assessment of children with disabilities in selected schools in order to inform intervention. The consultant will generate data on the various disabilities of the selected children to guide the consortium in the provision of assistive devices.

3. Specific tasks

- a) Come up with a proposal on how he/she will carry out the activity including detail on how he will assess these needs based on an inclusive methodology for data collection
- b) Visit schools and its neighborhoods to assess the needs and the number of the children with disabilities in the selected schools
- c) Render report on the different disabilities of the selected children with recommendations on the specific types of assistive devices to be provided for the children including clear recommendations/ actions required at: school level, community, gov't level, others (partners, parents, etc)

4. Key deliverables

The consultant will be responsible for producing the following deliverable:

- a) Proposal on how the task will be carried out.
- b) Comprehensive report on various types of disabilities and recommendations on assistive devices for individual child with disability including clear recommendations/ actions required at: school level, community, gov't level, others (partners, parents, etc)

5. Person's specification and experience

The consultancy requires the following qualifications and experiences:

Essential

- Bachelor's degree in inclusive education, Master's Degree or PhD preferred.
- 4 to 5 years' experience in carrying out needs assessment of children with disabilities.
- Experience working with South Sudanese education actors.

Desirable

- Previous experience working in South Sudan with knowledge and understanding of the education system.

- Ability to travel to the target field locations for this assignment.
- Ability to produce high level quality reports within the timeframe.
- Experience of work in conflict affected countries.

6. Ethical considerations

The consultant is expected to maintain the highest possible professional and personal standards and will be required to adhere to the UN humanitarian code of conduct, WTI's prevention of sexual exploitation and abuse (PSEA). In particular, he/she will ensure respect the dignity of the persons with whom they interact including adherence to the stipulations in safeguarding policy. The consultant will be required to sign and consent to PSEA policy. In addition, any participants will be fully informed about the nature and purpose of the assignment and their requested involvement. Only participants who have given their written or verbal consent (documented) will be included in the consultations. Information and documentation shared in the course of the assignment may not be used for any other purpose without the express permission of the Country Director of Windle Trust International in South Sudan.

7. Proposed timelines

This consultancy will start in August 2020 and will last 2 weeks. The timeline is shown below.

S/No	Activity	Timeline
1	Conduct desk review	Day 1
2	Draft study / research protocol/brief proposal	Day 1
3	Present draft study / research protocol	Day 2
4	Collect data in the field	Day 3,4,5,6,7, & 8
5	Conduct data analysis and prepare a draft report	Day 9
6	Submit to WTI for draft report	Day 9
7	Submit to WTI for final report	Day 10

8. Expected deliverables

The expected outputs for the study are the following:

- Study protocol, including survey plan, data collection instruments, field work plan, data analysis, report preparation and dissemination plan
- Survey instruments (both quantitative and qualitative)
- Collected data files (both quantitative and qualitative)
- Transcripts of focus group discussions and key informant interviews (if any)
- A 3-4 page brief including key findings, conclusions and recommendations.
- Presentation materials (e.g., PowerPoint slides)

9. General Conditions: Procedures and Logistics

The Consultant will be expected to use his/her own computer/software.

10. Payment Terms

Consultancy fees:

- 30% after submission of the draft study / research protocol
- 20% after completion of field work.
- 20% after submission of draft report.
- 30% after approval of the final report

WTI is committed to Safeguarding and maintains zero tolerance to Child abuse, Harassment, Sexual Exploitation and Abuse (SEA). Background check is mandatory before offer of consultancy is confirmed.

You can send your credentials if you meet the requirements to the Human Resource Department or to Jobs@windle.org.uk not later than 24th August 2020.

NB:

Only South Sudanese Nationals are eligible to apply.

Only shortlisted candidates will be contacted.

Applications will be sorted out in order of receipts.

Windle Trust is an equal opportunity employer. We do not discriminate against employees or applicants on the basis of colour, sex, ethnic origin or race.

