

Approved
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Vacancy Advertisement - Nutrition Manager

Job Description

Position: Nutrition Manager

Palotaka Field Office, Magwi County, South Sudan

Fondation Caritas Luxembourg (FCL) is an international non-government organization active across 11 countries. In South Sudan, FCL implements Food Security and Livelihood, Nutrition, Health, WASH and Humanitarian Aid projects in Central and Eastern Equatoria States.

FCL is currently searching for experienced personnel in Nutrition to implement Nutrition Activities in Magwi in Project Food Security and Nutrition in Eastern Equatoria. The duty station is in **Palotaka, Magwi County, Eastern Equatoria**, with frequent visits to the project sites. The duration is one year subject to extension depending on availability of funds.

Interested applicants are requested to submit their CVs (maximum 3 pages) and cover letter to secretariat@caritasluxssd.lu latest by **25th January 2024**.

Objective

Working under the supervision of the Programme Coordinator of Caritas Luxembourg South Sudan, this staff member is responsible for two related but distinct workstreams.

The first involves managing the flagship Caritas Luxembourg nutrition project. As project manager, they will be responsible for overseeing the quality and timely implementation of the relevant project.

The second, as Nutrition Manager, involves providing effective representation, and sector advisory roles for Caritas Luxembourg's nutrition activities.

Specific roles and responsibilities

As Project Manager:

Project planning and implementation

- Implement activities in accordance to project documents, particularly the logframe, budget and workplan.
- Review and comment on project tools including logframe, and other project frameworks.
- Document challenges and propose improvement measures to address gaps.
- Provide routine project implementation support to field staff, especially in areas that need improvement

Monitoring and Evaluation (M&E) and Reporting

- Coordinate the regular collection of harmonized data; and ensure project staff understands and utilizes M&E tools and framework
- Draft project reports as necessary / Ensure the quality and accuracy of donor reports, in line with Caritas Luxembourg procedures and donor requirements and standards
- Review and assess project progress and document lessons learned

Fundraising, proposal development and representation

- Identify needs in the community and propose new projects or modifications to current approaches and activities to better address these needs
- Provide support to the Programme Coordinator and other Project Managers in responding to donor requests and calls for proposals



- Represent Caritas Luxembourg at project meetings with the government, and other potential or existing partners and donors

Capacity building

- Identify the capacity needs of staff and partners and suggest solutions to fill the gaps
- Provide personalized guidance and technical support to project implementing staff to allow them to fulfil their duties
- Coach project staff, particularly new arrivals, on project objectives, FCL approaches, and monitoring & evaluation

As Nutrition Manager:

Coordination of nutrition activities

- Serve as the on-sight supervisor of the nutrition activities implemented by Caritas Luxembourg.
- Analyse Caritas Luxembourg's intervention in the area of nutrition, identify gaps and challenges and advise Programme Coordinator on how to address them.
- Take the lead in developing innovative ideas and appropriate techniques for interventions based on the context.
- Regularly scan the Eastern Equatoria environment, reflect on the project portfolio, and provide sector-specialized advice to the Programme Coordinator on new needs, additional opportunities for synergy, or potential financing opportunities.
- Provide advice on the development of Caritas Luxembourg South Sudan programme strategy, especially in the areas of nutrition.
- Ensure that nutrition activities comply with national guidelines.
- Support Caritas Luxembourg's initiative in the development of the improved nutrient-dense flour, in coordination with experts, to ensure product quality and sustainability, while referring progress to the Programme Coordinator.

Representation

- Support the Programme Coordinator and Head of Mission in liaising with government authorities and key sector players in the nutrition field.
- Attend and represent Caritas Luxembourg at the nutrition cluster meetings (regional and national levels) and actively engage with key sector players and other nutrition working groups.
- Present the main results of Caritas Luxembourg intervention to the Ministry of Health, and report any required ad hoc information.

Capacity building

- Provide technical guidance on approaches and methodologies to the nutritionists and community nutritionists of Caritas Luxembourg.

Functional relationship

- Works under the **direct supervision of the Programme Coordinator.**
- Works in collaboration with the **Resource Team.**
- Closely coordinates and liaises with **local authorities**, development agencies, and other partners, in accordance with FCL policies and directives.
- Advising **nutrition staff members.**
- Closely coordinates activities with external service providers such as consultants and evaluators

Candidate profile and experience required

- Bachelor's or Master's degree in Nutrition.
- At least 6 years of experience in project implementation for a development organization.
- Very good Knowledge of Community-Based Management of Acute Malnutrition in South Sudan.
- Strong knowledge of global and national nutrition approaches, guidelines and practices.
- Excellent English writing skills and Strong ability to write quality project reports.
- Experience in liaising with local authorities.
- Strong analytical skills.
- Excellent team spirit and interpersonal skills.

- Capacity to work under stressful conditions or in conflict-affected zones.
- Strong computer and IT skills.
- Ability to speak the local language.

Career/Contract type

- Local contract, under the law of South Sudan

Languages

English : Excellent English writing and verbal communication
Other languages : Fluency in a local language, Arabic / Acholi

IT competencies Word Excel Other: Good Knowlegde of Office software package

