



VACANCY ANNOUNCEMENT>RE-ADVERTISEMENT

Job Title: MEAL Officer
Number of Post One (1) Band /Level
Grade: 8B
Department: ERD & Livelihood
Location: Mayendit
Overtime Eligible: N/A
Contract Status Fixed Regular
Status: Relocatable

Job Description

Background/IRC Summary:

The International Rescue Committee, one of the world's largest humanitarian agencies, provides relief, rehabilitation and post-conflict support to victims of oppression and violent conflict in 42 countries. IRC is committed to bold leadership, innovation and creative partnerships. South Sudan, an independent nation since 9 July 2011, is emerging from decades of brutal civil war rooted in disputes over religion, ethnicity, resources, governance and self-determination. The security situation remains fragile and the operational context is challenging. IRC has been in South Sudan since 1989 and currently operates in Northern Bahr el Ghazal, Lakes, Unity, and Central Equatoria States implementing programs in the areas of Health and Nutrition, Protection and Rule of Law, Child Protection, Education and Economic Recovery and Development (Livelihoods).

Purpose

Under the responsibility of the Senior Officer MEAL and oversight support from MEAL Coordinator, the MEAL Officer will work closely and in collaboration with program teams to optimize capacities and opportunities for monitoring, evaluation, accountability and learning of the AICS project. The MEAL officer supervises, directs, and implements the MEAL activities of the project .

Responsibilities

Leadership and partnership

- Provide support for all technical aspects and MEAL activities regarding the project, foster and promote standards and best practices for quality data collection, analysis, and reporting.
- Ensure accountability to beneficiaries, partners, and donor
- Implement and support the MEAL system and approaches in your areas of expertise and promote learning

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Director's Office

- Represent IRC in follow-up discussions Evaluation at technical meetings, forums, and other events, building partnerships within IRC and sharing capabilities with partners
- Promote access and use of data for learning shared, decision making, judicious and the adaptation of programs in data function. _

Technical supervision

- Manage the MEAL system and processes for AICS project throughout the project cycle
- Provide deployment support surveys baseline, PDM, endline etc
- Provide support for the use of technologies (commcare, Kobo, PowerBi) by using standard tools and processes for mobile data collection and dashboard visualization line. This is to improve the speed and quality of data collection and analysis , as well as data presentation
- Adhere to and participate in the efforts that IRC puts in place to respect its commitments in terms of internal and external accountability through the implementation working mechanisms of reliable accountability, feedback and response to clients

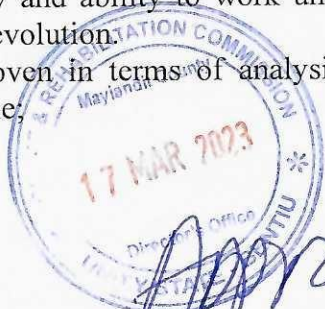
Key Working Relationships

The position reports to directly to the Senior MEAL Officer and or from a partnership between the Senior FSL Officer, MEAL Coordinator, ERD Manager

The position directly supervises volunteers and/ or enumerators in the field.

Experience and Qualifications

- BSc in Mathematics, statistics, computer science, or a social science discipline, or experience meaningful and equivalent professional appropriate,
- Minimum 2-3 years' experience in monitoring and evaluating activities initiated by an NGO with a strong background in data collection and analysis and in security report writing _ _ eating
- Own a basic technical knowledge of MEAL approaches and techniques in somewhere all areas following: results monitoring; theories of change, logical frameworks, data collection, data analysis, feedback and client feedback mechanisms;
- Experience in data collection quantitative/qualitative and in data entry ;
- Basic knowledge and experience with mobile data collection software such as Kobo, CommCare , ODK Collect are required. Knowledge of Tableau software and tools, PowerBI or GIS is an asset additional;
- Good skills in computing in the use of MS Office, in particular Excel and Word - with an experience in writing reports;
- Autonomous and proactive attitude with good skills in terms of organization, planning and analysis , in particular in prioritizing and _ performing various tasks at a time, with attention to detail ;
- Flexibility and ability to work under pressure and in challenging work environments with constant evolution
- Skills proven in terms of analysis, reflection systematic, and problem-solving are assets undeniable,



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- Clients responsiveness is part of MEAL's responsibilities. A strong understanding of accountability and an ability checked to put set up feedback and feedback systems for clients

Standards for Professional Conduct:

All IRC staff must adhere to THE IRC Way Standards for Professional Conduct and the IRC country employment policies. These include Integrity, Service, and Accountability. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

IRC is an Equal Opportunity Employer. IRC considers all applicants based on merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, or disability.

Standards for Professional Conduct:

The IRC and IRC workers must adhere to the values and principles outlined in IRC Way - Standards for Professional Conduct. These are Integrity, Service, and Accountability. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

Safeguarding policy:

The IRC has a zero-tolerance policy for safeguarding violations by staff, incentive workers, visitors, sub-grantees, suppliers/sub-contractors, and implementing partners. Safeguarding at the IRC is an integral to the organizational values and ethics, and staff and associates are expected to take all the reasonable steps to prevent the sexual exploitation, abuse, and harassment of ant person linked to the program by both its employees and any downstream partner. The successful candidate will be subject to a thorough background check and satisfactory references.

Narrowing the Gender Gap

The IRC is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including a flexible hour (when possible), maternity leave, transportation support and gender-sensitive security protocols.

Equal Opportunity Employer

IRC is an Equal Opportunity Employer. IRC considers all the applicants based on merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable laws.

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The position is strictly for **SOUTH SUDANESE NATIONAL WITH ALL REQUIRED NATIONAL DOCUMENTS.**

How to apply: Interested applicants should submit a **CV with 3 references** (please indicate referee telephone number and email address) and a copy of academic and training certificates, a copy of **national ID** and **daytime telephone contact**. Address it to the **Human Resources Department**, IRC South Sudan and you can deliver your Application to **IRC Head office in Juba Goshen House, or field office in Mayendit**, or you can email your application to **SS-HR@Rescue.org**. Deadline for submission is **31/3/2023** before **5:00 PM** Central African Time.

NOTE: Only short-listed candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC. Any candidates who may wish to do job solicitation to win favor whether directly or in indirectly will automatically lead to disqualification of one's application once detected at any stage of the process.

PLEASE REMEMBER TO CLEARLY INDICATE THE POSITION YOU ARE APPLYING FOR ON THE ENVELOP (Hand delivery) or SUBJECT Email)

WOMEN, MINORITIES AND PEOPLE LIVING WITH DISABILITIES ARE ENCOURAGE TO APPLY



*Approved by
ARC office, Maylandit
County*