

# 2024

**Training Calendar**



**ijc** humanitarian  
**ngo** global.com

**Training & Learning  
Solutions for Humanitarians  
and Development Professionals**

# WELCOME TO OUR 2024 TRAINING CALENDAR!

## Empowering Humanitarians, Enriching Development Professionals.

In the pursuit of fostering impactful change and sustainable development, we are thrilled to present our comprehensive training calendar for 2024. Whether you are an experienced humanitarian or a passionate development professional, our calendar and workshops are carefully crafted to equip you with the essential skills, knowledge, and tools necessary to thrive in today's dynamic world.



# LIST OF UPCOMING TRAINING WORKSHOPS 2024

## MEAL Training Workshops (PG 5)

1. Monitoring & Evaluation of Humanitarian & Development Projects
2. Project Evaluation of Humanitarian & Development Projects
3. Theory of Change, Stories of Change and MEAL Systems Planning
4. Impact Evaluation for Evidenced-Based Policy Development
5. Participatory Monitoring & Evaluation

## WASH Training Workshops (PG 7)

1. Social & Behaviour Change Communication (SBCC)
2. WASH Financing & Governance
3. GIS and Data Analysis for WASH Projects
4. Gender Equality, Disability and Social Inclusion (GEDSI) in WASH
5. Water, Sanitation & Hygiene In Humanitarian & Development Contexts
6. WASH in Schools & Menstrual Hygiene Management (MHM)
7. Hygiene Promotion Practical Tools using CLTS, PHAST, CHAST Approaches
8. WASH in Healthcare Settings During Emergencies
9. Sustainable Rural and Urban WASH Planning

## Data Management and Analysis(PG 10)

1. Statistical Data Analysis Using R and Stata
2. Data Collection for Humanitarians using KoboToolbox and Open Data Kit
3. Data Analytics & Visualization Using SPSS & Power Bi
4. Qualitative Data Analysis & Visualization using Nvivo & Tableau
5. Data Collection & Management using Survey CTO and CSPRO

## Nutrition Training Workshops (PG 12)

1. Maternal, Infant & Young Child Nutrition
2. Integrated Management of Acute Malnutrition (IMAM)

## Procurement and Supply Chain Management (PG 13)

1. Tendering, Procurement & Negotiation Skills

## Disaster Risk Reduction and Management Training Workshops (PG 14)

1. Comprehensive Disaster Management (CDM) for Media Practitioners
2. Comprehensive Emergency Management (CEM) for Humanitarian and Development Professionals
3. Disaster Communication and Early Warning Systems
4. Disaster Preparedness & Response Planning
5. Emergency Operation Centre (EOC)
6. Hostile Environment Awareness Training (HEAT)
7. Incident Command System (ICS)
8. Shielding Societies - Social Protection, Climate Adaptation, and Flourishing Livelihoods
9. Resilient Horizons - Mastering Disaster Risk Reduction and Climate Resilience

## Community Empowerment Programs (PG 17)

1. Child Protection in Humanitarian Action
2. Social Work & Community Development
3. Gender-Based Violence
4. Conflict Resolution & Peace Building in Humanitarian Contexts

## Resource Mobilization for NGOs (PG 18)

1. Donor Mapping and Proposal Writing
2. Writing Winning Proposals for Donor-Funded Projects
3. Fundraising & Resource Mobilization For NGOs
4. Grants Acquisition and Management for NGOs
5. Finance Management for NGOs & Donor-Funded Projects
6. Cash Voucher Assistance Training Workshop

## Project Management & Leadership Essentials (PG 21)

1. Leadership & Project Management for NGOs and Development Organizations
2. Leadership Development Training for Women in Humanitarian & Development Contexts

## Professional Development and Humanitarian Practices (PG 23)

1. Mentorship and Coaching for Humanitarian and Development Professionals
2. Humanitarian Essentials and Principles
3. Humanitarian Training of Trainers (HToT)
4. Report Writing and Presentation Skills

**For a more comprehensive look at the workshops and the modules covered, please visit our [website](#)**





# MEAL TRAINING WORKSHOPS

- Monitoring & Evaluation of Humanitarian & Development Projects
- Project Evaluation of Humanitarian & Development Projects
- Theory of Change, Stories of Change and MEAL Systems Planning
- Impact Evaluation for Evidenced-Based Policy Development
- Participatory Monitoring & Evaluation

Monitoring and Evaluation (M&E) skills are crucial for humanitarians and development practitioners as they play a pivotal role in assessing the effectiveness, efficiency, and impact of their programs and interventions. Here's a list of what we offer in the 2024 calendar year:

## 1. Monitoring & Evaluation of Humanitarian & Development Projects

### Online Dates (2 weeks)

5th - 16th Feb  
29th Apr - 10th May  
21st Oct - 1 Nov



**USD 500**

### Onsite Dates(5days)



29th Apr - 3rd May  
1st - 5th July  
21st - 25th Oct

**USD 850**



## 2. Project Evaluation of Humanitarian & Development Projects

 Online Dates (2 weeks)	 Onsite Dates(5days)
22nd Apr - 3rd May 15th - 26th July 2nd - 13th Sept 28th Oct - 8th Nov	22nd - 26th Apr 15t - 19th July 4th - 8th Nov
<b>USD 500</b>	<b>USD 850</b>



## 3. Theory of Change, Stories of Change and MEAL Systems Planning

 Online Dates (2 weeks)	 Onsite Dates(5days)
4th - 15th March 27th May - 7 June 19th - 23rd Aug 21st Oct - 1st Nov	4th - 8th March 3rd - 7th June 28th Oct - 1st Nov
<b>USD 500</b>	<b>USD 850</b>

## 4. Impact Evaluation for Evidenced-Based Policy Development

 Online Dates(2 weeks)	 Onsite Dates(5days)
15th - 26th Apr 1st - 12th July 2nd - 13th Sept 4th - 15th Nov	15th - 19th Apr 1st - 5th July 4th - 8th Nov
<b>USD 500</b>	<b>USD 850</b>

## 5. Participatory Monitoring & Evaluation

 Online Dates(2 weeks)	 Onsite Dates(5days)
29th Apr - 10th May 15th - 26th July 2nd - 13th Sept 18th -29th Sept	6th - 10th May 15th - 19th July 25th - 29th Nov
<b>USD 500</b>	<b>USD 850</b>



# WATER SANITATION AND HYGIENE TRAINING WORKSHOPS

1. Social & Behaviour Change Communication (SBCC)
2. WASH Financing & Governance
3. GIS and Data Analysis for WASH Projects
4. Gender Equality, Disability and Social Inclusion (GEDSI) in WASH
5. Water, Sanitation & Hygiene in Humanitarian & Development Contexts
6. WASH in Schools & Menstrual Hygiene Management (MHM)
7. Hygiene Promotion Practical Tools using CLTS, PHAST, CHAST Approaches
8. WASH in Healthcare Settings During Emergencies
9. Sustainable Rural and Urban WASH Planning

Water, Sanitation, and Hygiene skills are indispensable for humanitarians and development practitioners as they directly contribute to public health, community development, environmental sustainability, disaster response, and economic well-being. By implementing effective WASH interventions, practitioners can create lasting positive impacts on the lives of individuals and communities around the world.

## 1. Social & Behaviour Change Communication (SBCC)

### Online Dates (1 week)

Our SBCC training has been a success, that it's now a monthly affair! we host it every last week of the month, except in December 2024.

**USD 300**

### Onsite Dates(5days)

22nd - 24th Apr  
26th - 28th Aug  
2nd - 4th Dec

**USD 600**

## 2. WASH Financing & Governance

### Online Dates (2 weeks)

17th - 28th June  
14th - 25th Oct

**USD 700**

### Onsite Dates(5days)

17th - 21st June  
14th - 18th Oct

**USD 1200**

## 3. GIS and Data Analysis for WASH Projects

### Online Dates (2 weeks)

22nd July - 2nd Aug  
2nd - 13th Dec

**USD 700**

### Onsite Dates(5days)

22nd - 26th July  
2nd - 6th Dec

**USD 950**

## 4. Gender Equality, Disability and Social Inclusion (GEDSI) in WASH

### Online Dates (2 weeks)

29th July - 9th Aug  
11th - 22nd Nov

**USD 500**

### Onsite Dates(5days)

## 5. Water, Sanitation & Hygiene In Humanitarian & Development Contexts

### Online Dates (2 weeks)

8th - 19th Jan  
8th - 19th Apr  
12th - 23rd Aug

**USD 500**

### Onsite Dates(5days)

5th - 9th Feb  
8th - 12th Apr  
12th - 16th Aug

**USD 850**



## 6. WASH in Schools & Menstrual Hygiene Management (MHM)

### Online Dates (2 weeks)

22nd Apr - 3rd May  
29th Jul - 9th Aug  
7th - 18th Oct

**USD 500**

### Onsite Dates(5days)

29th Apr - 3rd May  
5th - 9th Aug  
14th - 18th Oct

**USD 750**

## 7. Hygiene Promotion Practical Tools using CLTS, PHAST, CHAST Approaches

### Online Dates (5 days)

11th - 22nd March  
13th - 24th May  
1st - 12th July  
11th - 22nd Nov

**USD 500**

## 8. WASH in Healthcare Settings During Emergencies

### Online Dates (2 weeks)

8th - 19th Apr  
15th - 26th July  
14th - 25th Oct

**USD 500**

## 9. Sustainable Rural and Urban WASH Planning

### Online Dates (2 weeks)

1st - 12th July  
30th Sept - 11th Apr

**USD 700**

### Onsite Dates(5days)

24th - 28th June  
21st - 25th Oct

**USD 1000**



# DATA MANAGEMENT AND ANALYSIS TRAINING WORKSHOPS

1. Statistical Data Analysis Using R and Stata
2. Data Collection for Humanitarians using KoboToolbox and Open Data Kit
3. Data Analytics & Visualization Using SPSS & Power Bi
4. Qualitative Data Analysis & Visualization using Nvivo & Tableau
5. Data Collection & Management using SurveyCTO and CSPRO

Data Management and Analysis Training skills are crucial for humanitarians and development practitioners as they enable informed decision-making, program improvement, resource optimization, impact measurement, risk assessment, and effective advocacy. By harnessing the power of data, practitioners can enhance the effectiveness and sustainability of their interventions, ultimately making a more significant and lasting positive impact on the communities they serve.

## 1. Statistical Data Analysis Using R and Stata

### Online Dates (2 weeks)

11th - 22nd Mar (2 Weeks)  
6th - 17th May (2 Weeks)  
26th Aug - 6th Sept (2 Weeks)  
4th - 15th Nov

**USD 500**

### Onsite Dates(5days)

6th - 10th May

**USD 850**

## 2. Data Collection for Humanitarians using KoboToolbox and Open Data Kit

 Online Dates (2 weeks)	 Onsite Dates(5days)
22nd Jan - 2nd Feb 25th Mar - 5th Apr 27th May - 7th June 29th July - 9th Aug 23rd Sept - 4th Oct 18th - 29th Nov	1st - 5th Apr 5th - 9th Aug 11th - 15th Nov
<b>USD 500</b>	<b>USD 850</b>

## 3. Data Analytics & Visualization Using SPSS & Power Bi

 Online Dates (2 weeks)	 Onsite Dates(5days)
5th - 16th Feb 8th - 19th Apr 10th - 21st June 12th - 23rd Aug 7th - 18th Oct 2nd - 13th Dec	8th - 12th Apr 12th - 16th Aug 18th - 22nd Nov
<b>USD 500</b>	<b>USD 850</b>

## 4. Qualitative Data Analysis & Visualization using Nvivo & Tableau

 Online Dates (2 weeks)	 Onsite Dates(5days)
27th May - 7th Jun 23rd Sept - 4th Oct	8th - 12th Apr 18th - 22nd Nov
<b>USD 500</b>	<b>USD 850</b>

## 5. Data Collection & Management using Survey CTO and CSPRO

 Online Dates (2 weeks)
10th - 21st June 7th - 18th Oct
<b>USD 500</b>



# NUTRITION TRAINING WORKSHOPS

1. Maternal, Infant & Young Child Nutrition
2. Integrated Management of Acute Malnutrition (IMAM)

Nutrition Training skills are essential for humanitarians and development practitioners as they enable the promotion of healthy lifestyles, disease prevention, support for vulnerable groups, and contribute to the long-term well-being and development of communities.

## 1. Maternal, Infant & Young Child Nutrition

### Online Dates (2 weeks)

16th Feb - 8th  
March 20th - 31st May  
15th - 26th July  
9th - 20th Sept

**USD 500**

## 2. Integrated Management of Acute Malnutrition (IMAM)

### Online Dates (2 weeks)

4th - 8th March  
20th - 24th May  
15th - 19th July  
16th - 20th Sept

**USD 300**



# PROCUREMENT AND SUPPLY CHAIN MANAGEMENT

## 1. Tendering, Procurement & Negotiation Skills

Procurement and Supply Chain Management Training skills are essential for humanitarians and development practitioners as they ensure efficient, cost-effective, and transparent procurement processes, leading to timely delivery of high-quality aid to those in need. Skillful management of supply chains is vital for maximizing the impact of aid and fostering sustainable development in communities around the world.

### Online Dates (1 weeks)

19th - 23rd Feb  
1st - 5th April  
10th - 14th June  
16th - 20th Sept

**USD 300**

### Onsite Dates



# DISASTER RISK REDUCTION AND MANAGEMENT TRAINING WORKSHOPS

1. Comprehensive Disaster Management (CDM) for Media Practitioners
2. Comprehensive Emergency Management (CEM) for Humanitarian and Development Professionals
3. Disaster Communication and Early Warning Systems
4. Disaster Preparedness & Response Planning
5. Emergency Operation Centre (EOC)
6. Hostile Environment Awareness Training (HEAT)
7. Incident Command System (ICS)
8. Shielding Societies - Social Protection, Climate Adaptation, and Flourishing Livelihoods
9. Resilient Horizons - Mastering Disaster Risk Reduction and Climate Resilience

Disaster Risk Reduction and Management Training skills are critical for humanitarians and development practitioners as they enable proactive measures to reduce vulnerabilities, enhance preparedness, ensure effective response and recovery, empower communities, and integrate resilience into development efforts. Equipped with these skills, practitioners can significantly mitigate the impacts of disasters and contribute to creating safer, more resilient communities worldwide.

## 1. Comprehensive Disaster Management (CDM) for Media Practitioners

 **Online Dates (2 weeks)**

17th - 28th June

**USD 700**

 **Onsite Dates(5days)**

17th - 21st June  
9th - 13th Dec

**USD 1200**

## 2. Comprehensive Emergency Management (CEM) for Humanitarian and Development Professionals

 **Online Dates (2 weeks)**

3rd - 14th June

**USD 700**

 **Onsite Dates(5days)**

10th - 14th June  
9th - 13th Dec

**USD 1200**

## 3. Disaster Communication and Early Warning Systems

 **Online Dates (2 weeks)**

29th Apr - 10th May

**USD 700**

## 4. Disaster Preparedness & Response Planning

 **Online Dates (2 weeks)**

1st - 12th July

**USD 700**

## 5. Emergency Operation Centre (EOC)

 **Online Dates (2 weeks)**

26th Aug - 6th Sept

**USD 700**

## 6. Incident Command System (ICS)

 **Online Dates (2 weeks)**

17th - 28th June

**USD 700**

## 7. Shielding Societies - Social Protection, Climate Adaptation, and Flourishing Livelihoods

 **Online Dates (2 weeks)**

25th Nov - 6th Dec

**USD 700**

 **Onsite Dates**

1st - 5th July  
2nd - 6th Dec

**USD 1200**

## 8. Resilient Horizons - Mastering Disaster Risk Reduction and Climate Resilience

 **Online Dates (2 weeks)**

2nd - 13th Dec

**USD 700**

 **Onsite Dates**

8th - 12th July  
9th - 13th Dec

**USD 1200**





# COMMUNITY EMPOWERMENT PROGRAMS

## 1. Child Protection in Humanitarian Action

Community Empowerment Programs Training skills are crucial for humanitarians and development practitioners as they enable the facilitation of participatory, sustainable, and inclusive development. By empowering communities, practitioners foster self-reliance, social inclusion, and resilience, leading to holistic and enduring positive changes within societies.

## 1. Child Protection in Humanitarian Action

 Online Dates (2 weeks)

15th - 26th Apr  
5th - 16th Aug

**USD 500**





# RESOURCE MOBILIZATION FOR NGOS

1. Donor Mapping and Proposal Writing
2. Writing Winning Proposals for Donor-Funded Projects
3. Fundraising & Resource Mobilization for NGOs
4. Grants Acquisition and Management for NGOs
5. Finance Management for NGOs & Donor-Funded Projects
6. Cash Voucher Assistance Training Workshop

Resource Mobilization for NGOs skills are essential for humanitarians and development practitioners as they enable NGOs to secure sustainable funding, forge partnerships, adapt to changing landscapes, and expand their impact. By mastering these skills, practitioners ensure the long-term viability and success of their initiatives, ultimately leading to greater positive change within communities

## 1. Donor Mapping and Proposal Writing



### Online Dates (2 weeks)

5th - 16th Feb  
1st - 12th Apr  
3rd - 14th June  
5th - 16th Aug  
30th Sept - 1st Oct  
2nd - 13th Dec

**USD 500**



### Onsite Dates(5days)

15th - 19th Apr  
19th - 23rd Aug  
28th Oct - 1st Nov

**USD 750**

## 2. Writing Winning Proposals for Donor-Funded Projects

### Online Dates (1 week)

8th January-12th January  
12th February-16th February  
8th April-12th April  
13th May-17th May  
10th June-14th June

8th July-12th July  
12th August-16th August  
9th September-13th September  
14th October-18th October  
11th November-15th November

**USD 300**

## 3. Fundraising & Resource Mobilization for NGOs

### Online Dates (2 weeks)

4th - 15th March  
13th - 24th May  
16th - 27th Sept  
18th - 29th Nov

**USD 500**

### Onsite Dates(5 days)

22nd - 26th Apr  
26th - 30th Aug  
4th - 8th Nov

**USD 750**

## 4. Grants Acquisition and Management for NGOs

### Online Dates (2 weeks)

18th - 29th March  
17th - 28th June  
16th - 27th Sept

**USD 500**

### Onsite Dates(5 days)

29th Apr - 3rd May  
2nd - 6th Sept

**USD 750**

## 5. Finance Management for NGOs & Donor Funded Projects

### Online Dates (2 weeks)

15th - 26th Apr  
22nd July - 2nd Aug  
14th - 25th Oct

**USD 500**

### Onsite Dates(5 days)

6th - 10th May  
11th - 15th Nov

**USD 750**

## 6. Cash Voucher Assistance Training Workshop

 **Online Dates (2 weeks)**

19th - 23rd Feb  
8th - 12th Apr  
26th - 30th Aug

**USD 300**





# PROJECT MANAGEMENT & LEADERSHIP ESSENTIALS

1. Leadership & Project Management for NGOs and Development Organizations
2. Leadership Development Training for Women in Humanitarian & Development Contexts

Project Management & Leadership Essentials skills are indispensable for humanitarians and development practitioners as they ensure efficient project implementation, effective team management, risk mitigation, stakeholder engagement, adaptability, and impactful leadership. Mastering these skills is essential for achieving successful outcomes and creating lasting positive change in the communities they serve.

## 1. Leadership & Project Management for NGOs and Development Organizations

### Online Dates (2 weeks)

25th March - 5th Apr  
24th June - 5th July  
23rd Sept - 4th Oct  
2nd - 13th Dec

**USD 700**

### Onsite Dates (5 Days)

1st - 5th Apr  
5th - 9th Aug  
2nd - 6th Dec

**USD 1200**

## 2. Leadership Development Training for Women in Humanitarian & Development Contexts

### Online Dates (2 weeks)

13th - 24th May  
12th - 23rd Aug  
28th Oct - 8th Nov

**USD 700**

### Onsite Dates (5 Days)

13th - 17th May  
9th - 13th Dec

**USD 1200**



# CERTIFICATION

After successful completion of your training, you will get to receive a digital certificate to enable you to advance your career.



## WHO WE HAVE WORKED WITH



# TESTIMONIALS



It assisted in a very positive way by making me to understand the entire project management process



The course has enabled me to learn more about project management right from project initiation to project closure. It has also enabled me to learn the skills required as a manager



Learning at HG on this course has been very interactive and educative. I learnt alot.



I have been able to use some terms Professionally, differentiate between a Proposal and a Concept



It enable me to understand what good quality proposal should be and good quality report

## Participants celebrating completion of a recent training workshop, Nairobi, Kenya.





# CONTACT AND SUPPORT

 +254 111 052 555 | +254 796 665 105

 [info@humanitarianglobal.com](mailto:info@humanitarianglobal.com)

 [www.humanitarianglobal.com](http://www.humanitarianglobal.com)

 Valley View Office Park, Parklands, Nairobi, Kenya



Chat With One of Our Representative



Email us