**Malteser International**

**Country Coordination Office**

**Plot No: 445 Kololo Road 3k South**

**Tong Ping, Juba Town**

**South Sudan**

**15 December 2021**

**Specification of Bidding (SOB)**

**SOB\_YEI\_2021\_0020**

**For supply and delivery of drugs, medicines, medical and laboratory equipment for 18-month framework agreement to Yei County Hospital in Yei**

1. Annex 1: Specification of Tendering
2. Annex 2: Bill of Quantity

We look forward to receiving your tenders on **21 January 2022 at or before 4:00pm** via E-mail to**:** **mb.procurement-juba@malteser-international.org**.

Please write in the Subject line of your email with tender: “**ITT\_YEI\_2021\_0020 for drugs and medicines**”.

Thank you for your cooperation.

Yours faithfully,



|  |  |  |
| --- | --- | --- |
|  |   | Nermin SilajdzicCountry Logistics and Security Coordinator Plot No. 445, Block 3, Kololo - US Embassy Road.Central Equitorial State, Juba, South SudanM: +211 (0) 911 746 963 · M: +211 (0) 924 767 949nermin.silajdzic@malteser-international.org · Skype: nsilajdzic[www.malteser-international.org](http://www.malteser-international.org/)Malteser International Europe/Malteser Hilfsdienst e. V., County Court Cologne, VR 4726Executive Board: Karl Prinz zu Löwenstein, Dr. Elmar Pankau,Douglas Graf Saurma-Jeltsch, Verena Hölken |
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# A. SPECIFICATION OF BIDING

Related to our advertised Invitation to Tender ITT\_YEI\_2021\_0020 MI herewith calls for tenders concerning supply and delivery of drugs, medicines, medical and laboratory equipment for 18-month framework agreement to Yei County Hospital in Yei.

Under the following reference number:

 Donor project numbers: WAU-1357

MI project number: 10\_SD

# Description of the organization and its activities

Malteser International is a non-governmental organization operating in South Sudan under the South Sudan Catholic Bishop’s Secretariat and is the worldwide humanitarian relief service of the Order of Malta and legally a division of Malteser Hilfsdienst e.V in Germany. It provides aid in all parts of the world without distinction of religion, race or political persuasion. Christian values and the humanitarian principles of impartiality and independence are the foundation of its work.

In South Sudan, Malteser International operates in Juba, Yei, Wau, Juba and Uyujuku. In these locations, it’s activities include Health and Nutrition, Food Security and Livelihood, Water Sanitation and Hygiene and Health Programs

**Objective of Call for Tenders:** In accordance with the overall targets of above-mentioned operations, Malteser International plans to procure drugs, medicines, medical and laboratory equipment for 18-month framework agreement to Yei County Hospital in Yei.

The technical specifications and conditions of the tendering process are described below in the Specification of tendering and in the Annex 2: Bill of Quantity which are part of this Invitation to Tenders.

Suppliers are invited to present a tender complying with the requirements here below specified.

# Tender Presentation

The tender shall be received via E-mail to**:** **mb.procurement-juba@malteser-international.org** on **21 January 2022 at or before 4:00pm**

* The tender shall be written in English
* The tender should be valid for **60 days after the deadline.**

# General conditions

* The tender shall be typed or written and signed on each page by the legal representative of the supplier,
* The winning supplier might be requested to provide catalogues, pictures, technical descriptions and/or samples of items at the order stage when required,
* The prices of the tender will be expressed in United States Dollars. The prices must be on unit price basis as well as by totals,
* The prices will be considered fixed whereas MI will not process Tax exemption. No additional change of whatsoever nature and type will be accepted by MI,
* MI reserves the right to accept or reject all tenders depending on prevailing condition at the time.

# Technical specification

The technical specification of the supply and delivery of drugs, medicines, medical and laboratory equipment for 18-month framework agreement to Yei County Hospital in Yei are in Annex 1 (Bill of Quantity) which is part of this ITT.

Suppliers are invited to present tenders complying with required specification.

All drugs and medicines should have a remaining shelf-life of at least one year when they are received in the Yei County Hospital.

# Timetable

|  |  |  |
| --- | --- | --- |
| Activities | Date  | Time\* |
| Deadline for submission of tenders | 21 January 2022 | 04:00 p.m. |
| Tender opening session | 25 January 2022 |  |
| Notification of award to the successful contractor | 7 February 2022 | - |
| Signature of framework agreement | 8 February 2022 | - |

\* All times are local time in Juba, South Sudan

# Delivery of drugs, medicines, medical and laboratory equipment for 18-month framework agreement to Yei County Hospital in Yei

Drugs, medicines, medical and laboratory equipment for 18-month framework agreement to Yei County Hospital in Yei will be ordered quarterly from awarded medical suppliers with 1-month notification in advance prior road transportation.

A technical staff from rewarded medical supplier will accompany truck transportation from Juba to Yei for handing over ordered drugs, medicines, medical and laboratory equipment to Yei County Hospital medical staff.

# Validity of tenders

Each company is bound to the tender submitted for a period of 60 days from the deadline for submission of tenders.

# Language of tenders

All tenders, official correspondence between companies and MI, as well as all documents associated with the tender’s request will be in English.

# Submission of tenders

# Each tender must have received via E-mail to: mb.procurement-juba@malteser-international.org on 21 January at or before 4:00pm

# Content of tender

All submitted tenders must conform to the requirements mentioned in the SOB. Furthermore, they must include the following documents:

**Part 1 - Tender:** A tender for supply and delivery of drugs, medicines, medical and laboratory equipment for 18-month framework agreement to Yei County Hospital in Yei.

The format BoQ can be used or a separate one depending on supplier’s choice. Additional sheets may be attached for further details as requested above.

**Part 2 - Legal documents**

* Copy of the company’s certificate of incorporation,
* Copy of Chamber of Commerce registration,
* Copy Tax Identification Certificate,
* Copy of Certificate of Operation,
* License to operate Pharmaceutical Business,
* Company’s Financial Statement of last three months (October, November and December 2021),
* Average turnover for the past 2 years in USD (2020 and 2021),
* Questionnaire for tender,
* Company’s official address,
* Bank account details (where money would be paid),

# Ownership of tenders

MI reserves/funds ownership of all tenders received. As a consequence, tenderers will not be able to stipulate requirements that their tenders are to be returned.

1. **Opening of submitted tenders**

The tenders will be opened on 25 January 2022 in MI Office in Juba by the Evaluation committee. The selection process will be recorded in writing by the committee.

# Tender evaluation

The criteria applied for the evaluation of suppliers will be

* the legal conformity,
* the price,
* working capital from the last 3-month bank statement,
* average turnover in the last two years,
* the technical experiences,
* submitted questionnaire for tender,
* the compliance with technical specifications and quality standards,
* the capacity to deliver and
* delivery time and meet timeframes as specified.

The work will be awarded to the winning tenderer according to the timetable mentioned above.

1. **Specific Technical and Financial Evaluation Criteria to standards:**
* Comparative Tender Analysis and justification basing on responsiveness of the selected supplier by internal committee
* Framework agreement will directly be issued to the selected supplier upon approval
1. **Terms of payment**

The payment will be done in United States Dollar by bank transfer or cheque as specified below:

* 100% of shall be paid by the Malteser International 10 days after the invoices issuing for quarter delivery by the Contractor.

**B. Annex 2: Bill of Quantity**

For supply and delivery of drugs, medicines, medical and laboratory equipment for 18-month framework agreement to Yei County Hospital in Yei

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No | Item Description  | Unit | QTY | Unit Price USD |
| Oral Medicine |  |  |  |
| 1 | Ampiclox 500mg 100's Cap | Pkt | 1 |  |
| 2 | Amoclan 625mg 10's Tab | Pkt | 1 |  |
| 3 | Amoclan 1g 10's Tab | Pkt | 1 |  |
| 4 | Cloxacillin 500mg 100's Cap | Pkt | 1 |  |
| 5 | Cefixim 200mg 10's Tab | Pkt | 1 |  |
| 6 | Amlodipine 10mg 100's Tab | Pkt | 1 |  |
| 7 | Aspirin 75mg 30's Tab  | Pkt | 1 |  |
| 8 | Furosemide 40mg 100's Tab | Pkt | 1 |  |
| 9 | Digoxine 0.25mg 100's Tab | Pkt | 1 |  |
| 10 | Glibenclamid 5mg 100's Tab | Pkt | 1 |  |
| 11 | Metformin 500mg 100's Tab | Pkt | 1 |  |
| 12 | Carbamazepine 200mg 100's Tab | Pkt | 1 |  |
| 13 | Phenobarbital 30mg 100's Tab | Pkt | 1 |  |
| 14 | Spironolactone 25mg 100's Tab | Pkt | 1 |  |
| 15 | Erythromycin 500mg 100's Tab | Pkt | 1 |  |
| 16 | Omeprazole 20mg 100's Cap | Pkt | 1 |  |
| 17 | Prednisolone 5mg 100's Tab | Pkt | 1 |  |
| 18 | Tranximic acid 100's Tab | Pkt | 1 |  |
| Injectable items |   |   |  |
| 19 | Ampicillin 500mg inj | Vail | 1 |  |
| 20 | Aminophylline 250mg inj 10's | Ample | 1 |  |
| 21 | Omeprazole 40mg inj | Vail | 1 |  |
| 22 | Ceftriaxone 1g inj | Vail | 1 |  |
| 23 | Cloxacillin 500mg inj | Vail | 1 |  |
| 24 | Chlorpromazine inj 10's  | Ample | 1 |  |
| 25 | Furosemide 40mg/2ml inj 10 mg 10's  | Ample | 1 |  |
| 26 | Tranximic acid injection 10 | Ample | 1 |  |
| Neonatology Department Equipments and Medicines |  |  |
| 27 | Radiant warmer or Ordinary warmer | Pieces | 1 |  |
| 28 | Incubator | Pieces | 1 |  |
| 29 | Suction machine hand held peadetric | Pieces | 1 |  |
| 30 | Oxygen concentrator | Pieces | 1 |  |
| 31 | Phototherapy machine | Pieces | 1 |  |
| 32 | Micro droppers | Pieces | 1 |  |
| 33 | Pulse oximeter for neonate | Pieces | 1 |  |
| 34 |  Ambo-bag size 150 ml | Pieces | 1 |  |
| 35 | Nasogastric tubes size 5G | Tube | 1 |  |
| 36 | Nasogastric tubes size 8G | Tube | 1 |  |
| 37 | Canula size 26G |  Pieces | 1 |  |
| 38 | Dextrose 10% | Bottle | 1 |  |
| 39 | Dextrose in saline (DNS) | Bottle | 1 |  |
| 40 | Cefotaxime 1g injection | Vail | 1 |  |
| 41 | Ampiclox injection | Vail | 1 |  |
| 42 | Vancomycine injection | Vail | 1 |  |
| 43 | Midazolam injection | Ample | 1 |  |
| 44 | Phenytoin injection | Ample | 1 |  |
| 45 | Phenobarbital inj 10's | Ample | 1 |  |
| 46 | Sodium bicarbonate injection | Ample | 1 |  |
| 47 | Aminophylline injection 250 mg | Ample | 1 |  |
| 48 | Calcium gluconate injection  | Ample | 1 |  |
| 49 | Potassium chloride injection | Ample | 1 |  |
| 50 | Printer Machine (an ordinary printer for printing of admission and follow-up sheets in neonatal unit) | Pieces | 1 |  |
| Anesthetic drugs and Major OT equipment  |   |   |  |
| 51 | Lidocaine spinal 50mg/2ml Spinal inj | Ample | 1 |  |
| 52 | Ephedrine HCI 30mg/1ml inj | Ample | 1 |  |
| 53 | Suxamethonium chloride 10mg/2ml inj | Ample | 1 |  |
| 54 | Neostigmine 0.5mg inj | Ample | 1 |  |
| 55 | Atracorium 10mg/1ml inj | Ample | 1 |  |
| 56 | Thiopental 500mg inj | Ample | 1 |  |
| 57 | Fentanyl inj | Ample | 1 |  |
| 58 | Spinal needles G 22 | Pies | 1 |  |
| 59 | Endotracheal tubes sizes 2.5  | Tubs | 1 |  |
| 60 | Endotracheal tubes sizes 3 | Tubs | 1 |  |
| 61 | Endotracheal tubes sizes 3.5 | Tubs | 1 |  |
| 62 | Endotracheal tubes sizes 4 | Tubs | 1 |  |
| 63 | Endotracheal tubes sizes 4.5 | Tubs | 1 |  |
| 64 | Endotracheal tubes sizes 5 | Tubs | 1 |  |
| 65 | Endotracheal tubes sizes 5.5 | Tubs | 1 |  |
| 66 | Endotracheal tubes sizes 6 | Tubs | 1 |  |
| 67 | Endotracheal tubes sizes 6.5 | Tubs | 1 |  |
| 68 | Endotracheal tubes sizes 7 | Tubs | 1 |  |
| 69 | Endotracheal tubes sizes 7,5 | Tubs | 1 |  |
| Labs Reagents  |  |  |   |
| 70 | Hepatitis B virus tests 50's | Strips | 1 |  |
| 71 | Hepatitis C virus tests 50's  | Strips | 1 |  |
| 72 | H.Pyloric strip 50; | Strips | 1 |  |
| 73 | Widal test kit 4 x 5ml | Strips | 1 |  |
| 74 | Urine/stool containers 60ml | Pies | 1 |  |
| 76 | Microscopic slides 50's | Pies | 1 |  |
| 77 | EDTA tubes 100's | Tub | 1 |  |
| 78 | Geimsa stain 500ml | Liters | 1 |  |
| 79 | Haemocue strips 301 50's | Strips | 1 |  |
| 80 | On Call Plus Blood Glucose test strips | Strips | 1 |  |
| Other Medicine and Dressing material |   |   |  |
| 81 | Zinc oxide plaster 5cm/ 7.5cm | Roll | 1 |  |
| 82 | Normal Saline drips 500ml | Bottle | 1 |  |
| 83 | Ringer lactate drips 500ml | Bottle | 1 |  |
| 84 | Metronidazole infusion 500mg/100ml | Bottle  | 1 |  |
| 85 | Examination Gloves 100's | Box  | 1 |  |
| 86 | Crepe bandage 7.5 cm | Roll  | 1 |  |
| 87 | Urinary Catheter size 16 G | Pies | 1 |  |
| 88 | Urinary Catheter size 18 G | Pies | 1 |  |
| 89 | Urinary Catheter size 14 G | Pies | 1 |  |
| 90 | Urinary Catheter size 12 G | Pies | 1 |  |
| 91 | Urinary Catheter size 10 G | Pies | 1 |  |
| 92 | Urinary Bags  | Pies | 1 |  |
| 93 | Surgical Blades 21 | Pies  | 1 |  |
| 94 | Vicryl -2 | Box | 1 |  |
| 96 | Nylon -2 | Box | 1 |  |
| 97 | N.G Tube size 18G | Tub | 1 |  |
| 98 | N.G Tube size 16G | Tub | 1 |  |
| 99 | N.G Tube size 14G | Tub | 1 |  |
| 100 | N.G Tube size 12G | Tub | 1 |  |
| 101 | N.G Tube size 10G | Tub | 1 |  |
| 102 | N.G Tube size 8G | Tub | 1 |  |
| 103 | N.G Tube size 5G | Tub | 1 |  |
| 104 | Dispensing bags | Pkts | 1 |  |

For a truck road transportation of supply and delivery of drugs, medicines, medical and laboratory equipment for 18-month framework agreement from rewarded medical supplier from Juba to Yei County Hospital in Yei

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No | Item Description  | Unit | QTY | Unit Price USD |
| 1 | Truck road transportation of drugs, medicines, medical and laboratory equipment from Juba to Yei County Hospital quarterly | Trip | 1 |  |

The following quantities of drugs, medicines, medical and laboratory equipment for Yei County Hospital in Yei will be ordered during 18-month framework agreement

|  |  |  |  |
| --- | --- | --- | --- |
| No | Item Description  | Unit | QTY |
| Oral Medicine |  |  |
| 1 | Ampiclox 500mg 100's Cap | Pkt | 300 |
| 2 | Amoclan 625mg 10's Tab | Pkt | 100 |
| 3 | Amoclan 1g 10's Tab | Pkt | 100 |
| 4 | Cloxacillin 500mg 100's Cap | Pkt | 500 |
| 5 | Cefixim 200mg 10's Tab | Pkt | 200 |
| 6 | Amlodipine 10mg 100's Tab | Pkt | 200 |
| 7 | Aspirin 75mg 30's Tab  | Pkt | 100 |
| 8 | Furosemide 40mg 100's Tab | Pkt | 100 |
| 9 | Digoxine 0.25mg 100's Tab | Pkt | 100 |
| 10 | Glibenclamid 5mg 100's Tab | Pkt | 100 |
| 11 | Metformin 500mg 100's Tab | Pkt | 100 |
| 12 | Carbamazepine 200mg 100's Tab | Pkt | 100 |
| 13 | Phenobarbital 30mg 100's Tab | Pkt | 30 |
| 14 | Spironolactone 25mg 100's Tab | Pkt | 50 |
| 15 | Erythromycin 500mg 100's Tab | Pkt | 50 |
| 16 | Omeprazole 20mg 100's Cap | Pkt | 200 |
| 17 | Prednisolone 5mg 100's Tab | Pkt | 50 |
| 18 | Tranximic acid 100's Tab | Pkt | 20 |
| Injectable items |   |   |
| 19 | Ampicillin 500mg inj | Vail | 2,000 |
| 20 | Aminophylline 250mg inj 10's | Ample | 100 |
| 21 | Omeprazole 40mg inj | Vail | 1,000 |
| 22 | Ceftriaxone 1g inj | Vail | 1,000 |
| 23 | Cloxacillin 500mg inj | Vail | 2,000 |
| 24 | Chlorpromazine inj 10's  | Ample | 100 |
| 25 | Furosemide 40mg/2ml inj 10 mg 10's  | Ample | 500 |
| 26 | Tranximic acid injection 10 | Ample | 50 |
| Neonatology Department Equipments and Medicines |  |
| 27 | Radiant warmer or Ordinary warmer | Pieces | 1 |
| 28 | Incubator | Pieces | 1 |
| 29 | Suction machine hand held peadetric | Pieces | 1 |
| 30 | Oxygen concentrator | Pieces | 1 |
| 31 | Phototherapy machine | Pieces | 1 |
| 32 | Micro droppers | Pieces | 1 |
| 33 | Pulse oximeter for neonate | Pieces | 2 |
| 34 |  Ambo-bag size 150 ml | Pieces | 2 |
| 35 | Nasogastric tubes size 5G | Tube | 50 |
| 36 | Nasogastric tubes size 8G | Tube | 50 |
| 37 | Canula size 26G |  Pieces | 100 |
| 38 | Dextrose 10% | Bottle | 96 |
| 39 | Dextrose in saline (DNS) | Bottle | 96 |
| 40 | Cefotaxime 1g injection | Vail | 300 |
| 41 | Ampiclox injection | Vail | 200 |
| 42 | Vancomycine injection | Vail | 200 |
| 43 | Midazolam injection | Ample | 50 |
| 44 | Phenytoin injection | Ample | 50 |
| 45 | Phenobarbital inj 10's | Ample | 50 |
| 46 | Sodium bicarbonate injection | Ample | 50 |
| 47 | Aminophylline injection 250 mg | Ample | 50 |
| 48 | Calcium gluconate injection  | Ample | 50 |
| 49 | Potassium chloride injection | Ample | 50 |
| 50 | Printer Machine (an ordinary printer for printing of admission and follow-up sheets in neonatal unit) | Pieces | 1 |
| Anesthetic drugs and Major OT equipment  |   |   |
| 51 | Lidocaine spinal 50mg/2ml Spinal inj | Ample | 500 |
| 52 | Ephedrine HCI 30mg/1ml inj | Ample | 500 |
| 53 | Suxamethonium chloride 10mg/2ml inj | Ample | 100 |
| 54 | Neostigmine 0.5mg inj | Ample | 50 |
| 55 | Atracorium 10mg/1ml inj | Ample | 100 |
| 56 | Thiopental 500mg inj | Ample | 3,000 |
| 57 | Fentanyl inj | Ample | 50 |
| 58 | Spinal needles G 22 | Pies | 500 |
| 59 | Endotracheal tubes sizes 2.5  | Tubs | 10 |
| 60 | Endotracheal tubes sizes 3 | Tubs | 10 |
| 61 | Endotracheal tubes sizes 3.5 | Tubs | 10 |
| 62 | Endotracheal tubes sizes 4 | Tubs | 10 |
| 63 | Endotracheal tubes sizes 4.5 | Tubs | 10 |
| 64 | Endotracheal tubes sizes 5 | Tubs | 10 |
| 65 | Endotracheal tubes sizes 5.5 | Tubs | 10 |
| 66 | Endotracheal tubes sizes 6 | Tubs | 10 |
| 67 | Endotracheal tubes sizes 6.5 | Tubs | 10 |
| 68 | Endotracheal tubes sizes 7 | Tubs | 10 |
| 69 | Endotracheal tubes sizes 7,5 | Tubs | 10 |
| Labs Reagents  |  |  |
| 70 | Hepatitis B virus tests 50's | Strips | 1,000 |
| 71 | Hepatitis C virus tests 50's  | Strips | 1,000 |
| 72 | H.Pyloric strip 50; | Strips | 1,000 |
| 73 | Widal test kit 4 x 5ml | Strips | 1,000 |
| 74 | Urine/stool containers 60ml | Pies | 10,000 |
| 76 | Microscopic slides 50's | Pies | 5,000 |
| 77 | EDTA tubes 100's | Tub | 2,000 |
| 78 | Geimsa stain 500ml | Liters | 10 |
| 79 | Haemocue strips 301 50's | Strips | 100 |
| 80 | On Call Plus Blood Glucose test strips | Strips | 500 |
| Other Medicine and Dressing material |   |   |
| 81 | Zinc oxide plaster 5cm/ 7.5cm | Roll | 1,000 |
| 82 | Normal Saline drips 500ml | Bottle | 2,880 |
| 83 | Ringer lactate drips 500ml | Bottle | 2,880 |
| 84 | Metronidazole infusion 500mg/100ml | Bottle  | 1,000 |
| 85 | Examination Gloves 100's | Box  | 500 |
| 86 | Crepe bandage 7.5 cm | Roll  | 500 |
| 87 | Urinary Catheter size 16 G | Pies | 100 |
| 88 | Urinary Catheter size 18 G | Pies | 100 |
| 89 | Urinary Catheter size 14 G | Pies | 100 |
| 90 | Urinary Catheter size 12 G | Pies | 100 |
| 91 | Urinary Catheter size 10 G | Pies | 100 |
| 92 | Urinary Bags  | Pies | 300 |
| 93 | Surgical Blades 21 | Pies  | 200 |
| 94 | Vicryl -2 | Box | 50 |
| 96 | Nylon -2 | Box | 50 |
| 97 | N.G Tube size 18G | Tub | 50 |
| 98 | N.G Tube size 16G | Tub | 50 |
| 99 | N.G Tube size 14G | Tub | 50 |
| 100 | N.G Tube size 12G | Tub | 50 |
| 101 | N.G Tube size 10G | Tub | 50 |
| 102 | N.G Tube size 8G | Tub | 50 |
| 103 | N.G Tube size 5G | Tub | 50 |
| 104 | Dispensing bags | Pkts | 200 |

Six truck road transportation of supply and delivery of drugs, medicines, medical and laboratory equipment for 18-month framework agreement from rewarded medical supplier from Juba to Yei County Hospital in Yei will be ordered.

On behalf of Malteser International: ` 15 December 2021

Yours faithfully,



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| --- | --- | --- |
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