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| **NORWEGIAN PEOPLE’S AID**  **SOUTH SUDAN PROGRAM**   |  | | --- | |  |   **NTB NO: NPA 2024 – 003 /02/27 SSD**  **TENDER FOR PROVISION OF STAFF MEDICAL INSURANCE**  Norwegian People’s Aid (NPA) South Sudan is an International Non-Governmental Organization involved in humanitarian, relief and long-term development cooperation in South Sudan. NPA has been working in South Sudan since 1986 and currently runs two programs: Civil Society Development & Humanitarian Resilience Programmes.  NPA is hereby inviting reputable bidders for the Provision of Staff Medical Insurance cover for a period of twelve (12) Months from 1st June 2024 – 31st May 2025 with an option of renewal, based on performance.  **ESSENTIAL CRITERIA FOR BIDDERS:**   * Valid certificate of incorporation * Valid operation license for medical insurance provider. * Tax identification certificate. * Proof of previous medical insurance services to INGOs in past 3 years * Bank statement for the last three years. * NRA Tax Clearance Certificate. * Letter of no Objection from the CID office  **SUBMISSION**  Bids can be submitted in hard copies in a sealed envelope addressed to;  **The Bid committee**  **Norwegian People’s Aid**  **Juba, South Sudan**  **Bids can also be submitted electronically via email to** [**rss-tenders@npaid.org**](mailto:rss-tenders@npaid.org)  *Document sent by email must be in a non-editable format such as PDF or similar with subject line –* ***Bid for staff medical insurance.***  **Submission Date/Time:**  The Bid should be submitted on or before **4.00pm** – **24th March, 2024.**  *Applications submitted after 4:00pm on 24th March, 2024, will not be considered*.  **NPA Office in Juba:**  Norwegian People’s Aid  Martyrs Street, Plot 41B, Opp: UNICEF Office,  Juba, South Sudan.  **NOTE:**  ***Bids document can be collected from NPA Office in Juba during working hours*** *(8.00am - 4.00pm).* |