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| **NORWEGIAN PEOPLE’S AID** **SOUTH SUDAN PROGRAM**

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**NTB NO: NPA 2024 – 003 /02/27 SSD****TENDER FOR PROVISION OF STAFF MEDICAL INSURANCE** Norwegian People’s Aid (NPA) South Sudan is an International Non-Governmental Organization involved in humanitarian, relief and long-term development cooperation in South Sudan. NPA has been working in South Sudan since 1986 and currently runs two programs: Civil Society Development & Humanitarian Resilience Programmes. NPA is hereby inviting reputable bidders for the Provision of Staff Medical Insurance cover for a period of twelve (12) Months from 1st June 2024 – 31st May 2025 with an option of renewal, based on performance.**ESSENTIAL CRITERIA FOR BIDDERS:*** Valid certificate of incorporation
* Valid operation license for medical insurance provider.
* Tax identification certificate.
* Proof of previous medical insurance services to INGOs in past 3 years
* Bank statement for the last three years.
* NRA Tax Clearance Certificate.
* Letter of no Objection from the CID office

**SUBMISSION** Bids can be submitted in hard copies in a sealed envelope addressed to; **The Bid committee****Norwegian People’s Aid****Juba, South Sudan****Bids can also be submitted electronically via email to** **rss-tenders@npaid.org***Document sent by email must be in a non-editable format such as PDF or similar with subject line –* ***Bid for staff medical insurance.*****Submission Date/Time:**The Bid should be submitted on or before **4.00pm** – **24th March, 2024.** *Applications submitted after 4:00pm on 24th March, 2024, will not be considered*.**NPA Office in Juba:** Norwegian People’s AidMartyrs Street, Plot 41B, Opp: UNICEF Office,Juba, South Sudan.**NOTE:** ***Bids document can be collected from NPA Office in Juba during working hours*** *(8.00am - 4.00pm).*  |