AFRICA
TRAINING INSTITUTE

CERTIFICATE
COURSES

e-learning.

1. Social Justice and Human Rights Online Diploma Course.

When power starts to shift dramatically, whether in developing countries or in developed countries, advancing social justice can prove a contradictory process. Justice, the rule of law, peace and equal rights - including sexual and reproductive health rights, the right to development or the right to political participation - may be promised, whilst simultaneously injustices, violence and exclusions continue to shape people's daily lives. The coursework in this theoretically and methodologically rigorous program examines social issues in contexts defined by multiple and intersecting forms of social identity and disadvantage, including gender, race, ethnicity, class, sexuality and nationality. The course offers critical reflections on issues relating to gender, human rights, conflict and social mobilization, which are all key to social justice. The Social Justice addresses economic, political, legal, social, cultural and historical underpinnings of social justice.

The Following are the Key Thematic Areas Participants Will Cover;

Module 1: Introduction to Human Rights
- Introduction
- Understanding Human Rights
- Human Rights and Human Security
- History and Philosophy of Human Rights
- Concepts and Nature of Human Rights
- Human Rights Standards at the Universal Level
- Implementation of Universal Human Rights Instruments
- Human Rights and Civil Society

Module 2: Fundamental Elements of Rights Systems
- Introduction
- Rights/Entitlements
- Obligations/Commitments
- Accountability Mechanisms

Module 3: Fundamental Human Rights Principles
- Sources of Human Rights
- Customary International Law
- Human Rights as the guarantor of human dignity
- Implementing human rights
- The Requirement of Legality
- The Rule of Law
- The Right to an Effective Remedy
- Retrospective

Module 4: Concepts and Development of Human Rights and Social Justice
- Introduction
- The concept of social justice
- Historical development of the concept of social justice
- The scope of social justice

- Components of social justice
- Human rights approach to social justice
- The relationship between human rights and social justice
- Difference between social justice and social inclusion
- United Nations and social justice

Fee information:

The course participation fee is USD 400. You will receive an invoice by email after registration. More information is available in the event link provided in this page. Registration will be closed as soon as the course is full and your place is secured once your payment is confirmed.

Email: info@africatraininginstitute.org
Website: www@africatraininginstitute.org

2. Women Peace and Security Online Course.

We live in a world where the scale and egregiousness of violent conflicts are increasing and where all evidence suggests that their effects on the human rights of women and girls are severe and all intensifying. Girls and women experience human insecurity differently from men and are subjects to gender hierarchies and power inequalities that exacerbate their insecurity because of their lower status, girls and women are less likely to articulate and act upon their security needs as compared to men…

It is now recognized that conflict prevention, recovery and peace building cannot succeed if half the population is excluded. Conflict prevention, peace agreements, post-conflict reconstruction, and governance is more effective when women are involved and when their needs and priorities are taken into account. This e-learning course provides participants with an understanding of how a gender lens is critical to all elements of peacebuilding, conflict resolution and recovery work, initiatives and policy. It outlines the normative framework around women's rights and peacebuilding, security sector governance, approaches to transitional justice, security policy making and awareness raising on women's and gender issues.

The following are the Key Thematic areas of Study

- Introduction to women, peace and security
- Theories to peace and security
- Women and gender issues in peace building
- Gendered violence and shifting paradigms on women, peace and security
- The normative framework around women, peace and security
- The 3 Ps of Women, peace and security: participation, prevention and protection
- Implementation of the women, peace and security agenda at the international, regional, national and local levels
- Challenges faced by women in peace and security

Fee information:

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For More information:
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3. Communication is Aid Course Online Course

Effectively communicating information during emergencies or threats remains a significant and a highly difficult challenge. Such Communication not only needs to be carefully planned as well as implemented but must also be properly integrated with emergency management activities and operations. Emergency events at times present a unique challenge to those involved and those who involve themselves in life saving exercises to ensure that the affected populations have access to basic amenities.

When people are affected and in emergency situations, they need information to be able to communicate with each other and those who are helping them. When humanitarian actors have the right information they will be able to make informed decisions, faster provision of services hence keeping safe the affected people and their families.

At the end of the course, the learners should be able to;

- Grasp skills on how communication can be used to support disaster-affected people and programme objectives;
- Acquaint self on assessment of the information needs of the community and decide through which channel(s) of communication to reach them;
- Have expertise on how to create and adapt information and messages to maximize impact;
- Be able to develop a communications strategy;
- Be able manage and respond to feedback from the community…

The Following are the Key thematic Areas of study;

- Introduction to public safety communications
- Crisis intervention-emergency communication
- Customer service & ethics in emergency situations
- Emergency management
- Emergency services procedures
- Handling the mainstream media and social media
- Stress and wellness management

e-learning.

Course Duration
Three Months (12 Weeks).

Fee information:

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4. Introduction to Humanitarian Aid.

The work of agencies, NGOs and overseas workers takes place in emergency, reconstruction and development contexts. At times humanitarian aid is often taken for granted but it normally envisions different types of visions, priorities and activities. The visions, needs and priorities depend on the needs of the population, problems caused by the crisis as well as how the aid is conceived… Humanitarian aid is made up of a series of tasks such as provision of basic care to affected population, providing support as well as improving the living conditions. At times the tasks might be very clear but confusion sometimes arises when individuals or institutions involved have different interests as well as priorities.

The following are the Key Thematic Areas;

- The history of humanitarianism
- Principles and values underpinning humanitarian action
- The different actors in humanitarian aid and how the system works
- Exploring localization and its place in humanitarian action
- Rescoring crisis response
- Towards a humanity-centered humanitarian action
- Humanitarian intervention
- Cross cutting issues

Fee information:
The course participation fee is USD 400 .You will receive an invoice by email after registration. More information is available in the event link provided in this page. Registration will be closed as soon as the course is full and your place is secured once your payment is confirmed.

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5. CERTIFICATE COURSE IN DISASTER RISK REDUCTION IN EMERGENCIES

Course Overview

Set amidst the context of global climate change and population growth, the number of natural and human-made emergencies every year has increased drastically in the past decade. Although floods, earthquakes, droughts, and other natural hazards cannot be prevented, their impact on communities can be limited through disaster risk reduction (DRR) practices.

You will learn the concept and practice of reducing disaster risks through systematically analyzing and managing the causal factors of disasters. For example, the course examines reducing exposure to hazards, lessening vulnerability of people and property, wisely managing land and the environment, or improving preparedness for adverse events.

What does the course cover?

- Basic disaster management terms and concepts
- Hyogo Framework
- Community Based Disaster Risk Management (CBDRM) Framework for DRR
- Introduction to hazard, vulnerability and capacity assessment (HVCA)
- Introduction to community participatory tools and techniques
- Organizing and conducting a participatory risk assessment
- Planning DRR strategies appropriate to the context
- Monitoring and evaluating the impact of DRR strategies
- How to incorporate DRR into various humanitarian sectors

By the end of the course you will be able to:

- Describe the components of disaster risk management
- Demonstrate an understanding of the humanitarian context and underlying principles that inform disaster risk reduction
- Conduct a risk analysis that effectively identifies hazards, capacities and vulnerabilities
- Identify community vulnerability and capacities to deal with natural hazards
- Identify the stages of the disaster management cycle and appropriate DRR activities at each stage
- Understand ways of strengthening the participation of local aid workers and different organizations in overall mechanisms of disaster risk reduction
- Build collaborative partnerships and effectively coordinate DRR activities with key stakeholders
- Monitor and evaluate risk reduction impacts of programmes
- Effectively navigate the resources relating to DRR and resilience that can inform activities
- Describe the importance of using a participatory approach throughout the disaster management cycle

Training Format:

- All materials are made available through Online or Distance Learning Approaches
- Approximately 5-6 hours' time commitment of your time per week
- At your own time schedule, no live participation needed

info@africatraininginstitute.org

- Weekly feedback from committed instructors
- Participants are expected to submit weekly assignments electronically to earn certificate of completion

Computing Requirements:
Participants will need to use email, upload and download word docs, PowerPoint files and PDFs, and post on the discussion board or send assignments by email. If you do not have internet speed sufficient to download materials, an offline DVD or hard copies course may be the right alternative for you. Materials Provided: Online delivery of curriculum materials, exercises and templates.

Exercises
After they have read the material for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks.'

Assignments
In order to demonstrate their understanding of the course content, students will be required to submit three assignments.

DURATION AND COURSE LOAD: 8 Weeks - 5 to 6 hours per week
PARTICIPANTS: Development Professionals
REGIONS TARGETED: Global
COURSE FEE: $500
ORGANIZERS: Africa Training Institute
LANGUAGE: English only
FORMAT: Web-based and Distance Learning facilitated
GENERAL COURSE CONTACT: info@africatraininginstitute.org

6. CERTIFICATE COURSE IN MANAGING PEOPLE AND PROJECTS IN EMERGENCIES

Course Overview

Effective responses to complex emergencies require exceptional management skills. Managing people and projects can be difficult at the best of times, but being able to deliver quality outputs on time and under pressure is even more crucial during the chaos and stress of a complex emergency.

The course focuses on the theoretical and practical application of management tools, techniques and approaches in the field, and on the nature of working in a humanitarian response. Through case studies and presentations, you will be able to put into practice the theoretical knowledge that you gain in the course.

What does the course cover?
- The nature and impact of emergencies
- The role and qualities of the manager in a humanitarian response
- Leadership and communication skills

- Conducting needs assessments
- Securing funding and financial management
- Project planning using Log Frames
- Establishing and developing teams and individuals
- Remote and distant management
- Risk management
- Accountability, coordination, and collaboration
- Conflict management and negotiation
- Project evaluation, implementation, reporting, closure, and exit strategies

By the end of the course you will be able to:

- Describe the role and characteristics of an effective manager in humanitarian practice
- List management competencies and examine them in a theoretical and practical humanitarian context
- Apply techniques for managing people and projects to the humanitarian context
- Evaluate and reflect on personal performance in project and people management
- Identify personal strengths and weaknesses in relation to managing people and projects and devise a personal development plan to improve practice

Training Format:

- All materials are made available through Online or Distance Learning Approaches
- Approximately 5-6 hours' time commitment of your time per week
- At your own time schedule, no live participation needed
- Weekly feedback from committed instructors
- Participants are expected to submit weekly assignments electronically to earn certificate of completion

Computing Requirements:

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Exercises

After they have read the material for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks.

Assignments

In order to demonstrate their understanding of the course content, students will be required to submit three assignments.

DURATION AND COURSE LOAD: 8 Weeks - 5 to 6 hours per week
PARTICIPANTS: Development Professionals
REGIONS TARGETED: Global
COURSE FEE: $500
ORGANIZERS: Africa Training Institute
LANGUAGE: English only
FORMAT: Web-based and Distance Learning facilitated
GENERAL COURSE CONTACT: info@africatraininginstitute.org

7. CERTIFICATE COURSE IN COMMUNITY BASED DISASTER RISK MANAGEMENT

Course Overview

The Community-Based Disaster Risk Management for Field Practitioner course provides the opportunity to learn essential knowledge and skill in Community-Based Disaster Risk Management to address implementation challenges in a systematic manner. The field practitioners will learn practical tools for designing and implementation of programmes for reducing disaster risks and vulnerability and building of community capacity to promote a culture of safety.

What does the course cover?

- Basic DM terms & Concepts
- Context & Significance
- Hyogo Frame Work
- CBDRR Process
- Selection & communication with community
- Inclusion of vulnerable groups in CBDRM
- Introduction to HVCA
- Community Participatory tools &Techniques
- CBDRR Planning
- Community managed Implementation
- Community Preparedness and Response
- Participatory Monitoring& Evaluation
- Advocacy for sustaining community based DRR

By the end of the course you will be able to:
- Explain the conceptual framework in reducing risk
- Design and conduct community- based vulnerability and capacity assessment
- Identify measures for hazards and vulnerability reduction and community capacity building
- Analyze problems in the implementation of Community-Based Disaster Risk Management plans and their sustainability
- Document best practice and lesson learnt in community-Based disaster Risk Management

Training Format:
- All materials are made available through Online or Distance Learning Approaches
- Approximately 5-6 hours time commitment of your time per week
- At your own time schedule, no live participation needed
- Weekly feedback from committed instructors
- Participants are expected to submit weekly assignments electronically to earn certificate of completion

Computing Requirements:
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materials, an offline DVD or hard copies course may be the right alternative for you. Materials Provided: Online delivery of curriculum materials, exercises and templates.

Exercises

After they have read the material for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks.

Assignments

In order to demonstrate their understanding of the course content, students will be required to submit three assignments.

DURATION AND COURSE LOAD: 8 Weeks - 5 to 6 hours per week
PARTICIPANTS: Development Professionals
REGIONS TARGETED: Global
COURSE FEE: $500
ORGANIZERS: Africa Training Institute
LANGUAGE: English only
FORMAT: Web-based and Distance Learning facilitated
GENERAL COURSE CONTACT: info@africatraininginstitute.org

8. CERTIFICATE COURSE IN EFFECTIVE LEADERSHIP IN HUMANITARIAN PROGRAMMES

What does the course cover?

- Management strategies
- Leading and delivering programmes
- Leadership in humanitarian settings
- Decision-making
- Negotiation skills

By the end of the course you will be able to:
- Understand your style of leadership and how that fits into your organization
- Develop and implement new approaches to leading
- Understand leadership within the humanitarian context
- Implement management strategies
- Make decisions by balancing pros and cons of particular courses of actions
- Negotiate with various actors and influence decisions
- Understand ways to continue developing your skills

Training Format:
- All materials are made available through Online or Distance Learning Approaches
- Approximately 5-6 hours time commitment of your time per week
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e-learning.

- Weekly feedback from committed instructors
- Participants are expected to submit weekly assignments electronically to earn certificate of completion

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Exercises
After they have read the material for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks.

Assignments
In order to demonstrate their understanding of the course content, students will be required to submit three assignments.

DURATION AND COURSE LOAD: 8 Weeks - 5 to 6 hours per week
PARTICIPANTS: Development Professionals
REGIONS TARGETED: Global
COURSE FEE: $500
ORGANIZERS: Africa Training Institute
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FORMAT: Web-based and Distance Learning facilitated
GENERAL COURSE CONTACT: info@africatraininginstitute.org

9. CERTIFICATE COURSE IN ESSENTIALS IN HUMANITARIAN PRACTICE

Course Overview

Are you ready for the realities of relief work? Essentials of Humanitarian Practice will give you an insight into life working in the field. This workshop also aims to increase your understanding of the characteristics of emergencies induced by natural disasters and conflict and the requirements for an effective humanitarian response. You will learn how to work in a team in an emergency environment and identify individual responsibilities.

Essentials of Humanitarian Practice will give participants an insight into life working in the field whilst increasing understanding of the characteristics of natural disasters, conflict induced emergencies and the requirements for an effective humanitarian response.

Participants will examine the
- The concept of humanitarian principles,
- The international humanitarian system,

- Accountability,
- International law,
- Needs assessment,
- Individual responsibility
- The potential impacts and dilemmas of humanitarian responses.

By the end of the course participants will be able to:
- Explain the characteristics of natural disasters and complex emergencies
- Describe the different activities required for a comprehensive response to an emergency situation
- Analyze the roles and relationships of humanitarian agencies and the people affected by disasters
- Describe and apply international legal instruments and humanitarian principles to a humanitarian response
- Discuss potential impacts and dilemmas associated with humanitarian responses
- Demonstrate an understanding of the key skills and personal attributes required for an effective humanitarian response
- Apply skills of teamwork, coordination, communication and cultural sensitivity in a simulation environment

Training Format:
- All materials are made available through Online or Distance Learning Approaches
- Approximately 5-6 hours time commitment of your time per week
- At your own time schedule, no live participation needed
- Weekly feedback from committed instructors
- Participants are expected to submit weekly assignments electronically to earn certificate of completion

Computing Requirements:
Participants will need to use email, upload and download word docs, PowerPoint files and PDFs, and post on the discussion board or send assignments by email. If you do not have internet speed sufficient to download materials, an offline DVD or hard copies course may be the right alternative for you. Materials Provided: Online delivery of curriculum materials, exercises and templates.

Exercises
After they have read the material for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks.

Assignments
In order to demonstrate their understanding of the course content, students will be required to submit three assignments.

DURATION AND COURSE LOAD: 8 Weeks - 5 to 6 hours per week
PARTICIPANTS: Development Professionals
REGIONS TARGETED: Global
COURSE FEE: $500
ORGANIZERS: Africa Training Institute
LANGUAGE: English only
FORMAT: Web-based and Distance Learning facilitated
GENERAL COURSE CONTACT: info@africatraininginstitute.org

10. CERTIFICATE COURSE IN INTRODUCTION TO HYGIENE PROMOTION IN EMERGENCIES

Course Overview

This course provides an introduction to hygiene promotion in emergencies, covering the main methods and approaches, and will provide a good overview of the community engagement aspect of WASH (water, sanitation and hygiene) programming. Introduction to Hygiene Promotion in Emergencies is a participatory workshop, which uses a mixture of theory and practical group work.

The course explores the fundamentals of hygiene promotion in emergency environments. You will look at methods of hygiene behavior change, community engagement and facilitation, and how to ensure that affected populations are fully integrated in the WASH responses that your organisation implements.

What does the course cover?
- The importance of ongoing hygiene promotion throughout WASH programmes
- Behavior change in emergencies
- Hygiene improvement framework for emergencies
- Hygiene assessment and monitoring
- Sphere Standards for hygiene promotion
- Key hygiene promotion methods and approaches

Training Format:
- All materials are made available through Online or Distance Learning Approaches
- Approximately 5-6 hours time commitment of your time per week
- At your own time schedule, no live participation needed
- Weekly feedback from committed instructors
- Participants are expected to submit weekly assignments electronically to earn certificate of completion

Computing Requirements:
Participants will need to use email, upload and download word docs, PowerPoint files and PDFs, and post on the discussion board or send assignments by email. If you do not have internet speed sufficient to download materials, an offline DVD or hard copies course may be the right alternative for you. Materials Provided: Online delivery of curriculum materials, exercises and templates.

Exercises

After they have read the material for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks.

Assignments

In order to demonstrate their understanding of the course content, students will be required to submit three assignments.

DURATION AND COURSE LOAD: 8 Weeks - 5 to 6 hours per week
PARTICIPANTS: Development Professionals
REGIONS TARGETED: Global
COURSE FEE: $500
ORGANIZERS: Africa TrainingInstitute
LANGUAGE: English only
FORMAT: Web-based and Distance Learning facilitated
GENERAL COURSE CONTACT: info@africatraininginstitute.org

11. Certificate in Shelter Essentials

About The Course

The certificate course will provide an overview of the shelter sector, identifying the breadth of issues affecting emergency shelter, including principles and common practices.

The course covers the different types and objectives of different settlement options. In addition, you will be introduced to the Sphere Standards for shelter and settlement and learn about how the Shelter Cluster works with other clusters in the field. You will also chart the progression of shelter planning from Disaster Risk Reduction (DRR) and preparation, to immediate relief after an emergency and medium term recovery, and then on to long term durable solutions. The course also details the stages of implementing shelter plans in design construction phases.

Through the participatory case study element of the course, you will have a chance to put into practice the theoretical knowledge you gain by conducting emergency shelter planning simulations of real scenarios.

Course Outline
   a) Fundamentals of emergency shelter programming and links with other sectors
   b) Settlement options
   c) Challenges and issues facing the shelter sector
   d) Standards and protocols that affect shelter programmes
   e) Preparedness, design, and Disaster Risk Reduction (DRR)
   f) Different organizational models for running shelter programmes.
   g) Scenario planning

By the end of the course you will be able to:
   • Introduce the terms, shelter/sheltering and housing/home in the context 'NGO speak' of relief/emergency, transitional and reconstruction

- Identify how shelter overlaps with other sectors – in particular health, water and sanitation and livelihoods
- Identify the key actors involved in post-disaster shelter
- Understand shelter within the context of local construction practice: livelihoods, skills, sustainability, etc.
- Describe the variety of circumstances in which shelter programmes might be required
- Explain the need for engineering standards and good construction practice
- Describe the different settlement options for displaced populations and list different land and property ownership types
- Explain the complex nature of the construction process, listing some of the skills needed to run an effective shelter project
- Identify good practice and what is unacceptable
- Explain how and why quality is often compromised

Training Format:
- All materials are made available through Online or Distance Learning approaches
- Approximately 5-6 hours' time commitment of your time per week
- At your own time schedule, no live participation needed
- Weekly feedback from committed instructors
- Participants are expected to submit weekly assignments electronically to earn certificate of completion

Computing Requirements:
Participants will need to use email, upload and download word docs, PowerPoint files and PDFs, and post on the discussion board or send assignments by email. If you do not have internet speed sufficient to download materials, an offline DVD or hard copies course may be the right alternative for you.

Materials Provided:
Online delivery of curriculum materials, exercises and templates.

Exercises:
After they have read the material for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks. Assignments: In order to demonstrate their understanding of the course content, students will be required to submit three assignments. The materials for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks.

Assignments:
In order to demonstrate their understanding of the course content, students will be required to submit three assignments.

DURATION AND COURSE LOAD: 8 Weeks - 8 to 10 hours per week
PARTICIPANTS: Development Professionals
REGIONS TARGETED: Global
COURSE FEE: $500
ORGANIZERS: Africa Training Institute
LANGUAGE: English only
FORMAT: Web-based and Distance Learning facilitated
GENERAL COURSE CONTACT: info@africatraininginstitute.org

12. Certificate in Personal Security for Humanitarians About the course:

This is an intensive, dynamic course where you will discuss, learn and apply approaches and measures to improve your personal security when living and working in insecure environments. Personal Security for Humanitarians has been designed specifically from an NGO perspective to provide the most relevant and challenging training for NGO workers.

Essential theory learned in the classroom will immediately be put into practice in real-life simulation exercises, confronting key issues such as roadblocks, abduction, weapons, mines and crossfire. The course is designed to put you under stressful circumstances, preparing you for the worst case-scenario.

The course will introduce a variety of measures to help you reduce the likelihood of security-related incidents taking place and enable you to respond appropriately to situations that could compromise your safety and that of your colleagues. The course now includes emergency first aid as an optional one day add-on.

What does the course cover?
a) Context assessment
b) Assessing risk
c) Threat and vulnerability
d) Developing security strategies
e) Personal communication
f) Security planning
g) Field communications equipment
h) Stress management
i) Coping with sexual violence
j) Vehicles and travel security
k) Evacuation planning and procedures
l) Abduction
m) Detention and kidnap
n) Surviving hostile environments

By the end of the course you will be able to:
- Explain the importance of understanding your role and the security environment
- Undertake a context analysis and a personal risk assessment
- Demonstrate immediate responses to hostile environments
- Effectively contribute to a security planning process
- Describe measures to reduce personal and team vulnerability to a range of threats
- Explain the importance of cultural awareness and sensitivity, team working, interpersonal communications and how diversity impacts on security
- Demonstrate immediate responses to threats in the operating environment

Training Format:
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Computing Requirements:

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Materials Provided:

Online delivery of curriculum materials, exercises and templates.

Exercises:

After they have read the material for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks. Assignments: In order to demonstrate their understanding of the course content, students will be required to submit three assignments. The materials for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks.

Assignments:

In order to demonstrate their understanding of the course content, students will be required to submit three assignments.

DURATION AND COURSE LOAD: 8 Weeks - 8 to 10 hours per week
PARTICIPANTS: Development Professionals
REGIONS TARGETED: Global
COURSE FEE: $500 ORGANIZERS: Africa Training Institute
LANGUAGE: English only
FORMAT: Web-based and Distance Learning facilitated
GENERAL COURSE CONTACT: info@africatraininginstitute.org

13. Certificate in Introduction to Humanitarian and Relief work

About the course:

The basic idea of humanitarian assistance—delivering medicine, food, and other supplies to relieve suffering and save lives—appears to be a simple one. Yet, there is a serious debate between different humanitarian organizations, official donors, governments, and the United Nations regarding the operational approach to the delivery of aid that ought to be adopted.

In recent years, harmful side effects of humanitarian aid, such as the strengthening of the grip of armed groups over the population, various forms of aid diversion, and the fostering of dependency among beneficiaries, have been widely discussed. In the starkest cases, some humanitarian organizations have made the decision to withdraw from crises altogether because, in their judgment, continuing their operations on the ground in the particular political environment would do more harm than good to civilians in need.

This online course is an essential introduction for anyone interested in a career in the humanitarian sector. You will learn first-hand experiences from individuals who have been involved in humanitarianism, learn about the nature of humanitarian relief, and look at the skills you have to bring to the sector.

What does the course cover?
a) The disaster cycle
b) Codes and standards in humanitarianism
c) Humanitarianism in practice
d) The humanitarian sector
e) Employment, volunteering, internship, and training resources and opportunities
f) Personal stories and experiences

By the end of the course you will:
- Understand how the humanitarian sector operates
- Have questioned and learnt from experienced humanitarian workers
- Be able to explain how the humanitarian sector works
- Have further insight into your own motivations for entering the sector
- Know how to make contact with key agencies
- Have identified what to do next and how to go about it

Who should attend?
This course is designed for those with a general understanding of the humanitarian sector and an interest in a humanitarian career. Those with no previous experience or knowledge in the sector are also welcome to attend, but are expected to complete some pre-reading.

Training Format:
- All materials are made available through Online or Distance Learning approaches
- Approximately 5-6 hours' time commitment of your time per week
- At your own time schedule, no live participation needed
- Weekly feedback from committed instructors
- Participants are expected to submit weekly assignments electronically to earn certificate of completion

Computing Requirements:
Participants will need to use email, upload and download word docs, PowerPoint files and PDFs, and post on the discussion board or send assignments by email. If you do not have internet speed sufficient to download materials, an offline DVD or hard copies course may be the right alternative for you.

Materials Provided:
Online delivery of curriculum materials, exercises and templates.

Exercises:
After they have read the material for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks. Assignments: In order to demonstrate their understanding of the course content, students will be required to submit three assignments. The materials for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks.

Assignments:

In order to demonstrate their understanding of the course content, students will be required to submit three assignments.

DURATION AND COURSE LOAD: 8 Weeks - 8 to 10 hours per week
PARTICIPANTS: Development Professionals
REGIONS TARGETED: Global
COURSE FEE: $500
ORGANIZERS: Africa Training Institute
LANGUAGE: English only FORMAT: Web-based and Distance Learning facilitated
GENERAL COURSE CONTACT: info@africatraininginstitute.org

14. Certificate in Managing Team in Humanitarian Response About the course:

People are the key to any effective humanitarian response. Managing people can be difficult at the best of times, but during the chaos and stress of a complex humanitarian emergency, the ability to manage people is crucial for the success of any programme.

This two-day course introduces participants to the fundamentals of good people management. Participants will have the opportunity to explore theories and practices of good management and will learn how to employ different techniques of communication, negotiation, team building and conflict management in order to develop a concrete set of management skills. Participants will have an opportunity to reflect on their own style, strengths and weaknesses as a manager in light of their new knowledge and skills. Upon completion, participants will be able to demonstrate several essential skills for managing their teams with greater confidence and success.

What does the course cover?
a) Roles and responsibilities of managers
b) Building and supporting a team
c) Communication and negotiation skills
d) Conflict management
e) Leadership and motivation
f) Performance management

By the end of the course you will be able to:
- Describe the role of the manager in humanitarian programmes and what it takes to be an exceptional manager
- Demonstrate skills and attitudes needed to manage people effectively in emergencies
- Utilize techniques for building and leading teams and learn ways to gain greater commitment from your team
- Identify ways to motivate individuals and maximize their potential
- Improve team performance through effective coaching and feedback
- Demonstrate how to negotiate to achieve a WIN-WIN outcome and how to resolve conflict
- Identify personal strengths and weaknesses in relation to managing in emergencies and draw up action points for further learning and development to improve your management style

Who should attend?

This course is aimed at humanitarian personnel responsible for managing others, and is best suited for participants who are new to managerial roles or have management experience, but without any formal training. Participants should be interested in exploring management theory and accessing new tools and techniques to fulfill their management role successfully.

Training Format:

- All materials are made available through Online or Distance Learning approaches
- Approximately 5-6 hours' time commitment of your time per week
- At your own time schedule, no live participation needed
- Weekly feedback from committed instructors
- Participants are expected to submit weekly assignments electronically to earn certificate of completion

Computing Requirements:

Participants will need to use email, upload and download word docs, PowerPoint files and PDFs, and post on the discussion board or send assignments by email. If you do not have internet speed sufficient to download materials, an offline DVD or hard copies course may be the right alternative for you.

Materials Provided:

Online delivery of curriculum materials, exercises and templates.

Exercises:

After they have read the material for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks.

Assignments:

In order to demonstrate their understanding of the course content, students will be required to submit three assignments. The materials for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks. Assignments: In order to demonstrate their understanding of the course content, students will be required to submit three assignments.

DURATION AND COURSE LOAD: 8 Weeks - 8 to 10 hours per week
PARTICIPANTS: Development Professionals
REGIONS TARGETED: Global
COURSE FEE: $500
ORGANIZERS: Africa Training Institute
LANGUAGE: English only
FORMAT: Web-based and Distance Learning facilitated
GENERAL COURSE CONTACT: info@africatraininginstitute.org

e-learning.

15. Certificate in the Essentials of Humanitarian Practice

About the Course

Are you ready for the realities of relief work? Essentials of Humanitarian Practice will give you an insight into life working in the field. This workshop also aims to increase your understanding of the characteristics of emergencies induced by natural disasters and conflict and the requirements for an effective humanitarian response. You will learn how to work in a team in an emergency environment and identify individual responsibilities.

Practical learning is at the heart of the course. During the week, we will put you at the centre of an emergency response in an engaging simulation. This will challenge your motivations and beliefs, giving you firsthand understanding of what it is like to work in the field. You will also have the chance to explore your own motivations for engaging in humanitarian work.

What does the course cover?
a) Humanitarian context
b) Concept of humanitarian principles
c) International humanitarian system
d) Accountability
e) International law
f) Needs assessment
g) Individual responsibility
h) Potential impacts and dilemmas of humanitarian response
i) Cross-cutting themes such as gender, culture and security
j) Reflection on your own motivations and competencies for relief work

By the end of the course you will be able to:
- Explain the characteristics of natural disasters and complex emergencies
- Describe the different activities required for a comprehensive response to an emergency situation
- Analyze the roles and relationships of humanitarian agencies and the people affected by disasters
- Describe and apply international legal instruments and humanitarian principles to a humanitarian response
- Discuss potential impacts and dilemmas associated with humanitarian responses
- Demonstrate and understanding of the key skills and personal attributes required for an effective humanitarian response
- Apply skills of teamwork, coordination, communication and cultural sensitivity in a simulation environment
- Demonstrate an understanding of the key skills, personal attributes and competencies required for an effective humanitarian response
- Reflect on and evaluate your individual performance in relation to these key skills, attributes and competencies
- Identify further personal development steps

Who should attend?

This is an introductory course suitable for anyone who has recently started working in or is thinking about entering the humanitarian sector, including staff of humanitarian aid organizations, governments, UN agencies, and individuals actively seeking work in the sector. There are no prerequisites for this course. All participants are expected to have theoretical knowledge of humanitarianism, although humanitarian aid experience is not presumed.

Training Format:

- All materials are made available through Online or Distance Learning approaches
- Approximately 5-6 hours' time commitment of your time per week
- At your own time schedule, no live participation needed
- Weekly feedback from committed instructors
- Participants are expected to submit weekly assignments electronically to earn certificate of completion

Computing Requirements:

Participants will need to use email, upload and download word docs, PowerPoint files and PDFs, and post on the discussion board or send assignments by email. If you do not have internet speed sufficient to download materials, an offline DVD or hard copies course may be the right alternative for you.

Materials Provided:

Online delivery of curriculum materials, exercises and templates.

Exercises:

After they have read the material for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks. Assignments: In order to demonstrate their understanding of the course content, students will be required to submit three assignments. The materials for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks.

Assignments:

In order to demonstrate their understanding of the course content, students will be required to submit three assignments.

DURATION AND COURSE LOAD: 8 Weeks - 8 to 10 hours per week
PARTICIPANTS: Development Professionals
REGIONS TARGETED: Global
COURSE FEE: $500
ORGANIZERS: Africa Training Institute
LANGUAGE: English only FORMAT: Web-based and Distance Learning facilitated
GENERAL COURSE CONTACT: info@africatraininginstitute.org

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16. Introduction to Hygiene Promotion in Emergencies About the course:

"In Haiti we brainstormed, 'what makes a good toilet?' with small groups of people. Factors included: a seat with a lid, a solid structure made from wood, that it can be locked, cleanliness, toilet paper and hand washing facilities. It isn't rocket science, but we need to ensure that we are aware of these things in our planning."
- Paul O'Sullivan, Hygiene Promoter, Red Cross.

Hygiene promotion is the mechanism by which these needs are established and by which people affected by disasters can voice their feedback on water supply, sanitation, and hygiene promotion (WASH) responses. This course provides an introduction to hygiene promotion in emergencies, covering the main methods and approaches, and will provide a good overview of the community engagement aspect of WASH programming. Introduction to Hygiene Promotion in Emergencies is a participatory workshop, which uses a mixture of theory and practical group work.

The course explores the fundamentals of hygiene promotion in emergency environments. You will look at methods of hygiene behavior change, community engagement and facilitation, and how to ensure that affected populations are fully integrated in the WASH responses that your organization implements.

What does the course cover?
a) The importance of ongoing hygiene promotion throughout WASH programmes
b) Behavior change in emergencies
c) Hygiene improvement framework for emergencies
d) Hygiene assessment and monitoring
e) Sphere Standards for hygiene promotion
f) Key hygiene promotion methods and approaches

By the end of the course you will be able to:
• Identify how WASH overlaps with other sectors, in particular, health, shelter and nutrition
• Give definitions of WASH terminology
• Describe the impact of WASH programmes
• Explore the challenges of hygiene promotion in different environments, climates and cultures
• Describe the elements of the hygiene Improvement Framework for Emergencies
• Describe at least four key hygiene promotion approaches and methods and analyze their suitability for a given scenario
• Describe the Sphere Standards relating to hygiene promotion

Who should attend?
This workshop is ideal for anybody approaching the water, sanitation, and hygiene (WASH) sector for the first time and looking to gain a broad understanding of hygiene promotion in emergencies.

The course is geared toward those with or without humanitarian experience and assumes no prior knowledge of WASH, water engineering, or public health. It is suitable for those looking to move into the sector and will provide a good introduction to the community engagement aspect of WASH programming. The course would be appropriate for: generalist aid workers, policy makers, or private sector engineers looking to move into the WASH sector; engineers within the WASH or humanitarian sectors who would like to complement

their current technical knowledge with an understanding of community engagement techniques; or individuals whose work in a related sector, like site planning, health, or logistics, brings them into contact with the WASH sector and they want to understand more about it.

Training Format:
- All materials are made available through Online or Distance Learning approaches
- approximately 5-6 hours' time commitment of your time per week
- At your own time schedule, no live participation needed
- Weekly feedback from committed instructors
- Participants are expected to submit weekly assignments electronically to earn certificate of completion

Computing Requirements:
Participants will need to use email, upload and download word docs, PowerPoint files and PDFs, and post on the discussion board or send assignments by email. If you do not have internet speed sufficient to download materials, an offline DVD or hard copies course may be the right alternative for you.

Materials Provided:
Online delivery of curriculum materials, exercises and templates.
Exercises: After they have read the material for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks.

Assignments:
In order to demonstrate their understanding of the course content, students will be required to submit three assignments. The materials for each unit, students are expected to test their own Learning by completing some relevant exercises and tasks. Assignments: In order to demonstrate their understanding of the course content, students will be required to submit three assignments.

DURATION AND COURSE LOAD: 8 Weeks - 8 to 10 hours per week
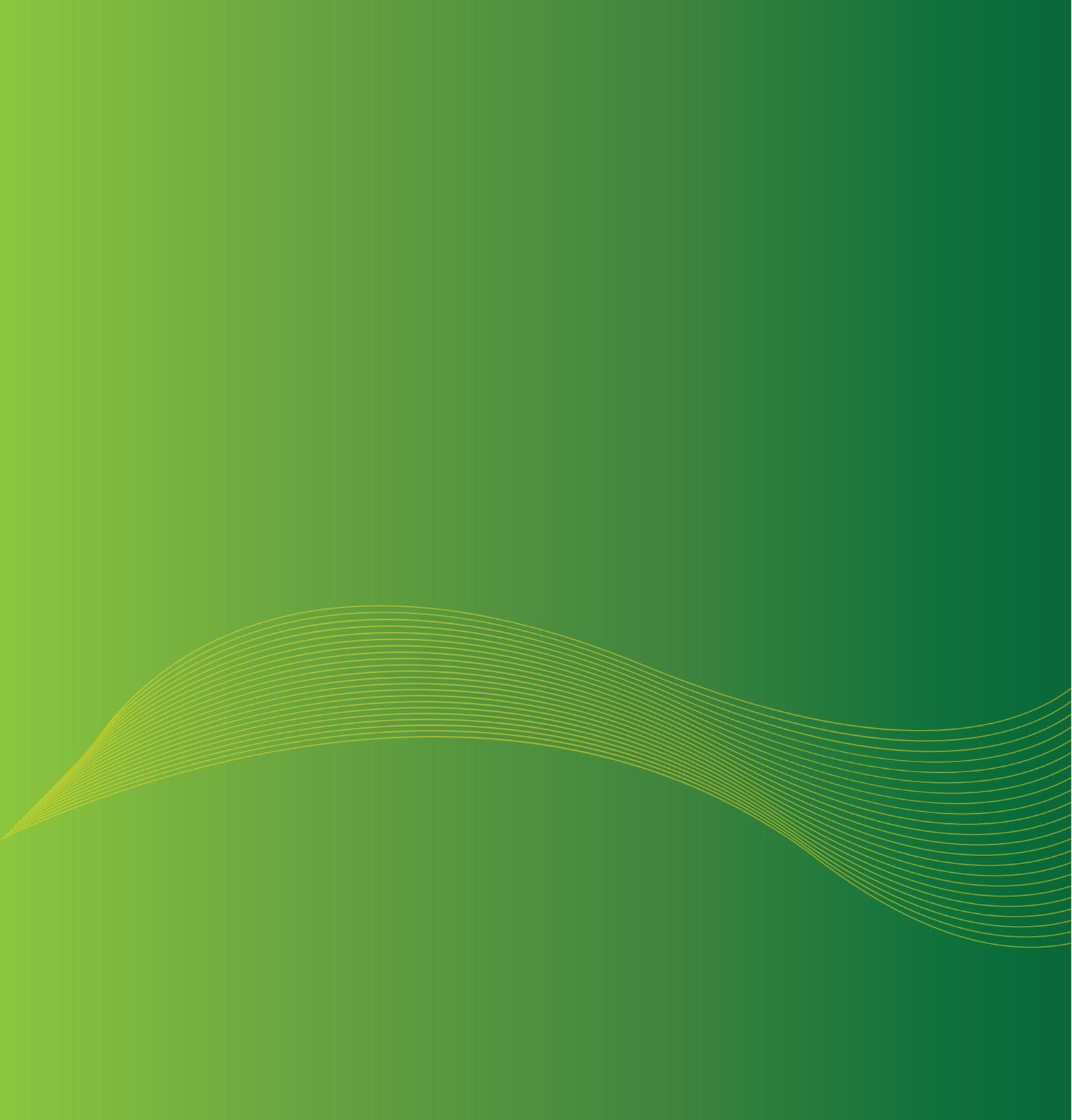PARTICIPANTS: Development Professionals
REGIONS TARGETED: Global
COURSE FEE: $500
ORGANIZERS: Africa Training Institute
LANGUAGE: English only
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