

ASPIRE

Action for Strengthening
Partnerships in Inclusion,
Resilience and Education



Position: Team Leader – ASPIRE Project
Location: Budi Eastern Equatoria, South Sudan

Contract Type: Fixed-Term,
Reports to: PC or ED



About CDSS and the ASPIRE Project

Community Development Support Services (CDSS) is a national non-governmental organization dedicated to advancing sustainable community development through integrated programs in South Sudan.

The **ASPIRE Project**, funded by **ADRA**, focuses on improving **Education, Health, Advocacy, and Livelihoods** outcomes in targeted communities. The project seeks to build resilience, enhance access to essential services, and promote inclusive development through coordinated and impactful interventions.

We are seeking a highly motivated and experienced **Team Leader** to oversee the full project management cycle and provide strategic, technical, and operational leadership to the ASPIRE Project.

Key Responsibilities

1. Lead and manage the entire project cycle from planning, implementation, and monitoring to evaluation and reporting ensuring timely achievement of all deliverables.
2. Supervise and support the project team to maintain high performance, accountability, and compliance with ADRA and CDSS standards.
3. Oversee budget management, procurement planning, and financial controls to ensure efficient use of project resources.
4. Strengthen collaboration with stakeholders including ADRA, government institutions, local partners, and communities.
5. Ensure adherence to donor regulations, national policies, and international humanitarian standards.
6. Coordinate the preparation of technical and financial reports, ensuring quality, accuracy, and timely submission.
7. Facilitate learning, documentation, and dissemination of best practices and lessons learned across project components.
8. Ensure effective risk management, safeguarding, gender inclusion, and protection mainstreaming within all project activities.

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Qualifications and Experience

- Bachelor's degree in Education or Development Studies from a recognized university.
- Minimum of 3 **years of progressive experience** managing multi-sectoral development or humanitarian projects, preferably in South Sudan or similar contexts.
- Proven experience leading projects funded by international NGOs or donors
- Strong understanding of project management cycles, M&E frameworks, and donor reporting requirements.
- Excellent leadership, team management, and coordination skills.
- Strong financial management, planning, and analytical skills.
- Exceptional communication and interpersonal skills for engaging with donors, partners, and government stakeholders.
- Proficiency in English and Arabic (written and spoken); knowledge of local languages is an asset.
- Willingness to travel to field sites within South Sudan and beyond when need be.

How to Apply

Interested candidates should send their **cover letter**, **detailed CV**, and **three professional references** to: susanmakena013@gmail.com and copy hrofficer@adrasouthsudan.org

Please indicate **"Team Leader – ASPIRE Project"** in the subject line of your email.

Deadline for submission: **29th November 2025**

Only shortlisted candidates will be contacted.

SAFEGUARDING:

CDSS South Sudan has a zero tolerance to Sexual Exploitation and Abuse of beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility, and all staff are required to adhere to the Code of Conduct, that enshrines principles of PSEA, always (both during work hours and outside work hours). Familiarization with, and adherence to, Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act in accordance with this clause.