

AAH-I South Sudan Country Programme  
Hai Gabat, Opp. JIT Supermarket (behind SSD Customs)  
Juba Town, Republic of South Sudan

50.H.3  
Approved by  
S/Inspector of Juba

30/12/2022

30 DEC 2022



## JOB VACANCY

### County Health Coordinator (Lot 1) – Manyo County, Upper Nile State

Action Africa Help International (AAH-I), an African-led non-governmental organization that supports livelihood-challenged communities in East and Southern Africa to sustainably improve their well-being and standard of living. With Country Programmes in South Sudan, Kenya, Somalia, Uganda, Zambia and Ethiopia, AAH-I has over 30 years' experience working with communities in conflict and post-conflict situations, including refugees, internally displaced people and host communities. AAH-I also works with other marginalized communities, including pastoralists and people living in informal urban settlements.

In South Sudan, AAH-I works in Greater Equatoria, Greater Jonglei, Greater Upper Nile and Greater Unity State, with field offices in Juba, Yei, Maridi, Yambio, Mundri, Bor, Wau, Ajong Thok, Maban and Malakal.

AAH-I South Sudan Country Programme is looking to recruit a suitably qualified candidates to fill the vacant position of Lot 1 County Health Coordinator to be based in **Wadekona, Manyo County, Upper Nile State.**

**Reports to:** Lot 1 Coordinator

**Liaises with:** Departmental Managers, County Health Directors, Finance, Logistics and Field Officers

**Duty Station:** Wadekona, Manyo, Upper Nile State, South Sudan

**Project:** South Sudan COVID-19 Emergency Response and Health System Preparedness Additional Financing Project (CERHSP-AF)

#### Project background

South Sudan continues to bear some of the worst health indicators in the world, with Under-five, infant mortality, and neonatal mortality rates estimated to be 98, 63 and 40 per 1,000 live births, respectively, reflecting a heavy disease burden for South Sudanese children (UNIGME, 2021); and a maternal mortality ratio for South Sudan is over 1,150 per 100,000 live births – one of the highest maternal mortality ratios in the world (MMEIG, 2017). It is estimated that about 40% of the under-five deaths occur during the first month of life reflects the high risks associated with delivery and immediate post delivery period for both the mothers and the new-born. Low birth weight, pre-term or small for gestational age, birth asphyxia, perinatal and neonatal infections. WHO estimates that low birth weight contributes 5% of total deaths in South Sudan reflecting an age-adjusted death rate of 23 per 100,000 population and putting the country at number 18 in the World. Malaria, diarrhea, and pneumonia are responsible for over 75% of deaths among under-fives- the burden for malaria is over 50% and a major contributor to the high burden of malnutrition among children in the country. South Sudan has a low routine EPI coverage for the last couple of years that can be attributed to the scarcity of skilled human resources at the grass root level for vaccination operations, high attrition rates for the few available skilled human resource, access issues due to insecurity coupled with recurrent flooding for the last three years. The low RI coverage results in building up of the cohorts of "Zero Dose" and under vaccinated children, especially in the most flooded and security compromised areas of Upper Nile, Jonglei, Greater Pibor Administrative and Unity states, rendering them susceptible to the outbreaks of vaccine preventable diseases (VPDs). Just over a third (39%) of children under one year of age are fully immunized against the main vaccine-preventable diseases. The WUENIC coverage estimates for third dose of pentavalent vaccine for the years 2020 and 2021 remain at 49% while the administrative data shows 56% and 82% coverage for Pentavalent-3 for the years 2020 and 2021 respectively. The country has reported Measles, Meningitis, Hepatitis-E, Cholera and Anthrax outbreaks in 2022. The health sector, especially the immunization programme has been put under further strain by the Covid-19 outbreak where

30 DEC 2022

the same scarce human resource capacity is involved in COVID-19 vaccination operations, further compromising the routine immunization service delivery capacity. It is upon this background that the CERHSP-AF project is slated to continue in the greater Upper Nile Region.

The lot 1 project covers Fashoda and Manyo counties. Wadekona is the main town of Manyo County. Fashoda county borders Manyo county to the north, Melut county to the north-east, Baliet county to the east, Malakal county to the southwest and Sudan to the west. The county headquarter for Fashoda is Kodok town. Manyo County borders south Kordofan and White Nile region to the north and west respectively; Renk and Melut counties to the east and Fashoda to the south.

### **Job Summary**

The Lot 1 County Health Coordinator will be responsible for day to day coordination of the project implementation work plan, liaison with the CHDs and reporting for the UNICEF CERHSP-AF project in Manyo County. He/she will be responsible in facilitating trainings of frontline health workers on IMCI, IIP, CMR, MPHSS, and COVID-19 Vaccination.

The County Health Coordinator will work closely with the Lot 1 Coordinator, County Health Department, BHI Officer and field team to ensure that essential health services are provided in all the 10 health facilities (4 PHCCs and 6 PHCUs) and facilitate enabling working environment.

The County Health Coordinator will also ensure monthly health coordination meetings and quarterly supportive supervisions and properly conducted; detailed micro plans developed, Social and behavior change mobilization work plans and MNTE mobilization campaigns developed and implemented.

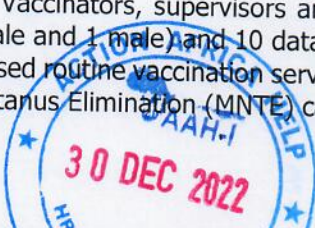
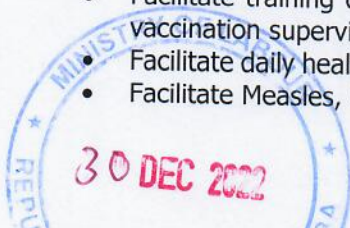
The post holder will ensure drugs and medical supplies for the 10 health facilities in Manyo County are requested, received and delivered to the facilities; ensure drugs management committees are activated/formed and performing their oversight roles.

The post holder will ensure CHD and health facility staff incentives are paid promptly while maintaining a good working relationship at all levels in the County and participating in technical working group and project dissemination meetings at State and County level.

### **Duties & Responsibilities**

#### **1. Programme delivery (60%)**

- Refresher training of 15(9 females and 6 male) frontline health workers in IMNCI and implementation of IMNCI in Manyo County.
- Refresher training for 20 vaccinators (12 females and 8 male); 2 supervisors (1 female and 1 male) and 10 data clerks (5 females and 5 male) for 2 days on Immunization in Practice (IIP) in Manyo County.
- Establish ORS corner at OPD in 10 health facilities (PHCCs 4 and PHCUs 6) in Manyo County.
- Provision of essential health services to 10 health facilities (PHCCs 4 and PHCUs 6) in Manyo County.
- Develop Social & Behaviour Change (SBC) plans for Manyo County in collaboration with BHI Officer.
- Quarterly integrated supervision visits to monitor delivery of essential health services in 10 health facilities (PHCCs 4 and PHCUs 6) in Manyo County.
- Facilitate training of health workers on BEmONC for 12 health workers (7 women and 5 men) in Manyo County.
- Provision of HIV/PMTCT and GBV/CMR services in Manyo County.
- Training of 14 PHCC Health Workers on CMR/MHPSS/PFA (8 women and 6 men) in Manyo County.
- Support for Referrals of patients to next level of care within the county (from PHCUs to PHCCs and Wadekona PHCC+).
- Provision of an appropriate physical environment for health facilities, with adequate water, sanitation and energy supplies in Manyo County.
- Facilitate timely processing and payment of incentives for 4 PHCCs and 6 PHCUs staff in Manyo County.
- Facilitate development of detailed health facility micro plan for proper implementation of immunization services in Manyo County.
- Facilitate training of COVID19 Vaccinators, supervisors and Data clerks. 20 (12 women and 8 men), 2 vaccination supervisors (1 female and 1 male) and 10 data clerks for 2 days in Manyo County.
- Facilitate daily health facility based routine vaccination services in 4 PHCCs and 6 PHCUs in Manyo County.
- Facilitate Measles, Neonatal Tetanus Elimination (MNTE) campaigns in Manyo County.



## 2. Operations (15%)

- Regularly liaise with AAHI's operational support departments (logistics, finance, Human Resource, and Security Coordinator) for the smooth running of the project.
- Monthly Support to CHD operational costs (communication, stationary, fuel) for Manyo County.
- Facilitate timely processing and payment of incentives to CHD staff for Manyo County.
- Facilitate weekly integrated outreach/mobile vaccination services organized by health facilities
- Support last mile transportation/distribution of vaccines and immunization supplies.
- Facilitate timely processing and payment of incentives for Vaccinators, Supervisors and County Health Coordinators during the MNTE Campaign in Manyo County.
- Support the Lot Coordinator prepare procurement plans and work closely with the logistics team to ensure that all items required for the project are procured in a timely manner and in line with donor requirements.
- Prepare specific activity budgets and ensure that funding requests are requested in advance in a timely manner for the execution of project activities.
- Ensure that there are no ghost workers within the CHD staff lists receiving incentives from AAHI's consortium.
- Ensure no double payment of incentives to the same staff by different partners.
- Serves as the direct supervisor to health facility in charges.

## 3. Monitoring, Evaluation, Accountability and Learning (10%)

- In coordination with the Lot 1 Coordinator, ensure that the baseline surveys are conducted.
- Support the Lot 1 area teams to collect the data digitally and analyses the same for use during the monthly reporting.
- Work with the M&E Officer and team to ensure that all indicators chosen for the program are realistic and are being collected by relevant staff.
- Work closely with the M&E Officer to ensure a good level of accountability for all programme activities.
- Work with the M&E Officer to establish M&E protocols, data management processes and data collection tools.

## 4. Representation (10%)

- Participate in relevant county meetings support to build a strong relationship with all health partners in the area.
- Ensure all relevant parties are kept informed of AAHI's activities as appropriate.

## 5. Reporting (5%)

- Ensure weekly reports are submitted to the Lot 1 Coordinator every Friday by 4:00 pm.
- Monthly reports are submitted to Lot 1 Coordinator by 5<sup>th</sup> of every month.
- Quarterly reports are submitted to the Lot 1 Coordinator by 7<sup>th</sup> of every month.
- Support compiling and writing monthly county updates and donor reports.
- Maintain auditable project files (both hard and soft copy).
- Any other duties as may be assigned.

## Expected Results

- Periodic reports accurate and submitted timely
- Quality communication materials for the visibility of the organization.
- Excellent success stories developed on behalf of the organization
- Reporting skills improved for project staff
- Project files well organized and auditable.



## Skills Requirements and Experience

### Essential

- Degree in Public Health, Nursing science, Reproductive Health and any other relevant experience an added advantage.
- Minimum Diploma in Public Health, Nursing or Midwifery from a reputable institution of higher learning.
- 3 to 5 years' working experience in a related field. This should include reporting and documentation, creative writing and data analysis/Journalism. Should have good health facility staff management skills, patients care, and management and referral system.
- Excellent knowledge on rules and regulations governing implementation of UNICEF funded projects.
- Excellent negotiation skills for engagement with SMOHs, CHDs, UNICEF, other Health & Nutrition actors and internally within AAHI.
- Proven management/coordination experience of partnerships
- Relevant professional experience in a busy program/office setting is highly desirable.
- Ability to think quickly, effectively to solve problems, handle multiple projects, determine priorities, and meet deadlines under pressure
- Good interpersonal and team skills and ability to thrive in a multi-cultural, dynamic environment
- Ability to maintain confidentiality
- Ability to complete a complex variety of tasks in an organized manner and to quickly change and adapt to new priorities
- Excellent written and oral communication skills in English.
- Excellent computing skills including Microsoft Office packages such as MS Word, Excel, Power Point and Databases.
- Self-starter and able to work under undue pressure to accomplish program needs.
- Able to analyze large data sets for use in reporting.

### Desirable

- Commitment to and understanding of AAH-I's vision, mission and values as well as AAH South Sudan strategic plan
- Appreciation of the aims and objectives of AAHI.
- Willingness to travel to remote areas of South Sudan.
- Knowledge and experience of working in South Sudan will be an added advantage
- Very enthusiastic and able to work extra hours to achieve the objectives of the programme
- Fluency in written and spoken English, spoken Arabic an added advantage
- Good knowledge of project cycle management for health projects
- Strong interpersonal skills and ability to effectively work in a multi-cultural context.
- Proven training and capacity building skills.
- Ability to take initiative and work independently

### Safeguarding

- Children and vulnerable adults who come into contact with AAHI as a result of our activities must be safeguarded to the maximum possible extent from deliberate or inadvertent actions and failings that place them at risk of abuse, sexual exploitation, injury and any other harm. One of the ways that AAHI shows this on-going commitment to safeguarding is to include rigorous background and reference checks in the selection process for all candidates.

### Accountability within AAHI

- Alongside our safeguarding policy, AAHI is an equal opportunities employer and has a set of integrity policies.
- Any candidate offered a job with AAHI will be expected to adhere to AAHI's policies and procedures with respect to safeguarding, code of conduct, health and safety, confidentiality, do no harm principles and unacceptable behavior protocols.
- Report any concerns about the welfare of a child or vulnerable adult or any wrongdoings within our programming area.
- Report any concerns about inappropriate behavior of a AAHI staff or partner.



**Application Instructions**

AAH-I is an equal-opportunity employer.

**Interested candidates should address their application letters to the HR Manager AAHI South Sudan and position clearly indicated on the envelope OR email application letter and CV (with 3 referees) addressed to [recruitss@actionafricahelp.org](mailto:recruitss@actionafricahelp.org).**

Hard copies applications can be submitted and delivered in sealed envelope at the **AAHI/UNHCR Logistics Base Juba**

**Deadline:** All applications must be submitted latest by **19<sup>th</sup> January 2023 COB (4.00PM)**.

Due to the high number of applications we receive and urgency for this position, applications will be reviewed as they are received and this position might be filled before the deadline.

