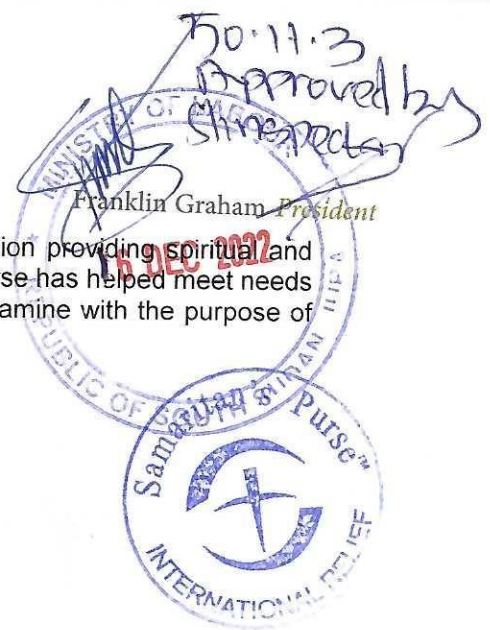


Samaritan's Purse is a non-denominational evangelical Christian organization providing spiritual and physical aid to hurting people around the world. Since 1970, Samaritan's Purse has helped meet needs of people who are victims of war, poverty, natural disasters, disease, and famine with the purpose of sharing God's love through His Son, Jesus Christ.

Vacancy: Ministry Program Coordinator
Reports to: Ministry program Manager
Duty Station: Mankien
Start Date: ASAP
Posting Date: December 16, 2022
Deadline of Application: January 6, 2023.



JOB PURPOSE

Work with the Ministry Program Manager to empower churches towards being more proactive in showing God's love in their communities through acts of grace. And to promote the success of Spiritual Activities for local Churches and SP Staff.

JOB SUMMARY

The role will help to facilitate church development in Mayom through mentorship and education of church leadership through Truth Centered Transformation trainings. The Ministry Coordinator will facilitate a community-wide identity shift away from the dependency syndrome commonly experienced after years of receiving external humanitarian response. The Ministry Coordinator will serve to develop a sense of agency within local Church congregations that manifests itself in a resourceful and generous congregation that taps into the gifts and blessings already existing within its community in order to thrive.

KEY DUTIES AND RESPONSIBILITIES (includes the following)

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

1. Oversee all ministry projects in Mayom County to ensure alignment with Samaritan's Purse South Sudan strategy
 - Train Church leaders and lay members on TCT, trauma healing, biblical marriage, disaster risk reduction, peacebuilding and other trainings on request.
 - Identify students and train on Nuer language literacy.
 - Capacitate Church leaders and members and provide necessary skills such as small business management, hygiene and agriculture to further develop community resilience
 - Form action groups and work to identify community need/gaps and possible way outs with existing potentials
2. Oversee the continued presentation of Church-Based Discipleship Initiative/ Truth Centered Transformation training in Mayom County, as the main ministry initiative for Samaritan's Purse South Sudan. Through this program, Churches in Mayom will be empowered and encouraged to impact their local communities faithfully trusting God's promises and blessing those around them.

3. Work with the Area Coordinator in each location to encourage engagement and integration of Ministry activities into all sectors of our engagement with communities.
4. Manage a Biblical Literacy & Discipleship Program (BiLD) in Mayom County
 - Create and follow an implementation plan
 - Build local church capacity for program sustainability
 - Support BiLD Instructors and local churches in presenting the program
5. Engage with local theological schools in supporting training of church leaders:
 - Work with the Biblical Leadership Development Program Manager in offering support to local theological schools
 - Build and maintain SP's relationship with local theological schools.
6. Steward Ministry resources responsibly by managing the budget for Mayom Ministry
 - Management of Mayom Ministry finances
 - Development and implementation of Mayom Ministry procurement plan
 - Overseeing the monthly payment of BiLD instructors and Drama Groups
 - Reporting: Field Expense Reports, Cash Requests, and Monthly Cash Forecasts
7. Direct program logistics
 - Manage the ministry inventory for Mayom
 - Coordinate the movement of necessary materials to the appropriate sites around Mayom county
8. Produce accurate and timely reports
 - Compile and share weekly, monthly, semi-annual and final reports with Ministry PM and Area Coordinator
 - Complete monthly Ministry M&E Workbook based on target beneficiaries reached
 - Gather and share impact stories for semi-annual, final reports and Ministry Impact Newsletter
9. In close coordination with the Ministry PM and AC, develop a devotions schedule for Mankien base. Attend daily morning devotions and participate in prayer support for the ministry, its donors and volunteers. Occasionally lead devotions and seek out opportunities to encourage and disciple SP staff.
10. With a generous and serving spirit perform all other tasks and responsibilities assigned by the area coordinator (AC) or Ministry Program Manager.
11. Maintain a strong Christian witness to colleagues, beneficiaries and the general public.



QUALIFICATIONS

To perform this job successfully, an individual must **maintain a personal relationship with and be a consistent witness for Jesus Christ**, as well as able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- At least a Bachelor Level Qualification from a reputable Theological College.

- Three years' experience in a Christian Ministry capacity and or Program Management.
- Proven experience working with church structures and building inter-church coalitions.
- Extensive international and cross-cultural working experience
- Strong planning, organizing, budgeting, communication and strategy formulation skills
- Possesses strong communication skills, written and verbal.
- Must be a humble team player
- Ability to be flexible and adaptable.
- Understanding of local culture is essential.
- Knowledge of computer systems and its applications such as Word, Excel, and Outlook.
- Ability to drive a standard transmission vehicle on rough roads and through extremely muddy conditions.
- Ability to communicate in Arabic a plus

SUPERVISORY RESPONSIBILITIES

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; encouraging and disciplining employees; addressing complaints and resolving problems.

LANGUAGE SKILLS

Ability to read and interpret documents such as nutrition reports and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups and other humanitarian actors. Arabic language skills preferred but not required

REASONING ABILITY

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral diagram, or schedule form.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit. The employee frequently is required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The noise level in the work environment is usually moderate.
- May travel occasionally in country to attend Ministry conferences or training workshops in Juba



Samaritan's Purse has "Zero Tolerance approach" to Sexual exploitation and abuse and does not allow any partner supplier subcontractor, agent or any individual engaged by Samaritans Purse to engage in any form of sexual abuse or exploitation against Vulnerable or other adult's associating with its work.

How to apply: Address your application to HR Department – Samaritan's Purse International, Juba and submit your hard copy Cover Letters, CVs & Academic documents to SP Country Office situated in Hai Cinema next to Landmark Hotel or field sites offices by **January 6, 2023** before **5:00 PM**.

Only South Sudanese applicants will be considered for this position. Women are strongly encouraged to apply. Also, kindly know that application screening will be done on weekly basis due to urgent need for the position.

Applications can also be sent via email to: RecruitSouthSudan@samaritan.org.

We do appreciate your interest in working with us. However, only short-listed candidates will be contacted.

