

RE-ADVISEMENT-EXTERNAL VACANCY ANNOUNCEMENT

Action Against Hunger is a non-governmental organization whose aim and mission is to save lives by eliminating Hunger, and Under-Nutrition, particularly during and after emergencies like disasters. Action Against Hunger focuses on nutrition, health, and healthcare practices; Food security and livelihoods (FSL); Water, Sanitation and Hygiene (WASH) and Advocacy. Action Against Hunger-USA is currently looking for a qualified **South Sudanese Nationals** to fill the position of **Food Security and Livelihood Officer 01 position**

Position open date: **May 6, 2024**

Position end date: **May 15, 2024**

Contract Duration: **7 Months**

Position starts: **May 13, 2024**

Location: **Fangak**

Directly Reports: **Field Coordinator**

Technical Supervisor: **Food Security and Livelihood Specialist.**



Action Against Hunger-USA is part of the Action Against Hunger International network, which provides humanitarian relief in over 40 countries worldwide in the sectors of nutrition, health, water/sanitation, and food security. Action Against Hunger-USA, an independent NGO, currently manages operations in 8 countries: Kenya, South Sudan, Ethiopia, Kenya, Tanzania, Uganda, Somalia and Haiti. Action Against Hunger-USA has over \$110 million in programs, and approximately 1,700 staff based in the various country offices and New York City, Washington D.C and Horn and East Africa Regional Office in Nairobi. Additional growth is anticipated.

I. Summary of position

Under the supervisor of the Program Manager, the Food security and livelihood Officer will directly work with FSL team and project beneficiaries of ACF-USA South Sudan Mission through supporting the implementation and management of the food security related projects through ensuring quality implementation of key deliverables, ensuring monitoring and follow up of activities implementation, project staffs management and in close coordination with the field staff of other ongoing ACF and Consortium or other partners programs in the location. He/She will be flexible based on the assign food security and livelihood projects to manage.

Purpose:

Provide direct leadership for the management and implementation of food security and livelihood project and ensure that Project priorities are implemented timely. Work together with FSL team in the area of operation to ensure that planned activities are executed timely.

Engagement:

FSL Officer will engage with Sub-FSL Cluster and Technical working groups at field level as well as relevant ministries including donor partners.

Delivery:

Support field level assessments, technical leadership and staff management.
Support field level project implementation and provide regular update to management.
Reporting monthly (start and end of project reports).
FSL Project Activity Progress Report (APRs)

II. Essential job functions

- **Take lead in implementation of all Food Security and Livelihoods projects.**
- Provide technical direct implementation of activities ensuring key deliverables.
- Ensure high quality of the Project across all the locations
- Manage food security and livelihood Project Assistants to enhance the achievement of the fixed results.
- Take lead in preparation of work plans and ensure timeliness
- Establish and supervise and maintain a regular monitoring and evaluation system (field visit, regular program monitoring, budget forecast, staff evaluation and planning, donors' reports, monthly reports, etc.) according to the logical frame work of the projects in consultation with the FSL
- Archive all project documents for an easy access to all the project team members.



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- Timely submission of technical and activity reports in agreed format and frequency to direct line managers and super leads.
- Ensure the quality, quantity and timely delivery of supplies as per planned activities.
- Budget forecast and ensuring adequate budget monitoring (bi-monthly, monthly and quarterly).
- Forecast on a monthly basis the logistics operations needed for the next quarter (per week) to the logistics officer in-charge.
- Locate Field Supervisor and Tech leads on a weekly basis the next week planning of the project team according to ACF achievements and updated project priorities.
- Assess and enhance Food Security and Livelihoods teams and counterpart staff capacity so that all team members have the capacity to achieve the project objectives including performance evaluation.

I. Work with the team members and other stakeholders to maximize the Project impact and effectiveness.

- Lead the field level program integration to enhance complementary
- Propose new directions for future activities and sustainability of the project activities.
- Coordinate and collaborate with other project components, local partners and with other ACF departments (WASH, Nutrition, Admin & Finance and Logistics).
- Review and support program evaluation and capitalization.

2. Represent ACF externally with local authorities, donors and partner agencies

- Represent ACF externally and coordinate with government authorities, NGOs and UN agencies at local level to ensure regular updates to the main stakeholders as necessary.
- Ensure that relevant stakeholders have a clear understanding of ACF charter, background, program objectives and activities in the field.
- Collaborate with potential partners (local committees, farmers groups, etc.) in the field to improve the coverage and the efficiency of ACF programs.
- Ensure active presence and participation in local FSL groups and cluster meetings.
- Host donor visits as needed to ensure correct application of visibility rules on behalf of donors.

3. Other work activities

- Support the development and review of the job descriptions of the project team according to the project needs.
- Any other task required to achieve the results and objectives of ACF.

III. Supervising the possibilities

AFI to ensure supervise FSL Assistants and Intern whenever the need arise.

IV. Physical demands

To travel to the field the employee must attest to a level of physical fitness, capable of enduring physically difficult, highly stressful situations, which may include the necessity to walk long distances, to eat a limited diet and/or to reside in temporary uncomfortable/challenging housing or tents while offering emergency response. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

V. Working Conditions, Travel and Environment

- The duties and responsibilities require regular job attendance at least five days per week. Must be available to work outside normal office hours or on the weekends as necessary.
- Must be willing to work in highly remoted areas with difficult context.
- All ACF employees are required to engage with and follow the performance management system in place.

VI. Gender Equality Commitments

- Commitment that supports values of women and men's equal access to information.
- Work in an environment where women and men must be promoted based on the performance of individual and the organization.
- Respect and ensure women, men, children (boys & girls) regardless of gender, sex, disability,





VII. Commitment to Safeguarding

- Respondents must understand and adhere to Action Against Hunger's safeguarding policy, PSEA and other relevant safeguarding policies as well as its Code of Conduct and Charter of Principles.
- Respondents must behave during professional as well as private time and ask for clarification if needed.
- Respondents must find a way not to harm children, vulnerable adults and other communities we serve, or expose them to risks of abuse and exploitation.
- Respondents must raise any concern according to the applicable reporting system.
- Respondents must maintain an environment free of abuse and exploitation.

VIII. Required Qualifications and Professional Experience

- **Must have Bachelor/Diploma in agronomy, agriculture-economic, agriculture education and extension or socio-economic, rural development, anthropology, geography, international development, etc.**
- Knowledge of food security & livelihood, cash and voucher programming is an added advantage
- **Minimum 2-3 years' work experience in similar position and setting.**

IX. Required Skills, Competencies & Attributes

- Strong oral communication, writing and analytical, representation and negotiation skills
- Experience in humanitarian settings delivering agriculture, livestock, cash based programming and livelihoods based programming, required in complex emergency and post conflict settings
- Good working experience with migratory and/or agro-pastoral and IDP populations
- Experience working on market and linkages, DRM projects, agricultural and non-agricultural value chains
- Good working experience with institutional and UN donors and donor procedures (ECHO/EC, GFFO, UNICEF, UN Women, SDC, WFP, FAO etc.)
- Familiarity with and acceptance of AAH's principles
- Good working experience in both written and spoken English

X. Commitment to Gender Equality, Equal Opportunity and PSEA

- The incumbent shall ensure employment opportunities (EEO) to all employees & qualified applicants for employment without regard to race, color, religion, gender, ancestry, national origin, age, handicap, disability, marital status, or status as a veteran. The incumbent is required to carry out the duties in accordance with the Action Against Hunger Safeguarding policies (PSEA, Child safeguarding and Gender Equality Policy). Action Against Hunger-USA complies with all applicable laws governing employment.

To apply, please send your cover letter and CV as one document, your ID card, and only one highest academic degree as a second attachment, do not zip your application, and three professional references to recruitment@aad-actionagainsthunger.org. Specifying **FSL Officer FANGAK** as the title of your letter. Applications should be received by May 15, 2024, or Hand delivered to Action Hunger Officer, Paguir, and Old FANGAK Office (see address). **Recommend online Application**; We do appreciate your interest in working with us; However, only shortlisted candidates will be invited for an interview.

- We will not receive, accept, and consider **all applications submitted through the referred channels above; any applications submitted other than channels stated here will not be accepted & and considered.**

Due to the urgency of this position we will review and shortlist received applications.

**"This Position is Open to South Sudanese Nationals Only
"Qualified Female Candidates are encouraged to apply"**

