

Joint Aid Management (JAM) is a Humanitarian Relief Organization, operating in various African countries. Our projects include feeding and agricultural programs, an orphanage and training center in Rwanda, drilling of water wells in the Eastern Cape, as well as numerous community development programs in Sub-Saharan Africa.

In South Sudan, JAM is actively implementing Food for Education, Food for Asset, General Food Distribution, Food Security and Livelihood interventions and livestock vaccination and intervention in Twic East, Bor, Pibor, Boma, Bentiu, Aweil and Wunrok.

JAM is seeking a Qualified South Sudanese national for following position:

Job Title: Medical Officer (1 position)

location: Juba with Field Travels.

PURPOSE:

The Medical Officer is responsible for overseeing the implementation all health and nutrition activities in coordination with the health & Nutrition Manager and Nutrition Coordinator by ensuring compliance with WHO, MOH, Health and nutrition clusters guidelines and policies in each program component. He/She will directly line manage field officers and other community staff within health and coordinate with the ministry of health and clusters at the county, state and National level. The Health programming includes services through In- Patient malnutrition treatment in PHCCs, referrals of medical cases and PHCUs, as well as mobile outreach and public health campaigns. The role holder will provide technical support, guidance and capacity building to the project field staff.
He/She will ensure:

1. Health services are established within the nutrition sites and beneficiaries are receiving quality of care

- Conduct in-depth analysis of health interventions including MHPSS, MCHC, HIV/TB within JAM supported nutrition sites and develop practicable recommendation.
- In Consultation with the health and nutrition manager, participate in preparation of new health projects (narrative proposal, budget, project procurement plan) formulating it with other areas of technical expertise to develop shared and integrated approaches.
- Help adjust budgets and program activities to meet donor requirements and ACF strategy.
- Liaising with other program sectors to analyze health needs in Pibor County.
- Participate in assessments of the status of the health sector in target areas and verify reports of infectious and epidemic diseases.
- Participate in the recruitment of key health personnel
- Establish work schedules and assignments for staff and constantly review this to ensure that objectives are met and implementation of activities is carried out accordingly.
- Ensures eligible children attending nutrition sites are link for vaccination
- Integrate ICCM to the standalone nutrition sites in coordination with other health partners/ CHD and WHO
- Establish and follow up on the implementation of Continuous Medical Education sessions at each health facility in collaboration with the nutrition coordinator, clinical and nutrition field officers.



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Approved
Signature
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- Promoting and supervising activities related to health care practice and organize child play activities and support groups within the nutrition and health centers.

2. Medical supplies and commodities management:

- Through coordination with MOH/ CHD, Health Partners and WHO access to medical supplies, vaccine and commodities that includes IEHK (Kits).
- Ensure that health facilities have up to date drug management tools which are in use in all service departments, proper recording of drug distribution at all levels,
- Ensuring that regular inventories are conducted, and proper storage according to recommended standards. Monitor rational use of drugs periodically in comparison with morbidities ensure 25% of buffer stock for project(s) supplies and alert critical supplies shortages to the coordination team.
- Where feasible advocate for functional adequate cold chain (EPI) supplies within the PHCU.
- Ensure that procurement requests for the needs identified in the stabilization centers and MCHs are submitted and delivered quarterly and put systems in place to monitor and control consumption.

3. Supervision Monitoring and Reporting

- Regularly monitor the health and nutrition sites including Stabilization Centre to ensure services delivery are implemented in line to the country policies.
- Prepare routine reports giving a clear and exhaustive update of activities carried out in line with project proposal targets.
- Promoting and supervising high-quality care for clients of the center through alignment with JAM framework, Internal system, on maternal and child health care.
- Follow-up of all the data/reports provided by the health facility and teams in the field and provide technical support to improve the quality of reports.
- Collect health statistical data (including Malaria treatment) and narrative reports from JAM supported facilities.
- Compile a weekly/monthly summary of indicators for the sector, produce an analysis, and prepare internal reports for the coordination team.
- Ensure reporting indicators are relevant to the program.
- Review all the nutrition and medical reporting tools and standardize all tools as per protocol.
- Supportive supervision to all health facilities, using standard checklists and in liaison with MoH.
- Contributing to building on good practice, experience, and assessments through monthly feedback reports, communication tracking, monthly newsletters, and information sharing, etc.
- Monitor the data reports and make recommendations on improvements on the system of data collection concerning nutrition and health programs in the region as a basis for the evaluation and continuation of the program.
- Ensure the timely correlation of health collected periodic data from JAM supported facilities, analyze and use the information to plan, monitor, and manage the projects, with reports on changes in trends provided to the health and Nutrition manager on a weekly (disease surveillance data) and monthly (other epidemiological data) basis.



- Ensure timely submission of all the reports in the field according to the stipulated deadlines.
- Bi annual appraisal is done to all personnel under your supervision and objectives are set at beginning of the year.

4. Coordination, Collaboration and Networking

- Participate in Quarterly joint supervisory monitoring visits are done in collaboration with the donors
- Participate in relevant cluster and coordination's meetings.
- Undertake/participate in liaison, coordination, and information sharing activities with local committees, national NGOs, international organizations, donors, and government representatives.
- Ensure that information from coordination meetings is shared internally and with other sectors, as appropriate.

KEY AREAS OF ACCOUNTABILITY:

Staff Mentorship, and Development – Humanitarian

- Comply with JAM policies and procedures with respect to code of conduct, child protection, equal opportunities, security and safety, and other relevant policies and procedures.
- Commit to the humanitarian principles of strict neutrality, religious and political impartiality and non-discrimination.
- Ensure that all staff under your supervision understand and are able to perform their role in humanitarian response.
- Ensure training and promotion of staff under your supervision as appropriate and ensure availability of appropriate professional tools for staff to perform their roles.
- Coaching and mentoring of staff is paramount

Representation, communication & relationship building

- Ensure establishment and maintenance of strong working relationships with local communities, community based organizations and other local authorities as appropriate.
- Ensure effective working relationships with all personnel.
- Frequent field visits to site.

JOB REQUIREMENTS & QUALIFICATIONS:

- Degree in Medicine
- Minimum professional experience of 2 years in the humanitarian health and nutrition field.
- Experience working in nutrition projects
- Humanitarian experience in medical and nutrition programs in South Sudan (EPHS, CMAM, BEM ONC, ICCM, CMAM, IYCF)
- Excellent knowledge of working with MOH, UN, and NGO Health systems and structures.



- Good analytical capacity.
- Conversant with Health Information Management Systems Data (DHIS).
- Competence in training and team management.
- Computer skills: Word, Excel, Outlook, PowerPoint, and EPI info.
- Fluent in English and Arabic
- Experience and ability to design, manage, and forecast budgets.
- Working experience in the design, implementation, and analysis of coverage surveys (SQUEAC), KAP surveys, and/or rapid nutrition assessments and SMART surveys.
- Excellent report writing skills and solid working experience in proposal development
- Knowledge and adherence to the Humanitarian Code of Conduct.
- Genuine interest in and commitment to JAM Core values and humanitarian principles.
- Ability and willingness to frequently travel and stay at the field.
- Strong commitment to capacity building of JAM nutrition staff with willingness to adopt a participatory and consultative management approach.
- Flexible, adaptable, able to improvise and work in stressful, volatile environment

application procedure: all suitably qualified and interested applicants should send their (1) application letters detailing how you qualify for this position.(2) CV indicating three referees via email to: jamss.recruitment@jamint.com .address your application to the human resource and administration manager. deadline: December 31, 2021 by 5.00pm.

JAM is an Equal Opportunity Employer JAM considers all applicants on the basis of merit without regard to race, sex, color,

NB: FEMALE APPLICANTS ARE STRONGLY ENCOURAGED TO APPLY.

