

World Relief South Sudan invites interested firms (bidders) to apply for Pre-qualification as Suppliers of **goods, works and services** for the period **2024-2025** under the following categories.

ADVERTISEMENT FOR PREQUALIFICATION OF SUPPLIERS

CATEGORY A

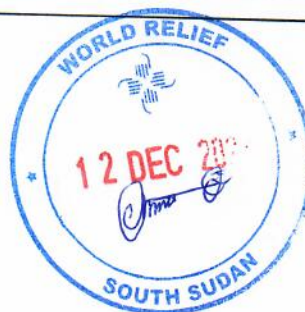
NO	PREQUALIFICATION FOR SUPPLY OF GOODS	REF. No
1	Supply and Delivery of Relief items (Blankets, soap bars, aqua tabs, plastic sheets, kitchen set, Sleeping mat, solar lamps, collapsible Jerrycan and buckets)	WR-SSPQ-2024-25/01
2	Supply and Delivery of Dry Food and Drinks	WR-SSPQ-2024-25/02
3	Supply and Delivery of Fuel, Engine Oils and Lubricants to Various Locations	WR-SSPQ-2024-25/03
4	Supply and Delivery of Agricultural machineries, tools and equipment	WR-SSPQ-2024-25/04
5	Supply and Delivery of Stationaries and Cartridges	WR-SSPQ-2024-25/05
6	Supply and Delivery of Hardware Materials (Construction Materials)	WR-SSPQ-2024-25/06
7	Supply and Delivery of Pharmaceuticals (Medecines and medical Equipment	WR-SSPQ-2024-25/07
9	Supply and Delivery of solar equipment & Accessories	WR-SSPQ-2024-25/08
10	Supply and Delivery of ICT equipment, Printers, Photocopiers, software & hardware/ accessories ICT servicing.	WR-SSPQ-2024-25/09
11	Supply and Delivery of office furniture & Fittings (office tables, office safe, office Chairs, Cash box and many others.	WR-SSPQ-2024-25/10
12	Supply and Delivery of Drinking Water	WR-SSPQ-2024-25/11
13	Provision and Supply of Electronic Items	WR-SSPQ-2024-25/12
14	Provision of Generator Supplies and Maintenance	WR-SSPQ-2024-25/13
15	Provision and supply of vehicle spare parts	WR-SSPQ-2024-25/14
16	Provision and Delivery of Marine Equipment (Boats, Canopy & Spare parts) All types	WR-SSPQ-2024-25/15
16	Provision and delivery of vehicle spare parts Supplies	WR-SSPQ-2024-25/16
17	Supply and Delivery of Beds, Bedding, Linen, Mattresses & Mosquito nets	WR-SSPQ-2024-25/18
18	Supply and Delivery of hygiene/cleaning materials	WR-SSPQ-2024-25/19
19	Supply and Delivery of Cutlery, Crockery and cooking utensils, Kitchen items	WR-SSPQ-2024-25/20
20	Supply and Delivery of Vegetables, Crops and Fruits Seeds	WR-SSPQ-2024-25/21

CATEGORY B

NO	PREQUALIFICATION FOR PROVISION OF SERVICES	
1	Provision of cargo shipment services Charter Flight (air Transport)	WR-SSPQ-2024-25/17
2	Provision of cargo shipment services (Road Transport)	WR-SSPQ-2024-25/18
3	Provision of cargo shipment services (River/Water Transport)	WR-SSPQ-2024-25/19
4	Provision of Sewage removal service	WR-SSPQ-2024-25/20
4	Provision of Garbage removal Service	WR-SSPQ-2024-25/20
5	DSTV Subscription & Service	WR-SSPQ-2024-25/20
6	Provision of Publishing , Printing , Designs & Signage Services	WR-SSPQ-2024-25/21
7	Provision of Repair and Maintenance/services (Motor Vehicle & Motor Cycles)	WR-SSPQ-2024-25/22
8	Provision of Air Travel Agency (International and local fares)	WR-SSPQ-2024-25/23
9	Provision of Electrical Engineering Services	WR-SSPQ-2024-25/24
10	Services and Maintenance Air conditioner Repairs & Installation Appliances	WR-SSPQ-2024-25/25
11	Provision of Banking/Cash transfer/Money Exchange & Forex Bureau	WR-SSPQ-2024-25/26
12	Provision of Cleaning, Fumigation and pest control services	WR-SSPQ-2024-25/27
13	Provision of Hotels - accommodation & conference facilities.	WR-SSPQ-2024-25/28
		WR-SSPQ-2024-25/29



14	Provision of Customs Clearing & Forwarding Services – within East Africa	WR-SSPQ-2024-25/30
15	Security Service & Maintenance Safety materials and fire fighting equipment	WR-SSPQ-2024-25/31
16	Service and Maintenance of Gas Appliances Equipment	WR-SSPQ-2024-25/32
17	Provision for Internet equipment and Service/ bandwidth subscription	WR-SSPQ-2024-25/33
18	Provision of Audit Service	WR-SSPQ-2024-25/34
19	Provision of Fleet Tracking Systems	WR-SSPQ-2024-25/35
20	Provision of Vehicle Insurance	WR-SSPQ-2024-25/36
21	Supply and Delivery of IT Support services (On Call)	WR-SSPQ-2024-25/37
CATEGORY C		
NO	PREQUALIFICATION FOR PROVISION OF WORK	
1	Repair and Maintenance of Electrical Works	WR-SSPQ-2024-25/38
2	Building and Construction contractors	WR-SSPQ-2024-25/39
3	Interior Décor, Painting and Landscaping Services	WR-SSPQ-2024-25/40
4	Repair and Maintenance of Civil Works	WR-SSPQ-2024-25/41
5	Repair and Maintenance/servicing of Motor Vehicles/Motor Cycles	WR-SSPQ-2024-25/42
6	Provision of Architectural and Engineering Consultancy services	WR-SSPQ-2024-25/43
MANDATORY REQUIREMENTS		
No.	Requirement	Score
1	Certified Copy of Certificate of Registration/Incorporation	Mandatory
2	Valid Tax Compliance Certificate & Import License	Mandatory
3	Air Travel Firms must be registered with International Air Travel Association (IATA) and any other relevant bodies.	Mandatory
4	Transport Hire Firms, Taxis, etc. must attach evidence of having taken all the necessary insurance covers.	Mandatory
5	Valid Operation License	Mandatory
6	WR Suppliers declaration form	Mandatory
7	Evidence Of physical Registered office– Please attach utility bill e.g. Electricity/Water bill etc. or tenancy agreements with the name of the firm	Mandatory
8	agreements with the name of the firm.	Mandatory
9	A minimum of three reference letters from current clients. I.e.. For the period 2023-2024	Mandatory
10	Financial statement for the last three months in the name of the firm i.e. (Oct -Dec 2023)	Mandatory
Requirements (Submit evidence)	Score	No.
	(%)	



Registration documentation e.g. Certificate of Incorporation, Valid Tax Compliance Certificate, Import license and operations license	25	1
Evidence Of physical Registered office– Attach utility bill e.g.	5	2
The name of the firm.		
Other certification Man	10	3
Power/Staffing Past	20	4
Performance & Experience e.g. provide contracts/Local	25	6
Financial capability	10	7
Litigation history	5	8
TOTAL	100	
PASS MARK	75	
The pre-qualification documents must be enclosed in a properly sealed envelope marked "Pre-Qualification of Suppliers 2024", and Drop in the tender boxes not later than by Monday, 15th January 2024 at 5.00 pm at the World Relief offices below:		
WR Operations Department Hai Cinema Juba Office		
For any clarifications you can send an email to the Operations at: FCharles@wr.org or call # +211 922400059		
SUBMISSION IN HARD COPY		



All hard copies should be submitted to World Relief Offices Below:

1. **Juba-** At Hai Cinema Next To Ministry of water resource and Irrigation
2. **Koch-**World Relief Compound
3. **Bentiu-** World Relief office Located in the Humanitarian Hub
4. **Maridi-**World Relief office located in Maridi Hospital
5. **Ibba-** World Relief Compound
6. **Fangak-**World Relief Office located in Old Fangak
7. **Bor-** World Relief Office
8. **Leer-**World Relief Office located in UNIDOR Compound

