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JOB ADVERTISEMENT

CLEANER (1 POST)-JUBA BASED

VACANCY REF NO. MALGS811791.*

SD. H3
MINISTRY OF LABOR
20 OCT 2022
20/10/2022

Organisational background

Established in 2003, Malaria Consortium is one of the world's leading non-profit organisations specialising in the comprehensive prevention, control, and treatment of malaria and other communicable diseases among vulnerable and under privileged populations. Malaria Consortium work on malaria is being increasingly integrated with other similar public health interventions for greater impact and therefore expanding our remit to include maternal, newborn and child health and neglected tropical disease interventions.

We work in Africa and Asia with communities, governments, academic institutions, and local and international organisations, to ensure effective delivery of services, which are supported by strong evidence.

Our areas of expertise include:

- disease prevention, diagnosis and treatment
- disease control and elimination
- systems strengthening
- research, monitoring and evaluation leading to best practice
- behaviour change communication
- national and international advocacy and policy development

Country and project background

Malaria Consortium began activities in South Sudan in 2005, its main office is in Juba and sub offices in Aweil, Northern Bar el Ghazel, Jonglei and Upper Nile. Its programme areas include Integrated Community Case Management (ICCM), Boma Health Initiative, Nutrition for children under five years of age, health systems management, and LLIN mass distribution. We also work with the MoH on policy and guideline development. These programs are currently funded by UNICEF, Health Pooled Fund(HPF) and Global Fund.

The Health Pooled Fund is a consolidation of funding from the British Government's Department for International Development (DFID), the Government of Canada, the European Union, the Swedish International Development and Cooperation Agency (SIDA), and the United States Agency for International Development (USAID) and aims to support the Government of South Sudan in reducing maternal and infant mortality, ensuring universal coverage, and improving the overall health status as well as the quality of life of the South Sudanese population.

The Health Pooled Fund is based on a county model, whereby support is provided to the county health departments for the delivery of Primary Health Care services, health system strengthening and strengthening of community ownership.



The Essential Health Services Project (EHSP) is funded by UNICEF and aims to support the Government of South Sudan in reducing maternal and infant mortality through the delivery of low cost, high impact essential health services to about 2 million of the population living in the former Upper Nile and Jonglei States. The EHSP is based on a county model, whereby support is provided to the county health departments for the delivery of Primary Health Care services, health system strengthening and strengthening of community ownership.

Malaria Consortium Seeks to Recruit: -

Job Title: Cleaner
Location: Juba
Department: HR
Reports To: HR Assistant
Direct Reports: None
Indirect Reports: None
Travel involved: None
Contract Period: 6 months
Closing date: 9th November 2022 at 5:30 PM



Job purpose

The Cleaner will be responsible for overseeing the cleanliness of MC Office, washrooms facilities, prepare office tea for staff, provide drinking water and ensure there is always stock available for supplies that are needed to carry out these activities.

Scope of work

The Driver is responsible for the transportation of staff and goods for one location to another as needed. He/she will ensure cleanliness of the car daily performance checks, reporting repair needs and carrying out minor repairs.

Key working relationships

The Cleaner will contribute towards ensuring a clean and safe working environment with staff and providing water and tea for staff in the office.

Key accountabilities

Cleaning (80%)

- Clean equipment, furniture, walls, toilets and Office premises on a daily basis and ensure there are toiletries in the toilets at all times.
- Launder clothes for staff in the guest house in locations where there are guesthouses.
- Clean the staff rooms and ensure the linen are changed on a regular basis.
- Thorough clean water filters and the fridges on weekly basis and ensure there is a stable supply of clean drinking water for all staff in the office
- Ensure there is boiled water in the flask in the Office every day for staff tea and clean the tea cups regularly during the day as they are used by the staff.
- Monitor the cleaning materials and tea items for the office and report when the stock is low for replenishing.
- Ensure that the office waste is well disposed by shredding, burning or handing it to the city council designated places.
- Perform any other duties assigned to you by your line Manager



Cooking (20%)

- Act up when the cook is on leave
- Boil water for staff tea daily

Person Specification

Qualifications and experience:

- Post-Secondary School Certificate
- 1-2 years of experience with an INGO in the same capacity
- Self-organized and motivated, showing initiative to work with minimal direct supervision
- Basic Computer knowledge is essential.
- Training in Housekeeping is essential
- Good written and spoken English, ability to communicate local in languages an advantage

Application Submission Criteria:

To Apply please visit our website and submit your cover letter and CV.

<https://malariaconsortium.current-vacancies.com/Jobs/Advert/>

Applications can also be dropped to any Malaria Consortium Office in Juba or Aweil.

This Position is open to only Qualified South Sudanese. Female candidates are encouraged to apply.

We appreciate your application however, only short listed candidates will be contacted. If you have not been contacted within two weeks of the closing date, we regret that your application has been unsuccessful. Please continue, however, to periodically review our website for other suitable opportunities. Thank you for your interest in Malaria Consortium.

We need to keep beneficiaries safe so our selection process reflects our commitment to safeguarding., Malaria Consortium has a zero tolerance approach to Abuse and exploitation of children and vulnerable Adults both within and outside the work place.

Applicants are therefore required to read Malaria Consortium safeguarding policy and the code of Conduct before applying for this role. This is attached to the advert online.

Due to the urgent need to fill this role Malaria Consortium will be reviewing applications as they come.

