



## COMMUNITY AID FOR RELIEF AND DEVELOPMENT (CARD)

Located at AIC/ICCO Compound, Hai Tarawa Juba- South Sudan

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**Position:** MEAL Officer

**Organization:** Community Aid for Relief and Development (CARD)

**Duty Station:** Tambura County, Western Equatoria State, South Sudan (100% field and non-relocatable)

**Duration:** 6 months (with possibility of extension)

**Reports to:** WASH Specialist

**Start Date:** 01/02/2026

Community Aid for Relief and Development -CARD is a nationally recognized humanitarian and development organization, legally registered in South Sudan since 2011. We are committed to alleviating poverty, advancing health, Education, strengthening livelihoods, and fostering social justice among vulnerable populations. CARD works in close partnership with government ministries, UN agencies, civil society, and local communities to deliver integrated, innovative, and sustainable solutions.

Community Aid for Relief and Development (CARD) secured funding from South Sudan Humanitarian Fund (SSHF) for Provision of WASH services aiming at supporting conflict-affected people in Tambura County, Western Equatoria through static intervention.

The WASH project aims at addressing life-saving Water Sanitation and Hygiene (WASH) activities aimed at meeting the humanitarian critical needs of conflict IDPs in Tambura County, in Western Equatoria State and the project will be delivered through static modality targeting locations hosting (Complex IDP Camp – Yambio road, TOB UNMISS IDP Camp, St Mary Catholic Church IDP Camp and Barracks IDP Camp – Wau road hosting high IDPs).

Community Aid for Relief and Development (CARD) seek to recruit MEAL Officer to support the implementation, and coordination of life-saving WASH interventions in Tambura County IDPs camps.

### Key Responsibilities

The Monitoring, Evaluation, Accountability, and Learning (MEAL) Officer for WASH programs is responsible for ensuring data integrity, beneficiary accountability, and continuous project improvement.



He/She will provide the evidence base required to verify that water and sanitation interventions are meeting technical standards and donor requirements.

### Core MEAL Responsibilities in WASH

- **System Design & Implementation:** Developing robust MEAL plans, logical frameworks, and **Indicator Performance Tracking Tables (IPTT)** specifically for WASH indicators such as water quality, access rates, and hygiene behavior changes.
- **Data Collection & Management:** Leading field data collection using digital tools for baseline, midterm, and end-line surveys.
- **Technical Quality Monitoring:** Conducting regular field visits to verify the quality of WASH infrastructure (e.g., borehole construction, latrine slabs) against established quality benchmarks and Sphere Standards.
- **Accountability to Affected Populations (AAP):** Establishing and managing **Complaints and Feedback Mechanisms (CFM)**, such as hotlines or suggestion boxes, to ensure communities can safely report issues or provide feedback on WASH services.
- **Learning & Adaptation:** Facilitating learning reviews and documenting "lessons learned" and success stories to inform adaptive management and future project designs.
- **Donor Reporting:** Consolidating quantitative and qualitative data to produce high-quality monthly, quarterly, and annual reports that demonstrate project impact and compliance.

### WASH-Specific Indicators Managed by MEAL Officers

- **Water Access:** Number of people accessing sufficient and safe water (liters per capita per day).
- **Sanitation:** Percentage of the population using hygienic, non-shared sanitation facilities.
- **Hygiene Behavior:** Percentage of households with appropriate handwashing facilities (water and soap) at critical times.
- **Climate Resilience:** New for 2026, tracking indicators related to the climate-resilience of water systems and service continuity during environmental shocks.

### Education Qualifications

A Bachelor's degree in **Statistics, Social Sciences, Information Management**, or a related field is mandatory.

### Experience:

Typically, **3+ years** of MEAL experience in a humanitarian or development context, with specific experience in WASH or multi-sectoral projects preferred.



**Technical Skills:** Proficiency in statistical software (e.g., SPSS, STATA) and mobile data collection platforms (Kobo, ODK).

### Contract & Conditions

- Fixed-term contract for **6 months**, with the possibility of extension subject to funding and performance.
- Competitive salary and benefits package in accordance with organizational policies.

### How to Apply

Interested candidates should submit:

- A cover letter outlining suitability for the position
- An updated CV (maximum 3 pages)
- Copies of academic certificates

Application should be sent to: [cardsouthsudanprogram@gmail.com](mailto:cardsouthsudanprogram@gmail.com)

Deadline: 29/01/2026

Because of the urgency of the position, it may be filled before the deadline.

Hard copies to be delivered in Yambio office, located behind St Mary Catholic Church.

Female candidates are strongly encouraged to apply.

