



## TENDER FOR SUPPLY AND DELIVERY OF RAMADAN FOODPACKS 2025, REF:IRSS-JUB-04/02-25

### BACKGROUND/INTRODUCTION

Islamic Relief South Sudan is an international humanitarian organization that has been working with vulnerable communities in South Sudan since 2004. With funding obtained from IRW HQ, Islamic Relief South Sudan implementing Ramadan Food Distribution Project 2025 aimed at improving the food security of the beneficiaries through distribution of food packs. IRSS aims at reducing suffering, hunger, and starvation during the holy month of Ramadan by ensuring that foodstuff is distributed to the vulnerable households. In this regard IRSS is looking for competent bidders to supply food packs to target households in following areas (10 Km Radius in JUBA) (10 Km Radius in WAU) (10 Km Radius in YEI )

#### **Our vision:**

Inspired by our Islamic faith and guided by our values, we envisage a caring world where communities are empowered, social obligations are fulfilled and people respond as one to the suffering of others.

#### **Our mission:**

Exemplifying our Islamic values, we will mobilize resources, build partnerships, and develop local capacity, as we work to:

- Enable communities to mitigate the effect of disasters, prepare for their occurrence and respond by providing relief, protection and recovery.
- Promote integrated development and environmental custodianship with a focus on sustainable livelihoods.
- Support the marginalized and vulnerable to voice their needs and address root causes of poverty.

We allocate these resources regardless of race, political affiliation, gender or belief, and without expecting anything in return.

### INTRODUCTION

The Overall purpose of the Procurement is.

- a) To get potential food suppliers to supply high quality food packs to IRSS project sites
- b) To ensure right type, quality and quantity of food packs are procured and delivered to IRSS project sites (10 Km Radius in JUBA) (10 Km Radius in WAU) (10 Km Radius in YEI )

### DELIVERY DETAILS

Delivery At Place (DAP) to defined destinations inside South Sudan (10 Km JUBA) (10 Km WAU) (10 Km YEI ) as a “just in time” exercise and as a matter of great urgency.

## BILL OF QUANTITIES

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### Description of items

#### FOOD PACKS DAP DISTRIBUTION SITES (10 Km JUBA) (10 Km WAU) (10 Km YEI )

Contents	Brand Names	Unit of Measurement	Total Number of Food Packs	Unit cost \$	Total Cost \$
Maize Flour (50Kg) Richards brands	Richards Brands	Kg	3098		
Belila beans (5Kg)(Belila Adasia)	Belila Ramadan (dark brown )	Kg	3098		
Adas (5Kg)	Lentiles red colour	Kg	3098		
Brown Sugar (5Kg)	Brown sugar	Kg	3098		
Vegetable Cooking oil (3litre)(zedful)	G. nut/ sesame oil	Litre	3098		
Salt 1 Kg ( Habari)	Iodized salt ( Habari)	Kg	3098		
Dates 1 Kg ( )	Long type first class dates	Kg	3098		

#### Distribution site 10 kms Radius

Distribution sites	Number of Food Packs
Juba	1898
Wau	1000
Yei	200
<b>Total Food Packs</b>	<b>3098</b>

#### The supplier should consider the following costs during bidding:

- Branding of the cartons/bags of food packs with Islamic Relief Logo project description including the right holder's entitlement for visibility and accountability.
- Right quality and quantity of food packs are supplied.
- Transportation to the distribution sites The vendor shall deliver the food items to distribution sites. All the procured food packs to be supplied to the distribution sites (Juba Wau and Yei within radius of 10KM).
- Delivery should be exactly at the beginning RAMADAN 2025.**

All tenders are required to be submitted before Tuesday **18<sup>th</sup> February 2025, 10.00 am Local time** pursuant to the attached guidelines for submitting a quotation and be returned to; **HAND DELIVERY TO IRSS TENDER BOX** Hai Cinema, 2nd class, Plot no 52, Block B-XVI, South Sudan upon registration on the bid receipt form.

For any issues relating to the tender or its contents please email directly to; [IRSS.Tender@islamic-relief.com.ss](mailto:IRSS.Tender@islamic-relief.com.ss)

APPENDIX 1

**SCORE CRITERIA SHEET TENDER FOR SUPPLY OF RAMADAN FOOD PACKS 2025.**

	<b>Total</b>	100
<b>1</b>	<b>Mandatory Criteria (Fail will not be considered for next stage)</b>	20
	Certification of Incorporation	5
	Tax Clearance Certificate. Must be valid and updated.	5
	Operation License - Must be valid and updated.	5
	South Sudan membership certificate (Chamber of Commerce)	5
<b>2 (a)</b>	<b>Value of Similar Work Experience in last 3 years (Contract/LPO)</b>	40
	No similar past work experience (Contract/LPO)	0
	One (1) similar past work experience (Contract/LPO)	10
	Two (2) similar past work experience (Contract/LPO)	20
	Three (3) similar past work experience (Contract/LPO)	30
	Four (4) similar past work experience (Contract/LPO)	40
<b>2 (b)</b>	<b>Bank Statement (Certified statements)</b>	20
	No Certified Bank statement.	0
	Certified Bank statement of last three months (1 <sup>st</sup> Nov 2024 to 31 <sup>st</sup> Jan 2025) with closing balance to sufficiently cover for the value of the tender.	20
<b>3</b>	<b>Quoted Price</b>	20
	Within Budget	20
	No within Budget	0

**Summary of Bid Prices**

No.	Description	Total Price in USD (\$)
1	<b>Grand Total Bid Price</b>	
4	<b>Delivery time scales (in days)</b>	

We have carefully checked and examined all bid documents and we are offering the costs above on a fixed basis and they are not subject to any changes or alterations including those due to currency fluctuations.

Total Price **USD (\$)**

**In words** [\_\_\_\_\_]

Bidder's Signature

Stamp

Date

**Bidder is required to stamp this document with their legal company stamp no bid will be accepted without a genuine company stamp**

## Supplier Code of Conduct

### 1 Islamic Relief's Supplier Code of Conduct

### 2 Islamic Relief Worldwide requires all suppliers to adhere to:

The Modern Slavery Act 2015

The International Labour Standards as defined by the ILO (International Labour Organisation).

The United Nations Global Compact's 10 principles as stated below:

#### Human Rights

**Principle 1:** Businesses should support and respect the protection of internationally proclaimed human rights;

and

**Principle 2:** Make sure that they are not complicit in human rights abuses.

#### Labour

**Principle 3:** Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;

**Principle 4:** The elimination of all forms of forced and compulsory labour;

**Principle 5:** The effective abolition of child labour;

and

**Principle 6:** The elimination of discrimination in respect of employment and occupation.

#### Environment

**Principle 7:** Businesses should support a precautionary approach to environmental challenges;

**Principle 8:** Undertake initiatives to promote greater environmental responsibility;

and

**Principle 9:** Encourage the development and diffusion of environmentally friendly technologies.

#### Anti-Corruption

**Principle 10:** Businesses should work against corruption in all its forms, including extortion and bribery.