

REQUEST FOR QUOTATIONS FOR SUPPLY OF GODDS & SERVICES (RFQ)

Coalition for Humanity (CH) is a Not-for-Profit organization, committed to finding lasting solutions to humanitarian and development challenges facing the people of South Sudan. The organization focuses on Food Security and Livelihoods (FSL), Water, Sanitation and Hygiene (WASH), Gender Based Violence (GBV), General Protection (GP), Health and Nutrition. Coalition for Humanity has experience in integrating projects and forming a nexus across sectors to leverage on resources. We consider Protection/GBV, Housing, Land and Property rights (HLP) governance, peace building and conflict transformation as cross cutting issues. We have successfully integrated these in WASH, FSL, Non-food items, Health and Nutrition

CH has its headquarters in Juba, with presence in Leer, Panyijiar, Mayendit, Koch, Mayom and Rubkona counties in Unity State, Maiwut Renk and Longechuk in Upper Nile state, Juba County in Central Equatoria, Ruweng Administrative Area and Aweil West in Northern Bahr El Ghazal. CH is also presence in Greater Pibor Administrative with physical office in Pochalla County. The organization's goal is to reach out to people across the entire South Sudan.

Purpose and Scope of Work

Coalition for Humanity (CH) is seeking quotations from reputable and qualified suppliers for the supply and delivery of goods and services under the following categories:

1. Cleaning Supplies
2. Printing of Visibility Items
3. Stationaries
4. Medical Supplies
5. Laptops

The purpose of this Request for Quotation (RFQ) is to identify suppliers capable of delivering high-quality goods in accordance with the specified standards and timelines. Detailed specifications and quantities for each item are outlined in the table below.

Suppliers are expected to demonstrate their ability to meet the outlined requirements, including delivery to designated locations, and compliance with CH procurement standards.

Category 1			
Cleaning Supplies			
S/n	Specifications	Unit Measure	QTY
1	Moppers	Pcs	129
2	Multipurpose Disinfectant (Liquid): Hospital-grade disinfectant (0.5-1% sodium hypochlorite or hydrogen peroxide) for cleaning surfaces and floors;	Liters	5



3	Hand Washing Liquid Soap: Antibacterial, skin-friendly (pH 5.5-7), triclosan-free; 5-liter Jerrican	Pcs	20
4	Toilet and Bathroom Cleaner: Descaling and disinfecting formula (HCl 5-10% or non-corrosive); thick consistency for toilets and sinks; 1-liter bottle.	Pcs	10
5	Floor Cleaner (Liquid): Low-foam, scented or unscented; suitable for daily cleaning of tiled/cement floors; 20-liter jerrycan.	Pcs	5
6	Bar Soaps: skin-friendly (pH 5.5-7); for personal hygiene and handwashing.	Box	15
7	Cleaning Hand Gloves	Pcs	88
8	Liquid Soap	20 liters	25
9	Bleaching Agent	Boxes	48
10	Buckets	Pcs	62
11	Soap-less Detergents (Sack)	Sack	12
12	Cleaning Brush	Pcs	45
13	Plastic Tables	Pcs	4
14	Plastic Chairs	Pcs	8
Category 2			
Printing Visibility Items			
1	Lateral Banners (60 cm × 180 cm)	Pcs	10
2	Stickers	Pcs	16
3	Posters (841 × 1189 mm)	Pcs	105
4	Printing & Binding Training Manuals A4	Copy	76
5	Reflectors	Pcs	30
6	T-shirts	Pcs	50
Category 3			
Stationaries			
1	Printing Papers	Cartons	16
2	Shorthand Notebook	Dozen	60
3	Ball pens	Box	5
Category 4			
Laptops			
1	Intel(R) Core(TM) i7-7600U CPU @ 2.80GHz 2.90 GHz 64-bit operating system, x64-based processor RAM8.00 GB (7.88 GB usable)	Pcs	6
Category 5			
Medical Supplies			
1	Disposable gloves (latex or nitrile)	Boxes	20



2	Heavy-duty rubber gloves (for cleaning staff)	Pairs	20
3	Waste disposal bags (biohazard)	Bags	20
4	Duty Aprons	Pcs	4
5	Hand sanitizer (alcohol-based)	Bottles	20
6	Gumboots assorted sizes	Pcs	20
7	Autoclave	Pcs	1
8	Manual Incinerator	Pcs	20
8	Jik of 5-liter bottles (IPC items)	Pcs	10
10	Powdered soap 10 Kg bags (IPC item)	Pcs	15
11	Hand Washing Facilities with Fabricated stands	Pcs	8
	Category 6		
	Charter Flight		
1	Juba to Akobo West	MT	2
2	Juba to Akobo East	MT	2
3	Juba to Ayod	MT	2
4	Juba to Fangak	MT	2

Submission Requirements for Quotation

Suppliers are requested to ensure that their quotation includes the following essential details to facilitate a fair and complete evaluation process:

1. Validity of the Quotation – Indicate how long the quotation will remain valid from the date of submission. A minimum validity period of 30 days is preferred.
2. Delivery Period – Clearly state the estimated number of days or weeks required to deliver the goods upon issuance of a Purchase Order.
3. Payment Terms – Outline the preferred payment terms, including whether payment is expected upon delivery, within a specified number of days after delivery, or through another arrangement.

Evaluation Criteria

All submitted quotations will be evaluated and compared based on the following criteria. Bidders are encouraged to clearly address each aspect to enhance the competitiveness of their offer:

1. Price Level – Competitive pricing in relation to market rates and overall value for money.
2. Quality of Goods – Compliance with the required specifications, durability, and brand reliability (if applicable).
3. Delivery Lead Time – The speed at which goods can be delivered to the designated locations.
4. Delivery Terms – Clarity and feasibility of delivery logistics, including responsibility for transport, insurance, and offloading.
5. Payment Terms – Flexibility and alignment with Coalition for Humanity's standard financial procedures.



6. Quotation Validity – Length of time the quotation remains valid to allow for internal processing and approvals.

Submission Instructions

Please submit your quotation in **PDF format** by email to: procurement.juba@ch-int.org no later than **5:00 PM on 11th August 2025**.

Due to the urgent nature of this procurement, **the process may be closed before the deadline**, so we encourage all suppliers to submit their quotations as early as possible. Ensure that your email subject line reads:

“RFQ for [insert category specification]” (e.g., *RFQ for Cleaning supplies*).

Clarifications and Contact

For any questions or clarifications regarding this RFQ, please contact:

Terms and Conditions of Submission

By submitting a quotation, you acknowledge and accept the following terms:

- Coalition for Humanity (CH) reserves the right to accept or reject any or all quotations, in whole or in part, without providing reasons.
- CH reserves the right to modify, postpone, or cancel this RFQ at any time without prior notice.
- CH reserves the right to negotiate the final terms and conditions of the contract with the selected supplier.
- All submitted quotations will be treated as **confidential and proprietary**; they will not be shared with third parties without your written consent.
- CH will not be liable for any costs or expenses incurred by bidders in the preparation or submission of their quotations.

