



ADVENTIST DEVELOPMENT AND RELIEF AGENCY (ADRA)
MUNUKI SDA CHURCH COMPOUND, OFF KUWAIT ESTATE,
JUBA SOUTH SUDAN

DATE: 26th September, 2024



REQUEST FOR QUOTATIONS

ORGANIZATION BACKGROUND

The Adventist Development and Relief Agency (ADRA) is a global humanitarian organization of the Seventh-day Adventist church which has been in operation for over 60 years. Through an international network, ADRA delivers relief and development assistance to individuals in more 130 countries----- regardless of their ethnicity, political affiliation, or religious association. By partnering with communities, organizations, and governments, ADRA is able to improve the quality of life of millions through 9 impact areas namely: Livelihood and Agriculture; Children; WASH, Community Health; Disaster Response; Economic Growth; Hunger and Nutrition; Social Justice and Gender Equity

For over 37 years, ADRA South Sudan has been making a difference in individual's lives in one of the most difficult contexts in the world in both development and emergency contexts. In South Sudan, we implement programs in six thematic program areas of Education, Primary Health Care, Emergency Response and Integrated programming, including livelihoods and Agriculture; HIV/AIDS; WASH; economic empowerment and gender.

ADRA South Sudan through its Kong-Koc project is calling for quotations from reputable companies to construct an office block in Tonj East, Warrap state:

KEY INFORMATION TO BIDDERS: Kindly see the attached BOQ and Blueprint for more information.

QUOTATIONS SUBMISSION DATELINE: 02nd October, 2024 at 4:00 PM local time

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SUBMISSION AND REQUIREMENTS

Vendors shall enclose all relevant legal company registration documents, including latest bank statement, valid Tax clearance certificate, etc in an envelope and deliver it to our HQ in Juba SDA Compound. Ensure to register your hand delivered quotation/bids with procurement before you leave.

Online bids can be sent through this email: logisticofficer@adrasouthsudan.org

Only successful and competitive bidder will be notified. ADRA deserve the right to either amend or cancel this quotation with or without notification. The prospective bidder is entirely responsible for any cost related to the preparation and submission of their quotations.

The language for the bids shall be **ENGLISH** only.

FOR ANY CLARIFICATION OR INQUIRY, contact, ADRA South Sudan Head Office
Juba Munuki SDA Church Compound or ADRA Tonj South Field office.



Wani James Joseph
Logistics and Procurement Officer
ADRA South Sudan





ADRA SOUTH SUDAN
QUOTATION REQUEST FORM

Request for quote# _____

Date 26/09/2024

Dear Sir/Madam:

ADRA is seeking quotation for the procurement of items listed in product "specification" below. Quotation from qualified vendors will be evaluated based on criteria listed established by ADRA including but not limited to, price, quality of goods, delivery, service/support, if applicable. ADRA reserves the right to accept or reject any and all bids. We would appreciate it if you could provide us with quotations for the items mentioned below. Specify additional information, if necessary.
Thank you in advance.

Supplier's Name: _____ Date: _____ Address: _____

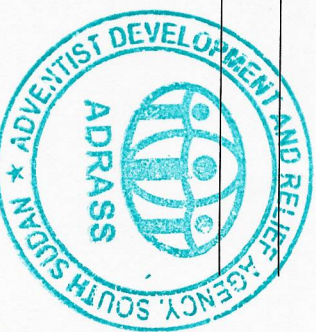
Tel: _____ Email: _____

Line item	Date required	Item Description	Qty	Unit	Unit/Price	Total
1	02/10/2024	Delivery in Tonj South Construction of an office block in Tonj East (Warrap State)	01	block		
TOTAL:						

(Note) Quotations should be hand delivered (hard copy) to ADRA HQ in Juba or Tonj South Filed office.

Remarks: _____

Total Amount in Words: _____



Quotation Valid Until (Date): _____

Vendor's requested payment terms: _____

Delivery period: _____

Vendor's Authorized Signature: _____

Date: _____

Vendor's Stamp





BOQ FOR CONSTRUCTION OF A BLOCK OF TWO OFFICE ROOMS FOR ADRA TONJ EAST FIELD OFFICE

ELEMENT	ITEM DESCRIPTION	UNIT	QTY	RATE IN USD	TOTAL IN USD
	MOBILIZATION OF EQUIPMENT, MATERIALS AND PERSONNELS				
	Mobilization	Item	1		
	SUB-TOTAL MOBILIZATION				
A	EXCAVATION AND EARTHWORK				
A1	Site clearance:				
A2	Remove vegetation, tree stumps and take away from the site at least 15000mm from the construction site	M ²	65.61		
A3	Remove 150mm top soil and cart off site.	M ²	65.61		
A4	Setout structure as per the design details unless otherwise changes come direct from client and approve by the Engineer	item	1.0		
A5	Excavate foundation trench of 13875mmx8100mm perimeter including trench for partition walls of 900mm deep as detailed in drawing. Ditto: but actual foundation depth to be determined at the site	M ³	50.6		



K/R.

A6	Levelling and treaming of foundation trench to relatively to levelled and smooth surface ready to receive concrete footing	M ³	50.6		
A7	Allow for anti termite treatment of the entire construction area including the surrounding area	1Ltr Tin	1.0		
SUB-TOTAL EXCAVATION AND EARTH WORK					
B SUB STRUCTURE					
	150 mm thick ground beam 13875mmx8100mm perimeter inclusive partitions	M ³	50.6		
	200mm thick reinforced concrete columns to all corners at 900mm height and verandah				
	1:3:6 concrete	M ³	1.6		
	Y12 Reinforcement bars	LM	14		
	Y6 Strap/links at 10/10 CC	LM	38		
	Binding wire	Kg	1.5		
	230mm thick plinth wall embeded in 10mm thick cement sand mortar of 1:4 with hoop iron reinforcement at every after 03 courses of building stone layer to perimeter and partition wall at 900mm just above the ground level				
	Building stone of relatively 230x115x57.5mm to perimeter and partition wall	M ²	43.4		
	1:4 Cement sand mortar	M ³	4.3		
	Provide 12mm thick plaster to perimeter plinth wall	M ²	43.4		
	Hoop iron	LM	128		



	Provide and apply in 02 coats of black bitumen to plinth wall	M ²	43.4		
	Backfill in with approved soil material/murrum compacted to MDD including placement of hardcore at 25/25 CC well blinded ready for DPC materials and BRC Reinforcement				
	Approved red murrum	M ³	14.2		
	Hard core material	M ³	12.2		
	Blinding material (pit sand)	M ³	1.2		
	Ditto to concrete reinforcement	M ²	94.9		
	A90 BRC for concrete reinforcement	M ²	94.9		
	150mm thick vibrated reinforced concrete floor slab (1:2:4) Ditto: concrete to be well cured for atleast 14days	M ³	17.5		
	SUB-TOTAL SUBSTRUCTURE				
C	FORMWORK				
	12x1" Sown timber to edges of floor slab, column box, and ring beam box	LM	65.5		
	75x50mm sown timber for props	LM	35.4		
	Ditto to Wall columns and foundation columns				
	SUB-TOTAL FORM WORK				
	SUPERSTRUCTURE				
D	SUPERSTRUCTURE				
	230mm thick well burnt clay brick wall embedded in 10mm thick 1:4 cement sand mortar with hoop iron reinforcement at every after 03 courses of brick layer	M ²	145		
	230mm thick clay bricks at 4500mm high to beam level and 600mm high over beam	M ³	15		
	10mm thick 1:4 cement sand mortar bed	M ³	15		
	Hoop iron	LM	428		



	200x200mm reinforced wall column and ring beam including verandah columns of Y12 reinforcement bars tied with 200mm sq links at 10/10 CC					
	1:2:4 Concrete for casting column	M ³	12			
	Y12 Reinforcement bars	LM	128			
	Y6 Straps	LM	195			
	Binding wire	Kg	8			
	SUB-TOTAL SUPER STRUCTURE					
E	ROOFING					
	Wall plate, hardwood timber size 100x50mm	LM	15			
	Rafters, hard wood timber size 100X50mm	LM	15			
	Ties beam 150x50mm	LM	15			
	Ditto but to ties & struts	LM	25			
	Purlins, soft wood timber, size 75x50mm	LM	147			
	50 x 225 mm fascia board	LM	45			
	Galvanized corrugated iron sheet including connection to roof structure.	M ²	121			
	Roofing Nails	Kg	15			
	Assorted Nails for the work (should be steel & tube made)	Kg	25			
	Rubber washers	Pkt	2			
	Provide and apply wood preservative to all timbers	20Ltr J'cane	2			
	Prepare and apply 03 coats of emulsion paint (white colour) to fascia board for verandah	2Ltr tin	1			
	100mm RHS steel poles for verandah, including painting with approved paint color	No	7			
	SUB-TOTAL ROOFING					
F	WALL AND FLOOR FINISHING					
	Apply 12mm thick 1:4 cement sand plaster to external wall surface	M ²	121			



	Apply 12mm thick 1:4 cement sand rendering to internal wall surface including ceiling board	M ²	121		
	Ditto: wall plaster and rendering to be well cured with sufficient water				
	PAINTING				
	Prepare wall surfaces and apply 02 coats of undercoat paint	M ²	121		
	Prepare and apply 03 coats of vinyl silk paint to internal wall surfaces including ceiling board (paint colour as directed by the engineer/client)	M ²	121		
	Prepare and apply 03 coats of weather guard paint to external wall surfaces (paint colour as directed by the engineer/client)	M ²	121		
	Apply 03 coats of skirting to both internal and external (paint colour as directed by engineer/client)	M ²	121		
	FLOOR FINISHING				
	Prepare floor surfaces and apply red oxide or any other approved floor finishing material in cement sand screed with an imaginary slope to ease cleaning	M ²	8		
	SUB-TOTAL WALLING AND FLOOR FINISHING				
	APRON CONSTRUCTION				
	Setout and excavate 360mmx400mm deep apron foundation	M ³	48		
	230mm thick apron wall embedded in 10mm thick cement-sand mortar with 02 courses just above the ground level				
	230mm thick well burnt clay bricks	M ²	48		
	10mm thick cement-sand mortar	M ³	5		
	Backfill with murrum and compact to MDD ready for casting	M ³	3		
	100mm thick apron slab in 1:3:6 concrete mix	M ³	3		
	Provide 12mm thick plastering to apron	M ²	48		



	Prepare and apply cement sand screeding to apron	M ²	48			
	SUB-TOTAL APRON					
	CEILING BOARD					
	6x2" for ceiling joist frame	LM	10			
	4x2" Timbers for ceiling joists	LM	10			
	Ceiling board	M ²	44			
	SUB-TOTAL CEILING					
	DOOR AND WINDOW					
	Metal fabricated steel door single leave of size 900mm*2100mm high overall, comprising of 100mm steel channel frame fully welded and mitred at corners: include for all necessary door mortice locks, iron mongery, final finish (Paintings), & fixing to concrete and the 4mm glass	No	2			
	Standard steel casement window set,type W1, of size 2300mm*1800mm high overall complete with stays, comprising of 100mm steel channel frame fully welded and mitred at corners: include for all necessary fasteners and iron mongery, final finish (painting), & fixing to concrete or blockwork and the 4mm glass glazing	No	1			
	Standard steel casement window set,type W2,of size 1500mm*1800mm high overall complete with stays, comprising of 100mm steel channel frame fully welded and mitred at corners: include for all necessary fasteners and iron mongery, final finish (paintings), & fixing to concrete or blockwork and the 4mm glass glazing	No	15			
	SUB-TOTAL DOORS AND WINDOWS					
	TOTAL MATERIALS					
	LABOUR COST (30% of total material cost)					
	GRAND TOTAL					

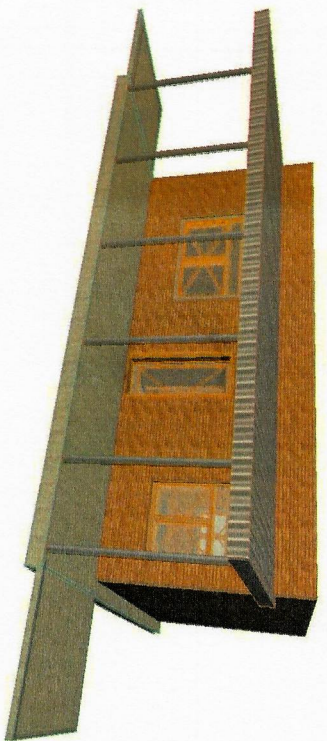
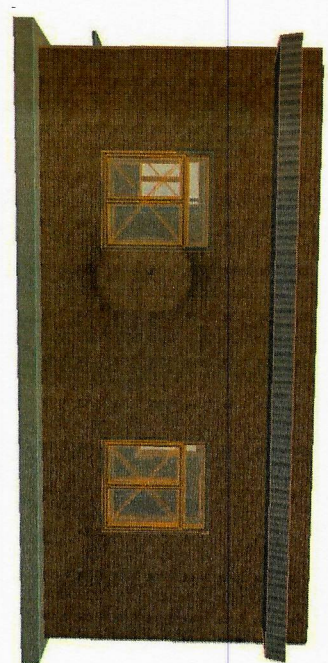
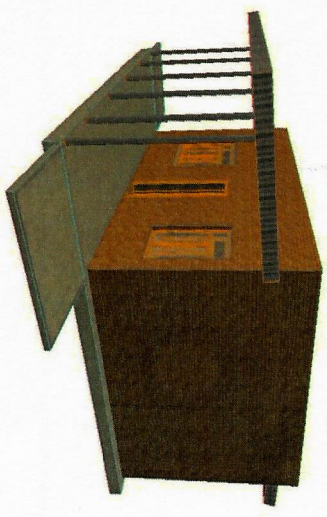
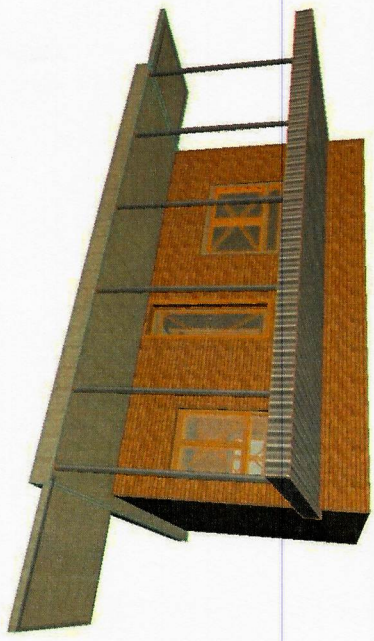


GROUND PLAN FOR PROPOSED CONSTRUCTION OF TONJ EAST FIELD OFFICE BLOCK



MS.

3D IMPRESSION OF THE PROPOSED CONSTRUCTION OF TWO ROOMS OFFICE BLOCK IN TONJ EAST ADRA FIELD OFFICE



MS.