**Consent to data processing within the framework of the selection procedure, award of scholarships and monitoring of the CBM Scholarship Programme**

Christian Blind Mission (CBM) is an international development organisation dedicated to assisting persons with disabilities. The organisation derives its name from Ernst Jakob Christoffel, who, in 1908, embarked on a journey to Asia to support blind people and people with other disabilities. CBM's primary objective is to break the cycle of poverty and disability and to improve the quality of life of persons with disabilities in the poorest countries of the world.

This is a consent form for the scholarship award, to allow the selection committee to process application documents in line with the announcement for scholarship award.

**I consent to the processing of my personal data by CBM and the above-mentioned partners:**

- ☐ Curriculum Vitae with further personal data such as name, first name, date of birth, nationality, religious affiliation etc.
- ☐ University admission letter
- ☐ Motivation letter
- ☐ Progress reports (sent to the donors, when the scholarship is awarded)
- ☐ Photos
- ☐ Service term agreement signed between the employer and the candidate for scholarship
- ☐ Signed scholarship award acceptance form

I understand that, as mentioned above, personal data will be used on a voluntary basis for up to one year for the purpose mentioned above.
Further information can be found in “Data Protection Information” below.

In the event of revocation, your application for a scholarship will no longer be considered in the selection procedure, and your personal data will be deleted from CBM.

| Full Name: | Nationality: |
|---|---|
| Current Address: | |
| Phone number: | E-mail address: |

Date and Signature: _____

**CBM - Data Protection Information**

With this data protection information, we would like to inform the candidates for a scholarship (“you”) of the nature, scope, and

purpose of the personal data we process. Furthermore, we would like to inform you of the rights to which you are entitled.

**1. Name and address of the controller and the Data Protection Officer**

The controller for the purposes of the General Data Protection Regulation ("GDPR") and the new German Federal Data Protection Act (Bundesdatenschutzgesetz) ("BDSG-new") is:

CBM International, Stubenwald-Allee 5,
64625 Bensheim, Germany
Phone: +49 6251 131-131
Email: dataprotection@cbm.org

For further information, contact us at the contact details indicated above or our Data Protection Officer directly at the following address:
Email: datenschutzanfragen@privacy-advice.com

**2. Processing purposes and legal basis for the processing activities of CBM**

CBM processes the personal data and special categories of personal data (Art. 9 of the GDPR) specified in the consent above for the selection procedure for the award of scholarships and obtain financial backing from donors to fund the programme on the legal basis of Art. 6 (1) a) of the GDPR.

**3. Recipients and categories of recipients of data**

Within CBM, access to data shall be granted only to those areas that need such access to perform their contractual and legal duties. Service providers engaged by CBM may also gain access to data for these purposes if they are engaged as a processor in accordance with Article 28 of the GDPR. Potential recipients of personal data include:

- public bodies and institutions (e.g. tax authorities, the German Federal Central Tax Office) if there is a legal or official obligation;
- processors supporting or maintaining IT applications, archiving, document processing;
- other recipients of data, based upon your consent.

Where processing is based on consent, you have the right to withdraw your consent regarding the processing of your personal data with effect for the future at any time. If you wish to exercise your right to withdraw consent with effect for the future, you can contact CBM directly at the details indicated above at any time.

**4. Retention periods**

CBM shall process and store your personal data only for the period indicated above or generally for the period necessary to achieve the respective purpose. Once the purposes for which CBM has collected and processed the personal data have been achieved, CBM will delete the personal data unless further processing is required for purposes such as:

- the fulfillment of commercial law and tax law retention periods, which stipulate retention periods for data and documentation of between two to ten years;
- and/or the retention of evidence in the context of limitation fperiods. For example, the German Commercial Code (Bürgerliches Gesetzbuch) has a limitation period of up to 30 years, and a standard limitation period of three years.

**5. Transfers of data to a third country**

A transfer of data to countries outside the EU or EEA ("third countries ") shall only take place if it is required to perform your contract, is legally required (e.g. tax reporting obligations), consent has been provided, or as part of commissioned processing. If service providers in third countries are used, these service providers are additionally required to confirm in writing that they maintain the European levels of data protection by taking the corresponding measures (e.g. by agreeing to the EU standard contract clauses).

**6. Your Rights**

Subject to the applicable data protection laws, you have the following rights regarding the processing of your personal data:

- You have the right to obtain confirmation as to whether or not personal data concerning you are being processed and, where this is the case, access to the personal data and information (Article 15 of the GDPR).
- You have the right to rectification of personal data concerning you (Article 16 of the GDPR).
- You have the right to erasure of personal data concerning you in accordance with Article 17 of the GDPR ("right to be forgotten").
- You have the right to restriction of processing (Article 18 of the GDPR).
- You have the right to data portability (Article 20 of the GDPR).
- You have the right not to be subject to a decision based solely on automated processing, including profiling (Article 22 of the GDPR).
- You have the right to object to the processing of personal data concerning you (Article 21 of the GDPR).