

TERMS OF REFERENCE (TOR)

CONSULTANCY TO CONDUCT GENDER ANALYSIS AND SAFETY AUDIT ASSESSMENT

Project and Evaluation Summary Table

Project Name	Global Affairs Canada (GAC)
Contract Number	F2C-P009730001
Sector	Nutrition, Health and WASH
Implementing Partners (if applicable)	Action Against Hunger and Health Care Foundation
Location (country region/s)	Jongeli and Warrap states of South Sudan
Project Duration	12 months
Starting Date	01st January 2023
Ending Date	31st December 2023
Project Language	English
Donor & Contribution/s	Global Affairs Canada
Mission administering the Project	South Sudan
Responsible ACF HQ	Action Against Hunger Canada
Consultancy / Evaluation Type	Short term
Proposed Consultancy / Evaluation Dates	From June - July 2023

PROJECT BACKGROUND

Action Against Hunger (ACF) has been operational in what is now South Sudan since 1985, responding to both chronic and acute humanitarian needs. In its commitment against malnutrition, ACF works in close association with national and state-level MoH, Ministry of Agriculture and Forestry, RWSS, and regularly participates in the humanitarian coordination mechanism.

Considering the intersection of gender and hunger, ACF affirms that the world cannot put an end to hunger without putting an end to gender inequalities and gender-based violence, as both causes and consequences of hunger. We acknowledge the very real impacts of social norms creating and perpetuating gender inequalities and gender-based violence on people’s ability to meet their nutritional needs, and that gender equality is a fundamental condition to the full realization of human rights for all, including sexual and reproductive health rights. We, therefore, recognize the actual threat gender inequalities pose to the accomplishment of our mission, to the effectiveness of our operations, and to our capacity to reach the most vulnerable.



Through the Global Affairs, Canada (GAC) funded project being implemented in Jongeli and Warrap, ACF aims to continue the high-quality lifesaving management of acute malnutrition for most at-risk girls and boys U5 and pregnant and lactating women (PLW). GAC funds support the gender-sensitive emergency nutrition program, integrated with basic health services and a series of essential WASH actions that will be integrated with the nutrition program, including participatory and scalable community-based components through preventive interventions.

PROJECT OBJECTIVES

The ultimate outcome of the project is **to reduce mortality and improve well-being and to increase human dignity of crisis – affected communities, with a particular focus on women, adolescent girls, and children. It encompasses two immediate outcomes:**

1. Increased use of malnutrition prevention and treatment services and practices by women of reproductive age and young children in crisis-affected communities.
2. Increased use of water, sanitation, and hygiene services and practices that reduce the likelihood of diseases causing malnutrition, with a focus on the protection and dignity of women and girls.

CONSULTANCY RATIONALE

Through this project, Action Against Hunger (ACF) plans to mainstream gender and considerations in its integrated Nutrition, WASH and Health program to capitalize on achievements made through its current implementation which included training of staff on gender and protection topics and Psychological First Aid (PFA) and establishment/identification/coordination with of safe referral pathways, provision of psychosocial activities for women and girls etc.

The project aims to strengthen its current practice on gender and protection integration by including evidence based interventions with greater impact and sustainability. Therefore, to guide the implementation of the planned gender integrated interventions in the above-mentioned areas, the organization is planning to conduct a gender analysis in order to identify practical and strategic gender needs so as to address the gender inequality and protection gaps and risks for future interventions.

Therefore, this consultancy is intended to bring on board a qualified, national consultant that can lead and carry out the Gender Analysis that will generate the required data and evidence with a

quality report on the operation site that can be used by ACF and other gender and other relevant stakeholders.

Objective of the Consultancy

The overall objectives of this gender analysis is to understand the gender dynamics and safeguarding risks and gaps in selected ACF project operation sites in Gogrial West and Gogrial East counties y Warrap State, South Sudan, and provide operational recommendations that can help reduce/eliminate identified gender inequalities and safeguarding risks in ACF's integrated programs.

The Specific Objectives include:

- To determine differences between the roles, responsibilities, decision-making participation of women, men, and adolescents boys and girls.
- Study and analyze the general features of the utilization of health and nutrition services by women and men and the opportunities and constraints they face in accessing services.
- Study and analyze the social and cultural factors governing gender relations and the effects of these on maternal and child nutrition and protection of women, girls, men and boys
- Identify and analyze any safety concerns and risks that affect women, girls, men, and boys in the project areas and recommend potential mitigation strategies.
- Document lessons learned and best practices from the community that can be used in promoting gender-equitable and safe programing
- To provide recommendations on how ACF can shape its activities to address the identified constraints and implement the activities to contribute towards gender equitable and safe programing.

USE / USERS OF THE ANALYSIS

This assessment will be done as part of the GAC project implementation in Warrap state. Primarily, the evidence that will be generated from this study will be used by the organization to inform the implementation of the gender integration activities of the GAC project in Gogrial West and Gogrial East County. However, the results will be widely applied during the designing and implementation of gender integration in other current and future projects in all other areas of operation. Moreover, the analysis result can be a resource for other partners striving to implement similar gender-integrated projects in the areas and will be disseminated widely through the existing platforms such as the GBV sub-cluster

METHODOLOGY

The consulting firm/lead consultant will develop the overall research design and identify the gender analysis framework to be used in this specific case. It should be a mix of qualitative and quantitative methods involving primary and secondary data collection. Primary data collection tools should use surveys, structured interviews and/or focus group discussion.

Secondary data source should include available policies, guidelines, and existing assessments related to gender equality, gender based violence, harmful traditional practices and PSEA, roles and responsibilities, participation of women in decision-making (access to and control over resources) and harmful practices such as child and forced marriage and PSEA, in the country in general and in the study area in particular. The KII and FGD should target key persons (men and women) working in relevant government and partner offices and selected men and women community representatives and adolescent girls and boys representative

The consultant will be responsible to identify, hire and train data collectors, and oversee data collection with close consultation and guidance from ACF technical leads. He/she will also be responsible to do data compilation, data cleaning, data analysis and report writing.

KEY DELIVERABLES

During this assignment, Action against Hunger expects:

- ✓ An Inception report with clear methodology, data collection tools, approaches, and project timeline, preferably with a Gant chart and the gender analysis framework that will be used.
- ✓ Briefing the team on the assessment plan before the actual assessment
- ✓ Clear draft gender analysis on the analysis of the findings and field visit reports
- ✓ Electronic copies of photos and videos (those with consent forms filled).
- ✓ Debriefing/Presentation for the team
- ✓ Final Gender analysis and Safeguarding assessment report, with incorporated feedback and comments from the team.
- ✓ Clear action points and recommendations for further actions based on the findings and with wider involvement of the GAC project

TENTATIVE TIMELINE

The Gender Analysis to be undertaken with in **two months'** time, from the beginning of **June 2023**
- **July 2023**

MANAGEMENT ARRANGEMENTS AND WORKPLAN

ACF will

- Provide orientation to the consultant on the overview of the operation areas and the project
- Provide relevant documents related to the organization and the project to the consultant for review
- Provide logistics support throughout the study period
- Arrange briefing and debriefing session with the consultant
- Have the right to fully or partially cancel the consultancy offer without any prior notice if the duration of work lasts longer than the agreed period and/or if the consultant fails to keep the quality of work on the expected standards

Responsible Division / Contact person

The Gender Specialist at ACF South Sudan will be the focal point for;

- a) Facilitating the selection process;
- b) Facilitating and preparing agreement document to be signed with the selected consulting firm/individual consultant;
- c) Monitoring the process to make sure that the assessment is done as per the agreed upon plan of action and in accordance with the provisions stipulated in this TOR.

ETHICAL AND LEGAL MATTERS

- The assessment must follow the standard ethical and safety guideline for research involving gender/GBV. This should be clearly explained in the methodology.
- Prior to the assessment, the necessary communications about the overall purpose of the study will be made with ACF field Coordinators and Program managers who will further inform community level administrative bodies through face-to-face discussion and through phone conversation about the assessment. The study participants will be given complete information in their local language about the objective of the assessment and the actual data collection will be done only after their consent is obtained.
- The confidentiality of individuals and the information they reveal will be protected.
- The information will be collected anonymously and no identification, such as names, identification numbers, or telephone numbers will be included.
- Information will be analyzed as group data and not as individuals.
- The Consultants applying should be legally registered entities with TIN and renewed license **for 2023**

- Should exercise reasonable care and shall observe recognized professional standards in carrying out the task;
- Should work closely with ACF in undertaking the assessments
- Should submit their assessment and audit plan, as well as, the report within the indicated period.

INTELLECTUAL PROPERTY RIGHTS

All data, visual materials, and reports generated through this contract and the gender analysis shall remain the property of ACF South Sudan. The consultant/s and other parties require written consent from ACF if the data and reports are used for a different purpose, other than the objectives stated above.

QUALIFICATIONS AND EXPERIENCE:

Interested consultancy firms should have proven skills and experience as follows:

- The firm/the Consultant that have post-graduate degrees in Gender, Social Science or Development Studies or related fields and knowledge in the areas of nutrition/, health, reproductive health, WASH, protection/gender-based violence
- Proven and demonstrated experience in undertaking high-quality Gender Analysis, monitoring and evaluation of programmes from a gender perspective.
- Should be able to submit, attached to their technical proposal, copies of their CV and other relevant documents/ evidence that shows their experience on similar consultancy services- the most recent consultancy works they have accomplished with references
- For a consultancy firm, it should have relevant professional mix to successfully do the task and should make sure that indicated professionals are directly involved in the work;
- The consulting firm/consultant must present/attach proof of his/her previous work (a sample report of a previously conducted gender analysis assessment in the last 3 years) with references.
- The firm/consultant should send a technical and financial proposal detailing his/or her understanding of the TOR and methodology that will be used to undertake the task including proposed methods, sampling strategy, data collection tools, method of data analysis and final reporting template.
- The technical proposal should be prepared paying more emphasis on the methodologies and the technical competency of the consulting firm/Consultant to undertake the given tasks. The



financial proposal should be prepared including the amount of the budget required to conduct the gender analysis in the selected areas and time, including all costs related to the fieldwork and data collection. Both proposals (**technical and financial proposals**) should be submitted in a separate sealed envelope not later than **5 working days** since the commencement of this announcement.

HOW TO APPLY

1. Preferably, a Qualified South Sudanese national/Firm are high priority and are encouraged to apply.
2. Submit your CV and a strong justification for your application including one (1) sample of a similar work previous undertaken. Also, include the financial proposal for undertaking the assignment.
One supporting document of up to four pages outlining core competencies in line with the assignment, the proposed methodology of work including a detailed work plan, and financial expectations.

Applications must be received on or before **26thMay 2023** to E-Mail: tender@ssd-actionagainsthunger.org