



JOB ADVERTISEMENT
Programme Manager -Resilience & Economic Opportunities
South Sudan

CAFOD, one of the UK's leading international aid agencies, is currently looking for Programme Manager -Resilience & Economic Opportunities to be based in Juba with frequent travel to field. This position is open to South Sudanese nationals only.

Job Profile.

The Programme Manager is responsible for ensuring quality development and implementation of projects /programmes by CTP and its partners in South Sudan in line with CTPs Integral Ecology Programme Strategy. The post holder will lead on day-to-day management, planning, implementation, monitoring and reporting on CTPs supported programmes in areas of Resilience and Economic Opportunities, emergency response and other relevant sectors as assigned by Head of Programme.

The Programme Manager will also be responsible for capacity building of CTP and local partners; and coordinating with UN clusters, local authorities, local partners, and other key stakeholders. The Programme Manager-Resilience and Economic Opportunities will also be responsible for ensuring compliance with organisational Programme Management and Development standards and policies.

The post-holder will be expected to undertake fieldwork for up to 50% of your time or more and undertake the above tasks in various project locations sometimes in insecure environments and at short notice.

Key Responsibilities

Programme management and development (50%)

- Under the guidance of the Head of Programme, lead staff and partners in the design, implementation, and effective delivery of CTPs South Sudan programme.
- In agreement with partners, jointly design, develop and deliver programmes, including implementation, monitoring, evaluation (including facilitating external evaluations) and reporting on projects, in line with jointly agreed standards donor requirements and country strategic plans.
- Lead CTP staff and partners on preparation and submission of project documents such as proposals & donor reports, sitreps, 5Ws reports, briefings etc, working together with the Head of Programmes, Programme Development and Funding Officer, Finance team, regional and HQ teams and other stakeholders.
- Participate in the development and monitoring of the Core Programme Strategy within CAFOD and Trocaire's corporate strategies, including maximising advocacy potential and inclusion and representation of regional realities in campaign, education and communication activities.
- Promote, capture, and disseminate learning from partners, communities, and programmes in support of media advocacy work for CTP in-country and HQ and document these in the form of case studies and community stories of change.
- Support Partners and country office in the development of Emergency Preparedness Plan and Contingency Plan.
- Oversee and support the work of consultants.
- Provide support within a Caritas Internationals/confederation Emergency response.



- Work closely Programme Development and fund officer on new business development, identification of opportunities and providing technical inputs on concept note development, proposal and design of new grants.

Financial management and monitoring of programme and project budgets (20%)

- In close cooperation with the Head of Programme and relevant roles in the finance and funding teams, prepare, manage, and monitor programme budgets relating to CTP supported projects and partner-led expenditure ensuring adherence to agreed parameters and donor requirements.
- Deliver the programme within agreed budgets or instigate budget revisions according to evolving needs, in line with CTP and donor finance guidelines and procedures.
- Carry out partner financial profiles and reviews, in co-operation with the finance team. Ensure all financial and logistics processes are in line with CTP Financial, Procurement and Logistics policies and guidelines.

Managing effective relationships with partners (15%)

- Develop, nurture, and manage relationships with CTP's partner organisations in line with the principles and standards, and in agreement with the Head of Programmes
- Work with partners to regularly assess the quality of the relationship, ensuring that effective communication channels are in place, and that any shortcomings are addressed in liaison
- Complement partners' and CTP staff thematic understanding on community disaster risk reduction, resilience building, governance, peacebuilding, conflict management, Climate Adaptation, Natural Resources Management & the Environment, EWS, social cohesion, WaSH, CBI, Markets Based interventions, Value Chain and sustainable livelihoods of communities contributing to the development of relevant interventions that bring about

Internal and external representation (10%)

- In co-ordination with the Country Representative and the Head of Programmes develop, nurture, and sustain relationships and effective communications with relevant stakeholders, including local government, national networks and other agencies working in/on South Sudan. This will include UN cluster Coordination System.
- Represent CTP in National and Field level UN Cluster forums and other interagency events as delegated for the purposes of coordination, collaboration and networking with other stakeholders.
- In agreement with Head of Programmes and Programme Manager, sustain relationships with relevant bi-lateral agencies, including EU, ECHO, DfID and UNOCHA, seeking opportunities for programme funding, where applicable.

Staff management (5%)

- Lead, manage, support and direct reports and staff under shared management arrangements, including setting objectives, conducting annual performance development reviews, providing coaching, and ensuring team members have individual development plans.
- Manage and support assigned CTP staff, in accordance with CTP (CAFOD Trócaire Partnership Office) Human Resource Management

Job Specific Competencies

- Education knowledge in rural development, Agri-business, natural resources management, livelihoods, agriculture, community development and other related field.
- Advanced technical & practical implementing experience delivering quality programmes in South Sudan or Horn and East Africa, including extensive work with rural populations on agroecology; governance, strong cash & market support experience; CBI, DRR, Market-based approaches, Value Chain programming, private sector engagement, disaster risk reduction, livelihoods and resilience building.
- Experience using programme cycle management tools effectively to deliver work within an agreed programme framework.



- Sound understanding of development and humanitarian quality standards e.g., Humanitarian Charter, LEGS, Do Harm Principles and Approach, CaLP, Market System Development, SPHERE, Core Humanitarian Standards, Protection mainstreaming, and the Red Cross and Red Crescent Code of Conduct.
- Ability and willingness to travel (approximately 50% of staff time), sometimes at short notice and to areas of potential risk.
- Fluent in written and spoken English and fluent in spoken Juba Arabic.
- Ability to work and travel in insecure environments and to manage one's own personal security and the security of our partners.
- Computer literacy i.e., familiar with MS Word, Excel, PowerPoint and knowledge of information and database management.

Desirable

- Good understanding of local context for example knowledge of community seasonal calendars and early warning indicators

Contract Duration:

- Two Year subject to availability of funding.

To apply: If you identify with this profile, we would love to hear from you.

- Please download our application form, from NGO Forum website as attached with this advertisement and send your application form through email to southsudanjobs@cafod.org.uk with subject line clear marked as Programme Manager -Resilience & Economic Opportunities.
- You can also apply through our e-recruitment platform using the link below, <https://isw.changeworknow.co.uk/cafod/vms/e/careers/positions/dNTAppZbfdnjGBDpmsUD1n>
- Hard copy application with Completed application form can be delivered to our office at Plot 19, Block XIII Hai Malakal in sealed envelope with subject line clearly marked as Programme Manager -Resilience & Economic Opportunities, addressed to HR- Department, at CAFOD & Trocaire in Partnership South Sudan. (All application should be drop in our safe metallic box in the security reception, after candidate registration with the Security)

Please use one of the above options only to submit your application form.

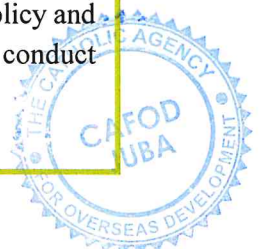
Closing date: 28th February 2024, at 4:30pm.

Come and join us and help make a real difference in the lives of the world's poorest communities

CAFOD is an equal opportunity employer. Recruitment and selection procedures reflect our commitment to Safeguarding for Children and Vulnerable Adults.

CAFOD recognises the personal dignity and rights of children and vulnerable adults, towards whom it has a special responsibility and a duty of care and respect.

Any candidate offered a job with CAFOD will be expected to adhere to CAFOD's Safeguarding policy and sign CAFOD's Code of Behaviour as an appendix to their contract of employment and agree to conduct themselves in accordance with the provisions of these documents.



All offers of employment will be subject to satisfactory references, and appropriate screening checks can include criminal records and terrorism finance checks. CAFOD also participates in the [Inter Agency Misconduct Disclosure Scheme](#). In line with this Scheme, we will request information from job applicants' previous employers about any findings of sexual exploitation, sexual abuse and/or sexual harassment during employment, or incidents under investigation when the applicant left employment. By submitting an application, the job applicant confirms his/her understanding of these recruitment procedures.

