



REQUEST FOR PROPOSAL

REF: RFP-S06-169-2021-CONSTRUCTION SUPERVISION.

Jesuit Refugee Service is a Catholic Church-based international humanitarian organization, with a Mission to accompany, serve, and advocate for the rights of refugees and forcibly displaced persons. JRS has a priority to work wherever the needs of refugees and internally displaced people are urgent and unattended to.

In Maban and Yambio, JRS offers a wide range of rehabilitation and relief services most of which focus on Protection and mixed solutions for IDPs, Returnees and Host communities. JRS provides education scholarships and sanitary kits to girls and young women attending school on top of the teacher training scholarships for those wishing to attain their diplomas and degrees.

Through the community and school-based peace building initiatives, JRS utilizes mediation mechanisms and workshops to encourage and foster reconciliation as a means of moving away from violence.

Now, JRS South Sudan is seeking to identify and select reliable competent Consultant(s) to supervise the construction works for School Classrooms, Latrines and the Rehabilitation of Wells. The intent of this Notice therefore is to secure competitive Proposals for the selection of A Consultant to undertake the Tasks outlined in the Terms of Reference in Yambio.

Prospective Individual Technical Consultants are welcome to send their RFP as per the following reference:

Category Reference	Category Description
REF: S06-169-2021	CONSTRUCTION SUPERVISION IN YAMBIO.

Interested and suitably qualified Consultants can access the Terms of Reference at: <https://comms.southsudannforum.org/latest>. Bid Notices will be displayed in Yambio as well in popular locations to attract as many Consultants as possible.

The Proposal Submission Period shall commence on **23rd March 2021**. The Deadline for Submission will be by the **5th of April 2021 at 17:00 HRS EAT**.

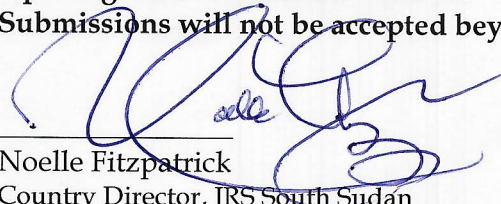
Bidders shall submit **Soft or Hard Copy sealed Technical and Financial Bids** addressed to:

Or

Procurement & Tender Committee
JRS South Sudan, Juba Office
Tong Ping, Juba South Sudan

Procurement & Tender Committee
JRS South Sudan, Yambio Office,
Yambio Town, South Sudan

Opening and evaluation will be done in Yambio Office from the 5th of April 2021. Late Submissions will not be accepted beyond the provided deadline.


Noelle Fitzpatrick
Country Director, JRS South Sudan



APPENDIX I: TERMS OF REFERENCE.

1. ABOUT JESUIT REFUGEE SERVICES

Jesuit Refugee Service is a Catholic Church-based international humanitarian organization, with a Mission to accompany, serve, and advocate for the rights of refugees and forcibly displaced persons. JRS has a priority to work wherever the needs of refugees and internally displaced people are urgent and unattended to.

2. DESCRIPTION OF THE PROJECT

Through its Peaceful coexistence initiatives at the community level project, JRS seeks to implement Peaceful coexistence projects, targeting IDPs, IDP returnees and the host communities. JRS will aim at the development of host, IDP & IDP returnee communities, including the development of missing services and resources, improvement and rehabilitation of infrastructure through its Quick Impact Project (QIP). The Organization, through its education project funded by Tdh, rehabilitates institutions of learning in Yambio and the surrounding areas.

The implementation of these Projects is aimed at benefiting all members of the community, reconcile and promote the inclusion of persons with specific needs (PSNs). It will also improve movement of the populations as well as promote livelihood opportunities for the IDP and Host communities as well as improve the Education in the area.

In furtherance of its activities in Yambio, JRS has partnered with the United Nations High Commissioner for Refugees (UNHCR) and Tdh to carry out a number of Quick Impact Projects and the Constructions in Schools as well as the rehabilitation of water points.

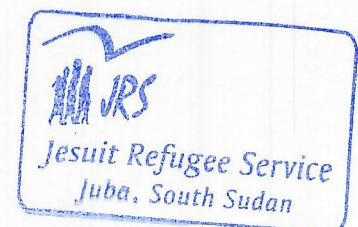
3. OBJECTIVES FOR THE ASSIGNMENT

To ensure quality work is carried out in its rehabilitation work, JRS seeks to engage the services of an independent Construction Supervisor. The Construction Supervisor will be responsible for all ongoing and planned Construction projects in Yambio, South Sudan.

Under the direct supervision of the Project Director, the Rehabilitation Supervisor will be responsible to deliver & accomplish the construction & rehabilitation works in compliance with JRS project's goals & objectives. S / he will be in charge of the day-to-day management & supervision, ensuring the overall efficiency & effectiveness of processes & activities undertaken to achieve timely delivery of construction projects. S / he will further be accountable for the providing technical assistance to the country office team, including inputs to the development of the construction strategies as well as policies for the maintenance of the infrastructures.

The Construction Supervisor's key deliverables will be:

- i. To carry out field assessments in Yambio, where JRS implements activities and coordinate with various staff, Authorities and stakeholders to determine scope of work, resource requirements, and estimated costs.
- ii. To support in preparation of project estimates and forecasting for completion in terms of cost, duration and variation of works.
- iii. To generate, in conjunction with JRS Field Teams, the development of designs, illustrations, maps, and Bills of Quantities (BOQs) and any other relevant documents for the implementation of the projects.



- iv. To recommend for structural proposals for the construction or rehabilitation variations on contracts, where applicable, on any additional works that are needed to ensure completion of construction or rehabilitation projects.
- v. Suggest improvement in the new office and Guest House (energy, premises rehabilitation, security etc.) and prepare BoQ.
- vi. To prepare, share and submit regular construction and rehabilitation reports to the Senior Management Team for review and further action.
- vii. Ensuring weekly and monthly reporting to the project staffs with feedbacks, advice and clear recommendations
- viii. Together with the Supply Chain Staff, carry out market assessments in the project areas for any work planned for in furtherance of JRS activities in Yambio, Maban and Juba.
- ix. Together with the relevant Supply Chain Staff, Assess the capacities and expertise of potential suppliers and contractors, shortlist and contract them.
- x. To assist the Logistics Officer in the analysis and presentation of the Bidding Documents to the Procurement and Tender Committees.
- xi. To actively participate in the Procurement and Tender Committee technical reviews of offers received from Contractors, identify weaknesses, document the strengths to support awards.
- xii. To supervise the implementation of the technical components of the contracted projects; ensure proper implementation and in full compliance with required standards, scope, budget and specifications, report any deviations.
- xiii. Undertake frequent and periodical rehabilitation and construction site to monitor progress of works and provide technical input.
- xiv. Review Contractor claims, invoices, drawings and material submittals.
- xv. Prepare the Works Completion Certificate before each payment.
- xvi. Ensure hand-over and sign-off process after accomplishment of works, follow up and formulate snag lists.

4. QUALIFICATIONS, SKILLS AND COMPETENCES

1.1. Academic Qualifications:

University Degree, Diploma or Apprenticeship Certificate Structural Engineering, Architecture or other relevant technical area.

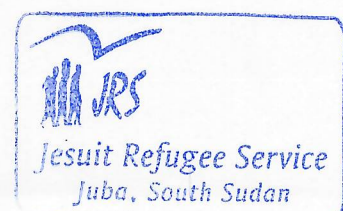
1.2. Work Experience:

Minimum 3 years of professional experience at national levels in the relevant field of civil engineering, especially in preparation of construction technical documentation.

Experience in working in complex & hostile environments & small to medium infrastructure & civil works, particularly in the field of construction technical project documentation development as well as construction supervision.

Knowledge of procurement, tendering & contracting processes & requirements.

Excellent & proven experience in dealing with contractors & local partners.



Working experience in the area of preparation, implementation & monitoring of technical reconstruction projects, methodological & calculation skills.

Background / familiarity with an emergency.

1.3. Specific Key Skills:

- Accountability and commitment: Ownership of humanitarian principles commitment to assistance to beneficiaries, commitment to achieve goals and deliver results, internal and external reporting.
- Rigor and attention to detail Quality of deliverables, precision, punctuality, respect of deadlines
- Oral and written communication Writing skills, command of English, and transmission of information and respect of communication schemes, negotiation and external representation
- Organization and autonomy Prioritization, anticipation/reactivity, capacity to take initiative, respect of deadlines, methodology.
- Security Knowledge and compliance with the rules, context analysis, transmission of information, reporting
- Problem analysis and problem-solving Holistic understanding of the mission / other departments, context understanding, analytical skills, 'think out of the box', solutions-oriented
- Adaptability Capacity of adaptation to changes, flexibility in changing priorities
- Stress management Capacity to identify one's own stress factors and symptoms, capacity to prevent and mitigate stress
- People skills Courtesy, punctuality, adaptability to audience, relational, detection of others' stress symptoms, conflict resolution.
- General behavior matching humanitarian principles and PUI code of conduct Transparency, integrity, respect of local culture and codes, irreproachable conduct towards the community, knowledge and application of humanitarian principles and PUI code of conduct

