

THE LUTHERAN WORLD FEDERATION, WORLD SERVICE SOUTH SUDAN COUNTRY PROGRAM

INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR HOTEL SERVICES ONE YEAR FRAMEWORK AGREEMENT IN JUBA.

Date: 3rd November 2022

Reference NO: 2022-NOV-4115-4000-JUBA.

Number of hotels needed 2

Date and Time for collecting bid document from LWF Head office 4th Nov – 24 Nov 2022, 10:00 AM -3:00 PM
Deadline for submission of bid 25th Nov 2022

The Lutheran World Federation/World Service (LWF/WS) is a non-governmental organization with its headquarters in Geneva, Switzerland. The South Sudan Country Program is one of the LWF/WS Country Programs where the agency implements projects in Jonglei, Upper Nile, Eastern Equatoria, Central Equatoria, and Unity States.

S/No.	Description of Services
	One year Hotel Services for LWF staff
	One year Hotel Services for LWF external visitors

Interested service providers should collect the bid documents from LWF Head office in NCA Compound Buluk on the dates and time stated above. The documents must be filled, signed and stamped and submit hardcopies to LWF together with the following required documents

- Valid Company Registration Documents
- Tax Identification Certificate
- Current and Valid Tax Clearance Certificate
- Valid Operation License
- Company profile or short introduction to areas of expertise
- UNDS certification

NB: Hotels that are located in less than 10 KM from the airport will be given high consideration.

LWF Procurement committee will visit any selected hotels before awarding of contract.

This is purely a request for framework agreement and does not in any way constitute any contractual commitment with LWF

Procurement committee LWF/WS

NCA Compound Buluk

Juba, South Sudan

Tel: +211928268877

LWF is under no obligation to award to the lowest or highest or any bidder at all and may cancel the whole /part of the process when it deems fit without giving further justification. LWF also reserves the right to reject or cancel the contract in case of any illegal or corrupt practices noticed in connection to the award and execution of the contract. Bids shall not be issued or returned beyond the stipulated Date and Time

