



Date: 25. JULY.2022

INVITATION TO TENDER

Universal Intervention and Development Organization (UNIDOR) having secured funds from UNICEF, to implement a project: Increase availability of learning spaces in Nyal and Ganyiel in Unity state.

UNIDOR is inviting a reputable, reliable company to supply the construction materials.

The table below portrays the following the details:

S/No.	DESCRIPTION OF GOODS	UNIT OF MEASURE (UOM)	QTY
1	Timbers 2x6	pcs	216
2	Timbers 1x6	Pcs	90
3	Timbers 2x4	pcs	1365
4	Timbers 2x3	Pcs	890
5	Wire mesh B	Pcs	144
6	Wire mesh S	Pcs	324
7	Iron sheets 30G	Pcs	1680
8	Ridge cap	Rolls	117
9	Hoop iron	roll	16
10	Rubber Nail	Pkt	90
11	Nails 6"	kgs	315
12	Nails 5"	kgs	315
13	Nails 4"	kgs	360

14	Nails 2"	kgs	315
15	Roofing Nail	pc	230
16	Planning for Timber	pc	9
17	Burnt Oil for timber	jerrican 20litres	36
18	Metallic Doors	pcs	18
19	Cement	bags	600
20	Board	Pcs	75
21	Steel Iron 3"	Pcs	125
22	Screw Nuts	kgs	750
23	Timbers 2x6	pcs	216

TERMS AND CONDITIONS FOR BIDDING.

Your bid should clearly indicate the following:

1. Provide legal required documents of the company as follows;
 - Copy of valid Certificate of tax clearance,
 - Copy of the company's certificate of incorporation,
 - Copy of Chamber of Commerce registration,
 - Copy Tax Identification Certificate,
 - Bank account details preferably where the money would be paid.
 - Copy of Certificate of Operation,
 - Company's Bank Statement,
 - Company's official address,
2. Price based on the current context, Currency of offer -USD and Mode of payment
3. Delivery time frame; clearly indicate the number of days required for delivery to Juba:
4. Provide detailed specifications as stated on the RFQ (detailed specification if different from stipulated one):
5. Attach copies of reference list of at least 3 NGOs/NNGOs for supply of the specified items.
6. Validity of the offer should be min 60 Days

7. Payment shall be within 30 working days after receipt of goods and invoice, by cheque or transfer.
8. Ability to deliver all the above items to the partner offices.
9. Business Contact details including President/Owners/CEO of the company.
10. UNIDOR is not subject to VAT; therefore, all offers should be exclusive of VAT costs.

NOTE: Delivery DDP Juba (Tax and Duty Paid)

TENDER EVALUATION CRITERIA:

The criteria applied for the evaluation will be **the legal conformity, the price, the technical experiences, the compliance with technical specifications and quality standards, and the capacity to deliver.**

The supply of construction materials will be awarded to the winning bidder according to the stated criteria above.

CODE OF CONDUCT:

The project team's work is based on deeply held values and principles, it is essential that our commitment to the rights of beneficiaries is supported and demonstrated by all persons and entities working for UNIDOR. All bidders obliged to abide by the organization Code of conduct.

NOTIFICATION OF THE OUTCOME.

Only the successful and competitive bidder will be notified, and if you do not receive email communication within two weeks after the expiry of the deadline, consider your bid not successful.

LANGUAGE FOR THE BIDS

The language for the bids shall be **English** only.

CONTRACT:

UNIDOR will enter into a contract with a competitively selected company.

The contract shall clearly stipulate; terms and condition to be performed by the service provider timelines, mode of payment among others.

LABELING AND SEALING OF BIDS:

The company **MUST** clearly label the on the sealed envelope.

Each hand delivered quotation/bid must be registered individually on the bids submission book which is available in the security guard room. Unregistered quote/bid will not be considered even if it is dropped in the tender box.

CLARIFICATIONS

Any request for clarification must be made in writing through the following emails:

1. nyak@unidorss.org
2. okumuj@unidorss.org

Not later than 02th, August, 2022 at 12:00 pm Local Time/South Sudan time.

DEADLINE FOR THE SUBMISSION OF THE QUOTATION/BIDS

The deadline for submission of the offer will be strictly on **Friday the 05th, August 2022**, at **3:00 pm Local Time.**

DISCLAIMER

This is only a Call for quotations/Bid and UNIDOR South Sudan reserves the right to either amend or cancel it at any time with or without notice. In such cases, UNIDOR South Sudan shall accept no liability whatsoever. The prospective bidder is wholly responsible for any and all costs related to the preparation and submission of their quotations.

The decision of the UNIDOR South Sudan Procurement Review Committee shall be final.