

# National Empowerment of Positive Women United (NEPWU)

Date: 7 January, 2026

**Job Title:**

**Location:**

**Country Program:**

**Position Type:**

**Application Deadline:**

**Open To:**

**Reporting To:**

**Start Date:**

Project Manager

Juba, South Sudan

South Sudan

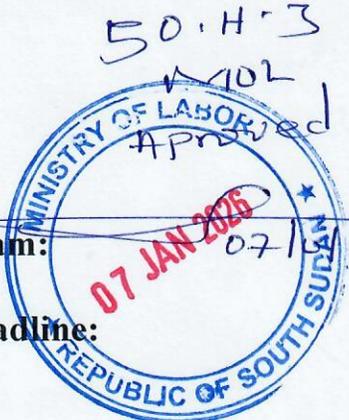
Full-time, 12-month contract

26 January 2026

South Sudanese Nationals only

Program Coordinator

ASAP



## About NEPWU:

National Empowerment of Positional Women United (NEPWU) is a leading South Sudanese non-governmental organization dedicated to empowering women and girls living with and affected by HIV. Established in 2013 with the support of SSAC, UNAIDS, and UN Women, NEPWU aligns with the UNAIDS Global Plan to place women living with HIV at the heart of the HIV response, aiming to eliminate new infections among children and ensure the health of mothers.

## Position Overview:

NEPWU is seeking a dynamic, self-driven, and service-oriented Project Manager to lead the KVP (Key Vulnerable Populations) HIV program. This pivotal role involves overseeing all phases of the project lifecycle—from planning and execution to reporting and evaluation—ensuring timely delivery within budget while maintaining high-quality standards. The Project Manager will build and guide a dedicated team, foster strong relationships with donors and stakeholders, and drive impactful results that align with NEPWU's mission.

## Key Responsibilities:

- Lead the comprehensive planning, implementation, and monitoring of KVP-focused HIV program activities to ensure alignment with objectives and maximize impact.
- Coordinate effectively with partners, healthcare providers, and community organizations to synchronize efforts and enhance program reach.
- Support capacity building and training initiatives to continuously improve program quality and team performance.
- Ensure strict compliance with donor requirements and organizational policies throughout the project lifecycle.
- Develop detailed project timelines and work breakdown structures to organize tasks and allocate resources efficiently.



- Manage project budgets vigilantly, monitoring expenditures and implementing risk mitigation strategies to stay within approved financial limits.
- Adapt plans proactively by regularly reviewing progress and addressing any deviations to maintain project momentum.
- Oversee data collection processes, ensuring accuracy, timeliness, and quality assurance to maintain the integrity of program data.
- Analyze performance data to track progress against targets, prepare comprehensive reports for stakeholders and donors, and use insights to inform strategic decision-making and program improvements.
- Manage the full project cycle from initiation through closure, including defining scope, goals, deliverables, and schedules in collaboration with donors and stakeholders.
- Communicate transparently with team members and stakeholders, acting as a mediator to resolve conflicts and facilitate smooth project execution.
- Control project scope meticulously by documenting and approving any changes through formal change request procedures.
- Determine and manage the engagement of external consultants or contractors as required to meet project demands.
- Lead, motivate, and coach the project team to foster a collaborative environment and achieve high performance standards.
- Conduct thorough post-project evaluations to assess outcomes, capture lessons learned, and refine future project management practices.
- Develop and implement tools and best practices to enhance project management efficiency and effectiveness.
- Ensure all project documentation is properly archived and accessible following project completion for accountability and future reference.

### **Qualifications and Experience:**

- Minimum of 3 years' experience in project management, preferably within health or HIV programs.
- Project Management Professional (PMP) or PMI certification is highly desirable.
- Proficiency with project management software and statistical analysis tools.
- Demonstrated leadership skills with experience managing diverse teams.
- Strong strategic, operational, technical, and managerial capabilities.
- Adaptability to changing environments and priorities with a problem-solving mindset.
- Excellent communication, analytical, and interpersonal skills.
- Ability to collaborate effectively with senior management and various departments.
- Strong computer skills, including Microsoft Word, Excel, and PowerPoint.

### **What We Offer:**



Joining NEPWU means becoming part of a passionate team committed to empowering women and key vulnerable populations Living with and affected by HIV. We offer a supportive and inclusive work environment, opportunities for professional growth, and the chance to make a meaningful impact in South Sudan's HIV response.

**How to Apply:**

Qualified candidates are encouraged to submit a cover letter, detailed CV, and copies of academic certificates. Applications can be hand-delivered or emailed to:

**Address:**

NEPWU Head Office, SSAC Compound, Jebel Kujur Yei Road, Juba, South Sudan

Email: [hr.nepwu@gmail.com](mailto:hr.nepwu@gmail.com) & [wani.nepwu@gmail.com](mailto:wani.nepwu@gmail.com)

**Application Deadline:** 26 January 2026

For inquiries, please contact +211922118081 or +211988118081

NEPWU is a women-led organization and strongly encourages qualified female candidates to apply.

