



MISSION TRUST AID

CALL FOR EXPRESSION OF INTEREST FOR MTA SUPPLIER'S PREQUALIFICATION/ DATA BASE UPDATE FOR 2026-2029

Mission Trust Aid (MTA) is a national Women-led NGO delivering quality, need-based and risk-informed interventions that uplift women, youth, and disaster-affected communities through inclusive development programs.

MTA's core thematic areas are; Water, Sanitation and Hygiene (WASH), Education, Protection and Gender, Nutrition, Food Security and Livelihoods (FSL) and Emergency Response. Mission Trust Aid implements most of its' projects in hard-to-reach areas such as Duk County, Greater Pibor, Upper Nile, Unity State, etc

MTA does procurement of goods, works and services on a regular basis throughout the year to facilitate the implementation of its project's programs. As stated, we would like to update our database for approved suppliers /service providers for a range of regularly procured goods and services for the coming three years.

MTA shall establish framework agreements with approved suppliers for certain goods, works and services category that are regularly needed for its project's implementation.

Category Code	Category Name
MTA/20-26/29/01	Accommodation, conference hall, catering services/food and refreshment services
MTA/20-26/29/02	Agriculture tools, inputs and related services
MTA/20-26/29/03	Air conditioners Supply
MTA/20-26/29/04	External Audit Services
MTA/20-26/29/05	Borehole drilling, spares and repairs
MTA/20-26/29/06	Charter Flights services
MTA/20-26/29/07	Construction materials supply and works
MTA/20-26/29/08	Consultancy for baseline surveys
MTA/20-26/29/09	Consultancy for project proposal development
MTA/20-26/29/10	Consultancy services for Monitoring and evaluation
MTA/20-26/29/11	Customs clearance and forwarding
MTA/20-26/29/12	Electrical materials, repairs and engineering.
MTA/20-26/29/13	Fire safety equipment and training
MTA/20-26/29/14	Food items, household supplies
MTA/20-26/29/15	Fumigation and pest control services
MTA/20-26/29/16	Office stationery
MTA/20-26/29/17	IT Equipment and accessories
MTA/20-26/29/18	Generator spares, maintenance and repair
MTA/20-26/29/19	Human pharmaceuticals, medical tools and equipment
MTA/20-26/29/20	Internet equipment and services
MTA/20-26/29/21	Light vehicle/Truck hire services
MTA/20-26/29/22	Medical Insurance services



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MTA/20-26/29/23	Cash drop to field location services
MTA/20-26/29/24	Motor boats supply, spares and service
MTA/20-26/29/25	Motor vehicle spares, maintenance and repair services
MTA/20-26/29/26	Motor vehicle/motorbike insurance
MTA/20-26/29/27	Motor vehicle/motorbike supply
MTA/20-26/29/28	Non-food relief items (NFI)
MTA/20-26/29/29	Office furniture and fittings
MTA/20-26/29/30	Office Cleaning Materials
MTA/20-26/29/31	Fuel Supply
MTA/20-26/29/32	Photography and videography services
MTA/20-26/29/33	Printing/branding services, visibility materials such as Banners, T-Shirts, staff IDs, etc.
MTA/20-26/29/34	Security services
MTA/20-26/29/35	Solar accessories and Installation
MTA/20-26/29/36	WASH relief items & sanitation equipment and supplies
MTA/20-26/29/37	Office Cleaning services

How to apply

Interested and eligible suppliers are encouraged to request the document through tender@missiontrustaid.org

Please indicate “**The category Code**” in the subject of your email. MTA shall then send you the complete set of documents **after the submission of the expression of interest**.

Disclaimer

MTA is not responsible for any expenses a bidder incurs while preparing and submitting their bid.

Deadline for submission

All the bid documents must be submitted in hard copies by **Friday 28 Aug 2026, at 4:00 PM CAT**.