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Approved
23 JAN 2026
23.01.2026
MINISTRY OF LABOUR
REPUBLIC OF SOUTH SUDAN

"From inclusion to impact: empowering communities with humanity".

JOB VACANCY ADVERTISEMENT

JOB TITLE:	Driver
LOCATION OF THE POSITION:	Juba
DEPARTMENT:	Operations
REPORTING TO:	Logistics Manager
SUPERVISES:	N/A
FUNCTIONAL LINK:	HR Manager, Logistic Manager and Finance Manager.
NUMBER OF VACANCY:	01 (One)
EXPECTED START DATE:	01.03.2026
CONTRACT TYPE:	Full time
SALARY:	According to MTA salary scale.
LEADERSHIP WITHIN MTA:	Member of Operations Team
DATE OF ADVERT:	23 rd .01.2026
APPLICATION DEADLINE:	12 th .02.2026

ABOUT US.

Mission Trust Aid (MTA) is a nationally recognized, women-led organization dedicated to delivering inclusive, needs-based, and risk-informed quality interventions to disaster-affected communities in South Sudan. Established in 2018, MTA operates with a clear vision and mission: to foster a "dignified, empowered, and inclusive community driving sustainable and equitable development." Our mission, "Community empowerment through inclusive participation of women and youth in socio-economic and cultural development," reflects our commitment to making a tangible impact through collective action.

At the heart of our organization are our core values, which emphasize **Inclusion, Gender Equality, Empowerment, Integrity, Stewardship, Excellence, Resilience, Compassion, Sustainability, and Participation**. These values guide our work and drive us to create meaningful change in the communities we serve.

MTA focuses on several core thematic areas, including Water, Hygiene, and Sanitation (WASH), Health, Education Programs, Nutrition, Protection (addressing Gender-Based Violence, Land and property rights and Child Protection), Women and Youth Empowerment, Environmental Issues, Food Security and Livelihoods (FSL), Emergency Shelter and Non-Food Items (ES/NFI), Resettlement and Camp Setup, Management and Coordination, Governance, and Research and Innovation. Through these initiatives, we strive to empower communities and foster resilience, ensuring that their needs and aspirations are at the forefront of our efforts.



SUMMARY OF THE ROLE

The driver is responsible to ensure that he/she safely, efficiently, and reliably transport personnel, goods, or documents to designated destinations while maintaining the vehicle and ensuring compliance with traffic regulations.

KEY JOB FUNCTIONS

- Safely transport staff, guests, goods, and documents on official business.
- Maintain vehicles in excellent, clean, and safe mechanical condition, including daily checks.
- Plan efficient routes and adhere to traffic laws.
- Assist with basic office tasks (e.g., mail distribution, bill payments) as needed.
- Be available to support emergency response efforts when required.

Professional Skills

- Valid South Sudan Driver's License with a clean driving record.
- Proven experience as a driver, preferably with an NGO/NNGO or similar organization.
- Strong knowledge of local roads and routes.
- Good communication and interpersonal skills.
- Ability to work independently and as part of a team, under pressure.
- Basic computer skills (MS Office) and report writing ability desirable.
- Commitment to humanitarian principles and child protection.

Required Skills, Competencies & Attributes

- Strong knowledge of local roads and routes.
- Good communication and interpersonal skills.
- Ability to work independently and as part of a team, under pressure.
- Basic computer skills (MS Office) and report writing ability desirable.
- Commitment to humanitarian principles and child protection.

Ethics and Safeguarding

Mission Trust Aid, has zero tolerance towards any act of misconduct and Prevention of Sexual Exploitation and Abuse (PSEA). All recruitment process at MTA will include all candidates' declarations and reference checks focused on misconduct and PSEA.

EQUAL OPPORTUNITIES

Mission Trust Aid is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, or disability status.

How to apply.

Interested and qualified candidates who meets the above requirements are encouraged to submit their applications, including a cover letter and up to date CV with at least three referees with their telephone and email contacts.



Address your application to: recruitment@missiontrustaid.org and cc hr@missiontrustaid.org. Or hand deliver to our office located at [Plot No.262, Joppa Residential Area, Block IX, Juba, South Sudan](#), qualified **female** candidates are **strongly** encouraged to apply. Specify the position you are applying as the subject/title before **4 PM on 12th .02.2026**.

Attention:

Application documents, once deposited will not be returned to applicants. Applicants are advised not to include any original documents in their application. Mission Trust Aid will not be held responsible for the loss of such documents. Mission Trus Aid will only receive, consider and accept applications submitted through the stipulated channels above.

Recruitment Disclaimer:

Mission Trust Aid does **not charge** any fees at any stage of the recruitment process (application, interview, processing, or training), and we do not engage recruitment agents to represent us.

