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Approved by Senior Inspector
MUL/ROSTJ.
15/06/2022



INTERNAL/EXTERNAL VACANCY ANNOUNCEMENT

Vacancy No. AKOBO 2022/15/06/0001

Who we are?

The Danish Refugee Council (DRC) is a private, independent, humanitarian organization founded in 1956. DRC currently works on all aspects of refugee cause in more than twenty-five countries throughout the world. The aim of DRC is to protect refugees and internally displaced persons (IDPs) against persecution and to promote durable solutions to the problems of forced migration, based on humanitarian principles and human rights. DRC works in accordance with the UN Conventions on Refugees and the Code of Conduct for the ICRC and NGOs in Disaster Relief.

The protection and assistance to conflict affected population is provided within a long-term, regional and rights-based approach to constitute a coherent and effective response to the challenges posed by today's conflicts. Assistance consists of relief and other humanitarian aid, rehabilitation, support to return and repatriation as well as promotion of long-term solutions to displacement and its causes. In addition, support and capacity building of local and national authorities and NGOs form an integral part of DRC's work.

Country and Project Background:

The Danish Refugee Council (DRC) has been working in Sudan since 2004 and was subsequently present in South Sudan when it gained independence in 2011. DRC South Sudan programme's current focus is on supporting forcibly displaced and conflict-affected people, including refugees, internally displaced persons (IDPs) and returnees, to access their rights in a safe and secure environment. Currently DRC is operational in Unity states, Central Equatoria, Western Bahr El Ghazal and the Upper Nile region. The South Sudan Programme works in the sectors of Camp Coordination and Camp Management, Protection, Shelter/NFI, and Food Security and Livelihoods.

DRC Seeks to Recruit: -

Position Title:	Humanitarian Mine Action Officer
Reports to:	Humanitarian Mine Action Team Leader
Unit/ Department:	Mine Action
Location:	Akobo
Employment category	H2.1
Eligibility:	South Sudanese National Only
Employment Start Date:	As soon as possible
Salary	According to DRC salary policy – Non-negotiable
Advertisement Closing Deadline	4 th July 2022



Overall purpose of the role:



The Humanitarian Mine Action Officer will be based in Akobo. S/he will be responsible for Non-Technical Survey (NTS) and Explosive Ordnance Risk Education (EORE) across the county. The CLO will also lead on survey, meetings with local authorities and humanitarian partners, and drafting reporting aimed at maximizing socio-economic outcomes of clearance and explosive ordnance risk education (EORE).

Responsibilities:

NON-TECHNICAL SURVEY (NTS)

- Lead on the delivery of NTS determining the scale and impact of explosive hazard contamination, in line with National Technical Standards & Guidelines (NTSG) and DRC's Standard Operating Procedures (SOPs)
- Submit hazard reporting to be uploaded to the Information Management System for Mine Action (IMSMA)

EXPLOSIVE ORDNANCE RISK EDUCATION (EORE) & RISK REDUCTION

- Lead on the delivery of EORE providing awareness messaging surrounding risky / safe behaviours surrounding explosive ordnance contamination
- Where required, work with communities to develop risk reduction strategies aimed at reducing motivations driving unsafe behaviours
- Submit beneficiary reporting to be uploaded to the Information Management System for Mine Action (IMSMA)

TECHNICAL STANDARDS AND TEAM MANAGEMENT

- Deliver in-field training CL Assistants on NTS and EORE
- Where required, manage staff leave and other HR functions through DRC's online management system Dynamics

MONITORING, EVALUATION AND LEARNING:

- Lead on enumeration supporting baseline / endline, and Knowledge, Attitude and Practices (KAP) surveys
- Lead on enumeration of survey supporting gender- and conflict- sensitive mine action, including focus group discussions and key informant interviews
- Lead on the facilitation of field-level meetings with local authorities and humanitarian partners, as well as focus group discussions supporting task prioritization and positive post-clearance outcomes
- Document success stories and lessons learned for development of donor reports and case studies

EXTERNAL REPRESENTATION & COORDINATION:

- Field-level negotiation and advocacy with local authorities regarding task prioritization and post-clearance land use
- Field-level coordination with other NGOs and UN agencies regarding post-clearance land use
- Representation of DRC mine action in relevant Cluster Coordination meetings at the field level



Experience and technical competencies:

- At least 3 years of experience working in the humanitarian sector
- Strong written and oral communication skills
- Strong ability to organize work, meet deadlines, maintain composure, work independently and prioritize work under pressure, coordinate multiple tasks and maintain attention to detail
- Computer literacy (Proficient in at least Microsoft Word and Excel)
- Strong networking, interpersonal and presentation skills. Ability to form new contacts and to represent DRC/DRC, its values and its programmes adequately with project beneficiaries, and local civilian and military authorities
- Demonstrated interpersonal skills and respect for people. Can work in a multicultural context as a flexible and respectful team player
- Demonstrated interest in humanitarian work and supporting people affected by conflict.

Preferred experience

- Previous experience working in humanitarian mine action is highly desirable
- Previous experience working on gender and / or conflict sensitivity is highly desirable
- Previous experience working on Protection and / or Housing, Land and Property (HLP) is highly desirable

Education:

- Required - Secondary School certificate or Equivalent
- Desirable - University degree in relevant field

Find the definition of DRC's Core competencies [here](#)

Languages:

English – working knowledge
Arabic – fluent

Key stakeholders:

- UNMAS
- Local payam / county authorities
- Field-level NGO representatives

Last updated:

Ben McCabe – 11.01.2021

- **Basic:** I master the essentials, but may at times need help from others
- **Advanced:** I can work independently at full professional level.
- **Expert:** I am the go-to person when others need help.



How to apply

Please send a cover letter outlining how your skills and experience meets the Person Specification along with your up to-date CV, Copies (not original) of National ID card and academic certificates to Human Resources department through ssd-jobs@drc.ngo

OR Submit your hard copy application to the Human Resource department to the attention of HR/Admin Officer DRC Office in Juba/DRC Mine Action Office in Akobo OR to nearby DRC Office. Title of the position/vacancy number MUST be clearly mark in the application subject line and on envelop.

Equal Opportunities: DRC is an equal opportunity employer. We value diversity and we are committed to creating an inclusive environment based on mutual respect for all employees. We do not discriminate on the basis of age, sex, disability status, religion, ethnic origin, colour, race, marital status or other protected characteristics

Safeguarding: *DRC's Capacity to ensure the protection of and assistance to refugees, IDPs and other persons of concern depends on the ability of our staff to uphold and promote the highest standards of ethical and professional conduct in relation to DRC's values and Code of Conduct, Safeguarding and Anti –Corruption policies including safeguarding against sexual exploitation, abuse and harassment. DRC conducts thorough and comprehensive background checks as part of the recruitment process*

NOTE: Only short-listed candidates will be contacted.