



VACANCY ANNOUNCEMENT

Job Title:	County Health Coordinator
Number of Post	One (i)
Band /Level /Grade:	7B1
Department:	Health
Location:	Ganyiel
Overtime Eligible:	N/A
Status	Relocatable
Date of Issue:	Friday, 26 th August 2021

Background/IRC Summary:

The International Rescue Committee as one of the world's largest humanitarian agencies, provides relief, rehabilitation, and post-conflict support to victims of oppression and violent conflict in 42 Countries. IRC is committed to bold leadership, innovation, and creative partnerships. South Sudan, an independent nation since 9th July 2011, is emerging from decades of brutal civil war rooted in disputes over religion, ethnicity, resources, governance, and self-determination. The security situation remains fragile, and the operational context is challenging. IRC has been in South Sudan since 1989 and currently operates in Northern Bahr El Ghazal, Lakes, Unity and Central Equatoria States. IRC South Sudan program is currently seeking qualified candidates to fill the above vacant position.

Job Summary:

The county Health coordinator ensures sound technical implementation of primary health care activities in Panyijar County. S/he works in collaboration with the county health department by providing expert advice with the specific aim of transmitting knowledge to build the capacity of the CHD staff. Work with CHD to develop and oversee the implementation of the HPF3 project work plan and ensuring the accomplishment of the project deliverables on time and within an approved budget.

MAIN DUTIES/RESPONSIBILITIES:

- ✓ In close collaborations with the CHD, community leaders and other stakeholders plans and organize the implementation of primary health care as guided by the basic package of health and nutrition services (BPHNS) including health promotion and awareness activities in the county.
- ✓ In collaboration with the CHD team plan and carry out support supervision visits to health facilities aimed at identifying opportunities and challenges in the application of-BPHNS and guidelines.
- ✓ In collaboration with CHD team to conduct regular skills training needs assessment and plan training and capacity building activities accordingly and keeping track.
- ✓ Support the CHD to organize weekly, monthly, quarterly county health coordination meetings.
- ✓ Support the CHD in ensuring that the HMIS reports are prepared at the facilities and submitted timely to CHD M&E Officer.
- ✓ Together with M&E Officer support the CHD in collecting, processing, analyzing, reporting and dissemination on key health service delivery performance indicators.
- ✓ Provide support to the CHD and health facilities supported by the HPF project in establishing and maintaining a standard supply chain system at all levels based on regular consumption data from e-pharmaceutical report and supervision findings and ensuring that rational drug prescription is done according to the standard treatment guidelines.
- ✓ Support the CHD in ensuring the availability of infection control materials in all the health facilities supported by the HPF3 Project and adherence to the universal infection control protocols.
- ✓ Ensure availability of guidelines and standard operating procedures (SOPs) at facilities and health services are delivered according to the BPHNS for South Sudan.
- ✓ Advice and support the establishment and sustaining of the structures at the county, boma/Payam, community and ensuring these respective health committees keep at least to their roles and responsibilities to maintain good standards of service delivery including initiation of community-based health activities.

Acknowledge by
ROSS Approved

- ✓ Support the CHD in human resource management in the county including the recruitment of key cadres, maintaining up to date HRIS, preparing staff payrolls, ensuring timely payment of incentives, developing JDs for staff, and conducting appraisals based on guidelines and procedures.
- ✓ Support the CHD in planning and budgeting for funds and other resources allocated to the county from HPF3 and ensuring that expenditures and accountability are timely and properly tracked and reported.
- ✓ Represents in County coordination meetings and other cluster meetings as and when called upon by local authorities, partners, and other stakeholders.
- ✓ Prepare and submit progress and monitoring reports periodical including an overview of the trends in health service uptake and epidemiological data.
- ✓ Conduct patient satisfaction surveys at PHCC and PHCU in the county
- ✓ Prepare a monthly activity schedule and supportive supervision plan for conducting QoC/QSC and Support CHD in developing County Specific Quality improvement plan.
- ✓ Deputize for the Lot Coordinator role on occasion, including overall program management; work planning; attendance at State/ County level meetings and workshops.
- ✓ Undertake any other duties assigned by the Lot Coordinator and Field Coordinator.

JOB QUALIFICATIONS/REQUIREMENTS:

- ✓ **Education:** A Degree in Clinical Medicine, Nursing, Midwifery, or Public Health Preferred from a recognized Health Training Institution
- ✓ **Experience:** At least 3 years' experience of managing health services at county level in South Sudan. Demonstrated leadership capacity and experience in county coordination in South Sudan. Proven ability to work across multi-health technical areas simultaneously, supporting and mentoring multiple staff at health care facilities. Experience in analytical and conceptual skills in report writing, organizational, interpersonal and communication. Experience with data collection, monitoring and utilization at county level with experience in South Sudan DHIS2, IDRS system and national ministry of health facility M & E registers. Proven experience of cooperating and working with others in the team environment
- ✓ **Demonstrated Skills and Competencies:** Good computer skills (Microsoft word, Excel, PowerPoint Presentation). Professional fluency in written and spoken English. Remains productive when under pressure. Demonstrates a systematic and efficient approach to work. Works collaboratively with team members to achieve results. Relates and works well with people of different cultures, gender, and backgrounds.


Key Working Relationships:

- ✓ Position Reports to: Lot Coordinator
- ✓ Position directly supervises: BHI Officer, M&E Officer, Primary Health Care Supervisor.
- ✓ Other Internal and/or external contacts: Health Manager, Medlog Officer, MCH Officer, and Field Coordinator.

Compliance: Ensure that all activities respect the principle of confidentiality and that all incidents reported to IRC are handled with due regards to protection principles. Ensure adherence to IRC-South Sudan specific finance, logistics, IT, security, communications and human resources/administration policies and procedures. Incorporate and comply with new procedures and guidelines designated in circulars from Country Director. Ensure any violations of the IRC Sexual Abuse and Exploitation Code of Conduct are reported to the Country Director, or through the anonymous reporting mechanism. The reporting of violations is an obligation on the part of all staff members. Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by IRC and other humanitarian workers. Ensure compliance of IRC's Child Safeguarding policy in all IRC activities and report any violations observed or reported through the necessary channels immediately.

Confidentiality: Ensuring the non-disclosure of any information whatsoever relating to the practices and business of IRC acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty

Professional Standards: The IRC and IRC workers must adhere to the values and principles outlined in IRC Way - Standards for Professional Conduct. These are Integrity, Service, and Accountability. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from

Acknowledge by
ROSS Approved


Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation, Combating Trafficking in Persons, and several others.

Gender Equity: IRC is committed to narrowing the gender gap and leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including parental leave, gender sensitive security protocols and other supportive benefits and allowance.

Equal Opportunity Employer: IRC is an Equal Opportunity Employer. IRC considers all applicants based on merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable law.

The position is strictly for **SOUTH SUDANESE NATIONAL WITH ALL REQUIRED NATIONAL DOCUMENTS.**

How to Apply: Interested applicants should submit a **CV with 3 references** (Please indicate referee telephone number and email address) and a copy of academic and training certificate, a copy of **national ID** and **day time telephone contact** address it to the **Human resources Department, IRC South Sudan** and you can delivered your Application to **IRC Head office in Juba Goshen House, or field offices in Ganyiel, Nyal and Bentiu**, or you can e-mail your applications to SS-HR@rescue.org Deadline for submission **Friday 10th September 2021** before **5:00PM** local time.

NOTE: Only short-listed candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC. Any candidate who may wish to do job solicitation to win favor whether directly or indirectly will automatically lead to disqualification of one's application once detected at any stage of the process.

PLEASE REMEMBER TO CLEARLY INDICATE THE POSITION YOU ARE APPLYING FOR ON THE ENVELOP (Hand Delivery)/SUBJECT Email)

FEMALE APPLICANTS ARE HIGHLY ENCOURAGED TO APPLY

Acknowledge by
Ross Approved

