

Approved from Labor  
Office



## VACANCY ANNOUNCEMENT

**POSITION** : Head Mechanic  
**REPORTING TO** : Field Operation Manager  
**LOCATION** : Boma National Park  
**CONTRACT/DURATION** : One Year Renewable  
**EXPECTED START DATE** : 01 September 2026

### BACKGROUND:

African Parks is a non-profit conservation organization that takes on the complete responsibility for the rehabilitation and long-term management of national parks in partnership with governments and local communities. We currently manage 22 national parks and protected areas in 12 countries covering over 20 million hectares in: Angola, Benin, Central African Republic, Chad, the Democratic Republic of Congo, Malawi, Mozambique, Republic of Congo, Rwanda, Zambia, Zimbabwe and South Sudan.

Boma and Bandingilo National Parks are located in South Sudan's equatorial region with a combined area of 30,000 KM<sup>2</sup>. The parks host the largest wildlife migration in the World that covers over 120,000 KM<sup>2</sup>, and provides habitat for large populations of hartebeest – Buffalo – Elephant – Giraffe & Lions.

### JOB OVERVIEW:

The overall objective of this position is to achieve zero downtime for any mechanical machine or equipment at Boma National Park. Ensure an effective and systematic maintenance and repair workplan is in place for a fleet consisting of:

- 6 land cruisers (4.2D)
- 2 John Deere tractors
- 1 Leyland ASHOK truck
- 1 JCB 3X Tib
- generators (between 6 and 50 kva)
- King Max Welders
- motorbikes
- Stihl grasscutters and chainsaws





#### MAIN ROLES & RESPONSIBILITIES:

- Actively perform all technical repair and maintenance functions of equipment used by the Park Operations (Light and medium vehicles, generators, welders, motorbikes and grass cutters) in accordance with the manufacture's best practices.
- Plan and uphold mechanical and maintenance schedules by preparing daily, weekly, monthly, quarterly, and annual maintenance schedules;
- Carry out regular inspection of motor vehicles and generators to proactively identify required repairs, spares, tools, equipment, and materials.
- Conduct inspections and checks and prepare vehicle dispatch notes before sending vehicles off-site for missions and conduct return checks with drivers.
- Verify and document all work performed; attach service reports and parts used to each job record.
- Order, receive and manage spare parts and consumables; ensure correct part numbers and maintain stock levels.
- Prepare and maintain detailed inventory records for assigned vehicles/parts, noting condition and serial/asset numbers.
- Perform safety checks and road tests to confirm repair quality and vehicle roadworthiness after each service before a vehicle is given to a driver.
- Provide technical advice and recommendations to the Field Operations Manager on vehicle condition, repair priorities and replacement needs.
- Follow safety protocols and keep the work environment safe, clean and secure;
- Ensure tools are well kept, always cleaned and secure with active inventory
- Through a provided Worksheet/Logbook, prepare and submit to Field Operations Manager a monthly report documenting maintenance activities, repairs and overall conditions of vehicles to ensure operational efficiency, safety and cost control;
- Schedule appointments with mechanics for major repairs carried out through subcontracting, and ensure follow-up before, during, and after the service
- Maintain an up-to-date database on all vehicles, motorcycles, and other equipment, including registration certificates, insurance, usage and repair tracking sheets, and regularly inform the manager of any identified malfunction or administrative requirement.
- Maintain an up-to-date database on the documentation of all drivers of the different operational vehicles (including driving licenses, ocular medical certificates, quarterly capacity-building training on driving, and others) in accordance with the SOPs
- Assess the cost and time required for the repair or maintenance of vehicles
- Supervise the stock of spare parts and lubricants
- Undertaking any additional duties as directed by the FOM with regards to maintenance.





#### **EDUCATION AND EXPERIENCE:**

- Formal Artisan qualification as Mechanic (Engines, gearboxes, driver trains and suspensions)
- 8 years as a field mechanic, of which at least 2 years as senior mechanic
- Should be able to speak both English and Arabic.
- Must have intermediate level of computer skills and valid driving License.

#### **SKILLS & COMPETENCIES:**

- Highly skilled in repairs and maintenance in Toyota Land Cruiser (4,2d- all mods), perkins generators up to 50 kva, John Deere tractors, Leyland truck and JCB TLB.
- In-depth experience of Engine, Drivetrain and suspensions repairs and maintenance.
- Must be able to repair small petrol generators, motorbikes and grass cutters.
- Must be able to maintain a workshop, tool room and spare part inventory in perfect condition.
- Must have the ability to order spares by using standard part number and catalogue reference.
- Be able to manage the dept health and safety standards. Keep record of all fleet and machines status.
- Integrity, accountability and problem-solving ability in field operation.
- Good team player.

#### **REPORTING**

- Reports to: Field Operation Manager (FOM)
- Indirect Reporting / Oversight: Park Manager

#### **KEY RELATIONSHIPS**

- Park Manager
- Field Operations Manager
- Finance Manager
- Heads of Department
- Internal and External Auditors

#### **WORKING CONDITIONS:**

- Based in Nyat Remote area with movement 50% time spending across field locations (Otallo–Pibor–Maruwa–Kisingor–Labarab-Nyat).
- Must be adaptable & Inventive to changing schedules and operational requirements.





#### HOW TO APPLY:

Interested Candidates to submit a cover letter detailing their experience and motivation to the position, along with an updated CV to [ssrecruitment@africanparks.org](mailto:ssrecruitment@africanparks.org) or hand delivery to **African Parks Offices Juba or Boma National Park Field Offices by Friday, 21 August 2026**. Please mention the position name in the subject line of the email.

In case you do not hear from us within two weeks after the closing date, this means that your application was not successful. We thank you for your interest in working for African Parks.

**This position is strictly for South Sudanese Nationals with all the National Documents**



Labor Card is The one of requirement