



Reducing Deaths and Suffering
from Tropical Diseases

Vacancy Announcement: Short term Consultant

Consultancy Title: Consultancy to develop climate change guidelines for WASH in Eastern Equatoria State (EES) in South Sudan

Consultancy Location: Torit, EES

Reporting relation: WASH Coordinator, The MENTOR Initiative.

Closing date: 8th February 2024

1. Background and the need for WASH climate change guideline development

MENTOR is implementing the Sustainable WASH for Resilient (SWfR) Program, funded by Netherlands through UNICEF, in Torit, Magwi, Lopa/Lafon and Ikotos. The SWfR Program aims to combat poverty and strengthen resilience by supporting local sustainable recovery through WASH interventions. The program focuses on improving access to basic sanitation, safe water, and hygiene facilities and awareness for poor and vulnerable people in the project areas, as well as enhancing the institutional capacity and enabling framework of the state WASH Ministry and the rural WASH sector.

The purpose of this consultancy is to develop a climate change guideline for WASH in EES, following the UNICEF Global WASH Program Strategic Framework for WASH Climate Change Resilient Development. The consultant will assess the vulnerability of WASH systems to climate-related risks, identify and appraise potential solutions for climate change resilient WASH interventions. In addition, the consultant will develop guidelines to support quality assurance and monitoring of climate resilient WASH interventions.

Scope of Work: The consultant is required to develop a climate change guideline for WASH in EES, South Sudan. The first would be to assess the vulnerability of WASH systems to climate-related risks, such as droughts, floods, and diseases through the use of various tools and methods, such as surveys, interviews, and climate models, to collect and analyze data from different contexts and scenarios. The consultant will then evaluate possible solutions for climate change resilient WASH interventions, both adaptation and mitigation measures. This will be followed by a compendium of appraised solutions and a criterion for shortlisting climate resilient solutions, considering the available resources, capacity, and implementation timeframe. The consultant will ensure that the proposed solutions promote resilience and avoided maladaptation, following the IPCC Assessment Report. The consultant is also expected to design easily adoptable and scalable climate-resilient WASH & sanitation infrastructures that can withstand extreme environmental, like boreholes, latrines etc. which will encourage mitigation reduction targets, such as reducing water consumption, waste generation, The Consultant will be requested to conduct capacity building and quality assurance training to State Government personnel WASH partners on to enhance their capacity to manage and implement climate resilient WASH initiatives.

Responsibilities of MENTOR: MENTOR will support the consultant throughout the assignment by providing the necessary resources and guidance. First, MENTOR will share all the relevant existing materials and documents, including pictures and sketches, that the consultant will need for the task. Then, MENTOR will review the draft materials that the consultant will produce and give comments and feedback to improve the quality and accuracy of the work. MENTOR will also provide comments and suggestions on the proposed work plan and timeline of the consultant and make any necessary adjustments are made to ensure the smooth completion of the task. Finally, MENTOR will organize

The MENTOR Initiative is a registered NGO in England and Wales
Registered Number: 5126149.

Registered office: Fourth Floor (South Suite), Fourth Floor, Burns House, Harlands Road, Harward Heath, RH11 1PG UK
+44 (0) 1444 412171

www.thementorinitiative.org





Reducing Deaths and Suffering
from Tropical Diseases

meetings with the project personnel and relevant stakeholders to facilitate the communication and coordination between the consultant and the project team.

Duration of the assignment: 6 weeks (30 working days) after signing the contract. Expected starting timeframe 12th February 2024 and ending on 22nd March 2024.

Guideline for Application: The proposal should have the following sections and given page limit. Proposal will be accepted via email in PDF format by mentioning subject line “Assignment for developing Climate Change guidelines for Sustainable WASH for Resilient Programme” latest by 8th February, 2024.

Topic	Maximum page limit
Technical proposal	
Cover page	1 page
Table of content	1 page
Understanding of the Assignment and proposed methodology (<i>Not just copy and paste from the ToR content</i>)	1 page
Relevant experience	1 page
Work Schedule	1 page
Team composition along with its rationale 1 page	1 page
Methodology of work 1 page	1 page
Any other relevant information (if required only) 1 page	1 page
Financial proposal that outlines the fees and associated costs as well as the preferred payment methods/schedules. The consultant must budget for all costs (including Tax/VAT) and provide budget notes	

Evaluation: In response to the invitation, the individual consultant/consulting firm will have to submit a Technical and Financial proposal as per the ‘Terms of Reference’. The total scoring points for both the evaluations will be 100. A cumulative analysis weighted-scoring method will be applied to evaluate the proposal. The award of the contract will be made to the consultant/consulting firm whose offer has been evaluated and determined as: **a.** Responsive/compliant/acceptable with reference to this ToR, and; **b.** Having received the highest score out of a pre-determined set of weighted.

Criteria	Weight
1. Expertise of the firm/organization	
Understanding of the ToR	15
Experience in conducting relevant work	30
2. Methodology	
Appropriateness of methodology in response of the indicators	15
Quality assurance	20
Management structure and qualifications of key personnel	
Team composition	20
Total	100

The MENTOR Initiative is a registered NGO in England and Wales.
Registered Number: 5126149.
Registered office: Fourth Floor (South Suite), Fourth Floor, Dums House, Harlands Road, Hayward's Heath, RAH 1PG UK
+44 (0) 1444 412171

www.thementorinitiative.org





Reducing Deaths and Suffering
from Tropical Diseases

Key Qualification, Experience and Skills

- Experienced in climate change adaptation and mitigation and published on the relevant issues (including climate change resilient designing).
- Skilled in developing climate change guidelines for both adaptation and mitigation measures.
- Knowledgeable in WASH, child care, and inclusion of people with disabilities

Ownership of Materials to be developed: The development of climate change guidelines will be used for the benefit of the beneficiaries in EES by the government relevant state ministries and including all WASH partners. However, it is the consultant's responsibility to ensure that no materials can be accused for plagiarism and due acknowledgement and necessary permissions are taken from the original agencies during developmental phase.

How to apply: The Individual/firm must submit the following documents along with Technical & Financial Proposal including tax

For Individual Consultant:

- a. Maximum 2-page CV highlighting related assignment completed with client name, contract person and mobile number (this person must have fulltime engagement during assignment time)
- b. Other Team members' one-page short CV highlighting related assignment completed

For Consultancy Firm:

- a. Maximum 2-page Firm profile highlighting related assignment completed with client name, contract person and mobile number
- b. Lead Consultant's (who will lead the assignment) Maximum 2-page CV highlighting related assignment completed, role in of the completed assignment
- c. Other Team members' (who will involve in the assignment) one paragraph short CV highlighting related assignment completed and role

Application Instruction: We invite proposal from interested individuals/firm to undertake this assignment. Submit your letter of interest to MENTOR HR Manager at recruitment.southsudan@mentor-initiative.net by 8th February, 2024.

Hard copies of the application can be delivered to the MENTOR office in Hamza Inn located opposite to the NOTOS restaurant in Juba Town.

The applications will be checked on daily basis and the recruitment/hiring may be completed before the deadline.

The MENTOR Initiative is an equal opportunity employer and value diversity at its company. We ensure the constant non-discrimination throughout our recruitment process.
The MENTOR Initiative is committed to promoting diversity and gender equality within the organisation. Women candidates are strongly encouraged to apply.
The MENTOR Initiative applies a zero-tolerance approach to sexual exploitation, abuse, mistreatment or harassment, and other types of unethical behaviour including fraud.
The MENTOR Initiative will contact previous employers of applicants to determine if they have any history of violating international standards and codes of conduct relating to such matters.



The MENTOR initiative is a registered NGO in England and Wales.
Registered Number: 5126149.

Regional office, Fourth Floor (South Suite), Fourth Floor, Burns House, Harlands Road, Harwood, North RH16 1PG UK
+44 (0) 1444 412171

www.thementorinitiative.org