



External Advert

Oxfam is a global movement of people working together to end the injustice of poverty.

That means we tackle the inequality that keeps people poor. Together we save, protect and rebuild lives. When disaster strikes, we help people build better lives for themselves, and for others. We take on issues like saving lives, governance and peace building, education, land rights and discrimination against women. And we won't stop until every person on the planet can enjoy life free from poverty.

We are an international confederation of 19 organizations (affiliates) working together with partners and local communities in the areas of humanitarian, development and campaigning, in more than 90 countries.

All our work is led by three core values: Empowerment, Accountability, Inclusiveness. To read more about our values please click [here](#)

The Role

Oxfam has been working in South Sudan since 1983. Our Programmatic Strategy concentrates on saving lives, Resilient Livelihoods, Advancing Gender Justice and Good Governance and Active Citizenship through a full spectrum platform that includes humanitarian response, recovery and resilience, long term development and policy and advocacy. Oxfam currently operates via six area offices in nine former states (Upper Nile, Jonglei, Lakes, Eastern Equatoria, Central Equatoria, Western Equatoria and Western Bahr-el-Ghazal, and Northern Bahr el Gazal. It also works in partnership with several national organisations and community groups.

Position: Education Officer
Location: Pibor-South Sudan
Contract Type: Fixed Term
Number of post: 1
Duration of Contract: (05) Months with possibility of Extension

KEY RESPONSIBILITIES:

To provide technical guidance and professional support in the delivery of quality Education activities.

- Ensure that all the monitoring tools are filed, collected and compiled (entered) in to the data base for analysis by the MEAL officer and the project team leader.
- **Represent Oxfam** externally: develop alliances with agencies working in Education in the field to enhance coordination, and adopt complementary approaches including active participation in relevant education coordination and planning mechanisms
- Maintain own technical knowledge by attending educational workshops, reading professional publications and participating in professional forums.
- Perform other roles as assigned by the team leader.

Specific Tasks include:

- Take the lead in planning and providing technical support in the implementation of daily educational activities such as: South Sudan ALP Curriculum lessons, continuous assessment (e.g. attendance and enrolment)
- Organize and conduct trainings for PTA committees on their roles and responsibilities, school development planning, etc.
- Take the lead in planning, preparation, organization, coordination and implementation of project activities such as trainings, awareness/workshops, mobilization and sensitization campaigns while seeking for support from the Education coordinator/Literacy advisor.
- Follow up the procurement and delivery of school supplies and materials to ensure timely implementation of the project activities.
- Prepare detailed weekly and monthly work plans that include all the project activities through the guidance of the Education Coordinator to ensure timely implementation of activities as per the requirement of the project.
- Assist the education coordinator in the management of the project budget by forecasting requirements, scheduling expenditures, planning procurements, preparing activity and monthly budgets forecast.
- Ensure timely requisition of activity money as per the planned schedule in the work plan and put all documentations as required by the finance assistant's regulations through the guidance of the finance manual.
- Prepare monthly activity report by describing clear project activities implemented during the month, key achievements, challenges and recommendations while providing supporting documents like pictures, personal testimonies, case stories, beneficiaries feedback, monitoring forms etc.

RELATIONSHIPS

- Maintain Links to other areas of Oxfam programming in South Sudan, including with long term development and advocacy teams and with affiliate management teams
- Work closely with the Roving literacy advisor in consultation with the Education Program Manager
- Support the partner organization in the implementation of the project activities.

SKILLS AND COMPETENCE:

Essential:

- Bachelor's degree in education from a recognized university/ college
- At least 5 years' experience in implementing Education projects in South Sudan
- Strong experience in conducting capacity building for ALP teachers, Education authorities and PTAs/SMCs
- Strong experience working partner organization

Deadline for submission of applications is 09 August 2021. Interested Applicants should send soft copies of their CVs and Cover letters to Hrsouthsudan@oxfam.org.uk or drop a copy of their CVs to our Office in Pibor.

NB: Female candidates are strongly encouraged to apply.

Oxfam is committed to preventing any type of unwanted behaviour at work including sexual harassment, exploitation and abuse, lack of integrity and financial misconduct; and committed to promoting the welfare of children, young people, adults and beneficiaries with whom Oxfam GB engages. Oxfam expects all staff and volunteers to share this commitment through our code of conduct. We place a high priority on ensuring that only those who share and demonstrate our values are recruited to work for us.

Oxfam is committed to safeguarding and promoting the welfare of children, young people and adults and expects all staff and volunteers to share this commitment. Oxfam expects all staff and volunteers to share this commitment through our code of conduct. We will do everything possible to ensure that only those that are suitable to work within our values are recruited to work for us. This post is subject to a range of screening checks.

Note: All offers of employment will be subject to satisfactory references and may be subject to appropriate screening checks, which can include criminal records and terrorism finance checks.