

South Sudan

VACANCY ANNOUNCEMENT
External

Vacancy NO: NO- JUB-ROV –HEALTH –COORD- 2022-09-23-35-N

Job Title: COV19 Roving Health Coordinator (1 Position)

Location: Juba Central Equatoria State & travelling to RI field Offices in South Sudan

Reports To: LOT-Program Manager

Start Date: ASAP

Eligibility: South Sudanese National Only.

About RI:

Relief International is a leading nonprofit organization working in 20 countries to relieve poverty, ensure well-being and advance dignity. We specialize in fragile settings, responding to natural disasters, humanitarian crises and chronic poverty.

Relief International combines humanitarian and development approaches to provide immediate services while laying the groundwork for long-term impact. Our signature approach — which we call the RI Way—emphasizes local participation, an integration of services, strategic partnerships, and a focus on civic skills. In this way, we empower communities to find, design and implement the solutions that work best for them.

Job Summary:

Relief International is anticipating funding for its National Covid-19 Campaign project in Four Counties of Upper Nile including Akoka, Baliet, Maban and Panyikang Counties. The **Project Coordinator** will directly be responsible to oversee Relief international national Covid-19 campaign project in Maban County, Upper Nile state. The post holder will work closely with the LOT- Program manager and Health officer to lead the project coordination, implementation, quality improvement, project procurement, logistics and reporting. He/she will be based 70% in Maban and 30% be assign to monitor the same project activities in Akoka, Baliet and Panyikang Counties

Major Roles and Responsibilities

The Roving Health Coordinator's specific responsibilities are'

Project Implementation:

- Provide the overall technical oversight to the implementation of the covid-19 national campaign in Maban County, Upper Nile state in line with the project work plan, and ensure the project deliverables and targets are achieved.
- Engage the County stakeholders, SHOM, CHD and partners participate in County level preparatory meeting for covid-19 Mass Campaign.
- Engage the Community in various Payams, Bomas to identify the actual population figure for people 18 years and above to be targeted during the national covid-19 campaign.



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- Ensure County stakeholders, SMOH, CHD, Partners and Payam representatives participant in compilation of population figure for the County.
- Engage County Stakeholders, Payam stakeholders and CHD in the selection and recruitment of Covid-19 national campaign volunteers including Vaccinators, Recorders, social Mobilizers, Payam Supervisors, Cold Chain officer, County Supervisor, and waste disposal casual.
- Organize and participate training of volunteers.
- Engage stakeholders, CHD, SMOH and partners to develop County level micro-plan for national covid-19 campaign in Maban County.
- Engage stakeholders, SMOH, CHD and Vaccination team to develop logistic plan for covid-19 supplies, and team arrangement.
- Organize and oversee social mobilization activities including, Public address, street announcement, community mobilization and awareness activities such as traditional dance, choir dance and etc.
- Distribute all vaccines and supplies as per the logistic plan.
- Organize and participate in Covid-19 national campaign launching.
- Ensure vaccination happen in all Payams and Boma as plan.
- In Collaboration with County Health Department (CHD), ensure there is a proper referral system established for any serious AEFI that may arise.

Logistic support

- Share with Program Manager the Population figure of the County, Micro-plan and supply requisition plan.
- Receive Vaccines and vaccines supplies in Malakal and transport them to County Central Cold Chain.
- Distribute the vaccines and vaccines supplies to all the Payams and Boma as per the logistic plan.
- After the campaign, ensure all the Cold boxes, Vaccines carries and Safe Boxes Back to the County.
- In collaboration with the County Health Development and the Health Officer, The Emergency Health Coordinator is required to take a track of the Covid-19 campaign supplies delivered to Maban County, properly managing the received stock and ensuring that any gap in the supply chain is promptly reported to the Country Office for timely addressing.

Monitoring, Evaluation, Accountability and Learning:

- Participates in the development of work plans and program evaluation.
- Provide complete and accurate data and information as part of weekly and monthly updates on activity progress showing achievements against planned targets.
- Ensure Submission of daily reports on MOH Open-Data Kit (ODK) platform on the vaccination activity and people reached based on MOH approved format.
- Work closely with the M&E Officer to ensure timely and correct data reporting
- Provide timely and accurate monthly and quarterly reports.
- Prepare and execute action plans responding to gaps and areas of concern identified through monitoring or community feedback mechanism, as part of organizational learning and adaptive programming.



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- Ensure documentation of Micro-planning, Minutes for County level population targets compilation, Community engagement reports, Logistic planning reports and etc
- Contribute to ensure compliance to internal, Donor and Governmental requirements, systems and processes and during the planning and implementation.
- In collaboration with the County Health Department, Health Officer and SMOH, conduct Support supervision to all vaccination team to ensure activities are being carried out as per the work plan and protocol.

Coordination & Representation:

- The post holder will be required to work closely with the County Health Department, the community leaders and other stake holders for the efficient implementation of the project.
- In collaboration with the Health Officer, Emergency project Coordinator Will Coordinate with the Country office and give regular updates on the day to day progress of the campaign implementation.
- The Emergency Project Coordinator will represent RI at County level meeting, State ministry of health meeting and also to attend meetings with the Country Office as required.
- Develop and maintain effective working relationships with all stake holders-including community leaders, Churches, NGOs, community based organizations and the County Health Department to enhance cooperation and coordination.

Confidentiality

- Ensuring the non-disclosure of any information whatsoever relating to the practices and business of RI acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty.
- Protect beneficiary information

Note:

The role of the **Roving Health Coordinator** cannot be limited to the specific duties and tasks detailed herein. The success of the RI's humanitarian mission is the highest priority and all issues, which arise, must be addressed accordingly. Therefore, the **Roving Health Coordinator** will be required to support in unforeseen issues and circumstances and remain flexible to perform other duties, as and when required by supervisor

Job Qualification and Minimum Requirements

Qualification

- Bachelor Degree in Medicine or Clinical Medicine or Public Health or Nursing, Masters of Public health is of high advantage.

Experience:

- Minimum 3 years' experience in health project implementation.



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- Experience in conducting campaigns
- Knowledge and Experience in South Sudan EPI program
- Experience in conducting trainings
- Ability to conduct community Mobilization.
- Experience in results-based management, monitoring and evaluation;
- Familiarity with the following donors; UNICEF and World Bank rules and procedures would be an advantage;
- Familiarity with South Sudan and in particular Upper Nile,
- Experience in project development and team management

Technical skills required

- Experience working in similar position
- Demonstrates a high understanding of the responsibilities specific to the job, as well as the ongoing capacity to stay abreast of changes in job function.
- Excellent computer skills
- Strong interpersonal skills
- Excellent oral and written English
- Strong reporting skills

Competencies

- Plans, Coordinates and organizes workload, for changing priorities and competing deadlines.
- Establishes, builds and maintains effective working relationships with others.
- Willingness to work in remote field location
- Proven Leadership and communication skills
- Approaches work with energy and constructive positive attitude.
- Demonstrates the ability to make good decisions about what should be done given a specific situation. Thinks carefully before taking action, and behaves appropriately for the circumstance.
- Demonstrates the ability to use creativity, reasoning, past experience and available resources to resolve issues

Language Requirements:

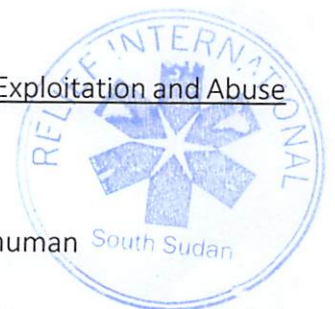
- Ability to communicate effectively in English, both in written and in oral form;
- Knowledge of Arabic is highly desirable.

General Conditions

Applicant must not be person with bad record or have been convicted of Sexual Exploitation and Abuse (PSEA), Sexual Harassment and Child abuse cases

Systems Compliance and Improvement

- RI South Sudan specific finance, logistics, IT, security, communications and human resource/administration policies and procedures.
- Any new procedures and guidelines designated in circulars from the program manager or Country office.
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Policy compliance – Mandatory Reporting Policy (MRP):

- Ensure any violations of the RI Sexual Abuse and Exploitation Code of Conduct and other RI Policies are reported in accordance to the RI Reporting mechanism. The reporting of violations is an obligation on the part of all staff members.
- Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by RI and other humanitarian workers

We would like to share Relief International's values with you:

We uphold the Humanitarian Principles: humanity, neutrality, impartiality, and operational independence. We affirmatively engage the most vulnerable communities. We value:

- Inclusiveness
- Transparency and Accountability
- Agility and Innovation
- Collaboration
- Sustainability

APPLICATION SUBMISSION CRITERIA

HOW TO APPLY:

Aspiring potential interested applicants should complete RI Job application form, which can be downloaded alongside with the advertisement

The job application form once completed, should be submitted along with motivational letter and copies of academic documents **online** clearly marked on the reference; **NO- JUB-ROV.-HEALTH-COORD- 2022-09-23-35-N** to recruitments@ri.org to the attention of the HR Manager

Deadline: **October 18th , 2022. 5 pm SSD local time.**

- Females are highly encouraged to apply
- Only shortlisted candidates will be contacted

Note: Due to urgency for this position to be filled, shortlist will be done on rolling basis.

