



## **TENDER FOR SUPPLY AND DISTRIBUTION OF FOOD PACKS IN WARRAP STATE**

**(REF IRSS-WP-01/004-23)**

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Islamic Relief South Sudan is an international humanitarian organization that has been working with vulnerable communities in South Sudan since 2004. With funding obtained from IRW HQ, Islamic Relief South Sudan implementing Ramadan Food Distribution Project 2021 aimed at improving the food security of the beneficiaries Through distribution of food parcels. IRW-SS aims at reducing suffering, hunger, and starvation during the holy month of Ramadan by ensuring that foodstuff is distributed to the vulnerable households.

In this regard IRW-SS is looking for a competent bidder to supply food items to target households in Juba town (within Islamic Relief Worldwide is an independent humanitarian and development organization that has been serving humanity for over 34 years with an active presence in over 40 countries across the globe. IRW strive to make the world a better and fairer place for the three billion people still living in poverty. Islamic Relief Worldwide is a Registered Charity No 328158; company No 2365572 in United Kingdom.

Following South Sudan's independence in July 2011, Islamic Relief South Sudan Program became a full-fledged office operated and managed from Juba, the capital city of South Sudan. It is registered with South Sudan Relief Rehabilitation Commission with registration number **051** and it is a member of South Sudan NGO Forum. Islamic Relief Worldwide South Sudan Program has been operating in the following areas since 2004.

km radius).

### **Our vision:**

Inspired by our Islamic faith and guided by our values, we envisage a caring world where communities are empowered, social obligations are fulfilled and people respond as one to the suffering of others.

### **Our mission:**

Exemplifying our Islamic values, we will mobilize resources, build partnerships, and develop local capacity, as we work to:

Enable communities to mitigate the effect of disasters, prepare for their occurrence and respond by providing relief, protection and recovery.

Promote integrated development and environmental custodianship with a focus on sustainable livelihoods. Support the marginalized and vulnerable to voice their needs and address root causes of poverty.

We allocate these resources regardless of race, political affiliation, gender or belief, and without expecting anything in return.

## INTRODUCTION

IRSS is responding to flood affected population to five Payams in Tonji North County of Warap State to reach 581 HHs that will be provided with lifesaving emergency food assistance to most vulnerable people in Tonj North County and to enhance food security through resilience livelihood among the vulnerable households in Wau and Warrap. The project will be implemented in five Payams of Tonj North County namely; **Awul, Kirrik, Rualbet, Akop and Alabek**

## DELIVERY DETAILS

Case	Delivery Destination
<b>Supplier must have export permission or be able to supply locally from South Sudan.</b>	Delivered Duty Paid (DDP) to defined destinations inside <b>Awul, Kirrik, Rualbet, Akop and Alabek</b> a “just in time” exercise and as a matter of great urgency.

## DISTRIBUTION PLAN.

1. For first round, second and third round of supply Food packs for 581HHs (households)				
Locations: Awul, Kirik, Rualbet, Akop & Alabek				
Break down of food packs distribution according to the location and targeted households.				
S/No	Locations	Items	Quantity (QTY)	Target HHs
1	Awul			
	1	90 kg White Sorghum packed in 45 kg in doubled sacks	<b>117</b>	<b>117 HHs</b>
	2	10 kg beans	<b>117</b>	<b>117HHs</b>
	3	3 litres vegetable cooking oil packed in boxes containing 6 jericans	<b>117</b>	<b>117 HHs</b>
	4	Packed 500gm of salt packed in boxes containing 40 pcs. Salt 1kg.	<b>234</b>	<b>117 HHs</b>
	5	1 kg of sugar	<b>117</b>	<b>117 HHs</b>
2	Kirrik	<b>Items</b>	<b>Quantity (QTY)</b>	<b>Target HHs</b>
	1	90 kg White Sorghum packed in 45 kg in doubled sacks	<b>116</b>	<b>116 HHs</b>
	2	10 kg beans	<b>116</b>	<b>116 HHs</b>

	3	3 litres vegetable cooking oil packed in boxes containing 6 jericans	116	116 HHs
	4	Packed 500gm of salt packed in boxes containing 40 pcs. Salt 1kg.	232	116 HHs
	5	1 kg of sugar	116	116 HHs
<b>3</b>	<b>Rualbet</b>	<b>Items</b>	<b>Quantity (QTY)</b>	<b>Target HHs</b>
	1	90 kg White Sorghum packed in 45 kg in doubled sacks	116	116 HHs
	2	10 kg beans	116	116 HHs
	3	3 litres vegetable cooking oil packed in boxes containing 6 jericans	116	116 HHs
	4	Packed 500gm of salt packed in boxes containing 40 pcs. Salt 1kg	232	116 HHs
	5	1 kg of sugar	116	116 HHs
<b>4</b>	<b>Akop</b>	<b>Items</b>	<b>Quantity (QTY)</b>	<b>Target HHs</b>
	1	90 kg White Sorghum packed in 45 kg in doubled sacks	116	116 HHs
	2	10 kg beans	116	116 HHs
	3	3 litres vegetable cooking oil packed in boxes containing 6 jericans	116	116 HHs
	4	Packed 500gm of salt packed in boxes containing 40 pcs. Salt 1kg	232	116 HHs
	5	1 kg of sugar	116	116 HHs
<b>5</b>	<b>Alabek</b>	<b>Items</b>	<b>Quantity (QTY)</b>	<b>Target HHs</b>
	1	90 kg White Sorghum packed in 45 kg in doubled sacks	116	116 HHs
	2	10 kg beans	116	116 HHs
	3	3 litres vegetable cooking oil packed in boxes containing 6 jericans	116	116 HHs
	4	Packed 500gm of salt packed in boxes containing 40 pcs. Salt 1kg	232	116 HHs
	5	1 kg of sugar	116	116 HHs
Total target in the five Payams = 581 Households (HHS),				

## BILL OF QUANTITIES

Please also use our table when filling the prices. If you do not have the item just keep it empty. Your offer should be for the quantity that we request, not less and not more.

Please only use USD (\$) as the currency for your offers as per the guidelines.

## TENDER FOR SUPPLY AND DISTRIBUTION OF FOOD PACK FOR TONJ NORTH WARRAP STATE

**REF No:** IRSS-WP-01/004-23

### Description of items

#### First Round distribution

S/no	Items	Quantity	Unit Price	Total Prices
1	90 kg sorghum packed in 45 Kg in doubled sacks	581		
2	10 kg beans/lentils packed in sacks containing 10kgs	581		
3	3litres vegetable cooking oil (Golden fry)	581		
4	Packed 1000 grams of salt.	581		
4	Sugar 1kgs	581		
	<b>Grants totals</b>			

#### Second Round distribution

S/no	Items	Quantity	Unit Price	Total Prices
1	90 kg sorghum packed in 45 Kg in doubled sacks	581		
2	10 kg beans/lentils packed in sacks containing 10kgs	581		
3	3litres vegetable cooking oil (Golden fry)	581		
4	Packed 1000 grams of salt.	581		
4	Sugar 1kgs	581		
	<b>Grants totals</b>			

#### Third Round distribution

S/no	Items	Quantity	Unit Price	Total Prices
1	90 kg sorghum packed in 45 Kg in doubled sacks	581		
2	10 kg beans/lentils packed in sacks containing 10kgs	581		
3	3litres vegetable cooking oil (Golden fry)	581		
4	Packed 1000 grams of salt.	581		
4	Sugar 1kgs	581		
	<b>Grants totals</b>			

All tenders are required to be submitted before **Monday 15th May 2023 4.00 pm (Local time)** pursuant to the attached guidelines for submitting a quotation and be returned to **HAND DELIVERY TO IRSS TENDER BOX Hai Cinema, 2nd class, Plot no 52, Block B-XVI, South Sudan** upon registration on the bid receipt form.

For any issues relating to the tender or its contents please email directly to; [IRSS.Tender@islamic-relief.com.ss](mailto:IRSS.Tender@islamic-relief.com.ss)

All quotation providers are requested to fill in Appendix 1 and 2 below when submitting their proposal to IRW.

## Summary of Bid Prices

<i>No.</i>	<i>Description</i>	<i>Total Price in USD (\$)</i>
1	Grand Total Bid Price	
2	Discount Ratio (if any) ... % and the amount	
3	Grand Total after Discount	
4	Delivery time scales (in days)	
5	Quotation validity	

We have carefully checked and examined all bid documents and we are offering the costs above on a fixed basis and they are not subject to any changes or alterations including those due to currency fluctuations.

Total Price **USD (\$)**

In words [ \_\_\_\_\_ ]

Bidder's Signature

Stamp

Date

**Bidder is required to stamp this document with their legal company stamp no bid will be accepted without a genuine company stamp**

## APPENDIX 2

**Please ensure documentation trail below is followed the below sequence;**

- a. Price/Quotation/Amount
- b. Updated Company Profile with all registration certificates i.e. registration certificate, operation license, tax clearance/TIN, membership certificate (Chamber of commerce, Industry and agriculture Import and export License)
- b. Relevant Experience
- c. Value of contracts completed in similar trade (last two year)
- e. Delivery time
- f. Delivery Location
- g. Duration of validity of quotation
- h. Company Bank statement for the last 03 months i.e. Feb March and April 2023 with sufficient balance to

accomplish the task.

**NB. All above documents should be in the same sequence and divided by separators.**

### Supplier Code of Conduct

**1 Islamic Relief's Supplier Code of Conduct**

**2 Islamic Relief Worldwide requires all suppliers to adhere to:**

The Modern Slavery Act 2015

The International Labour Standards as defined by the ILO (International Labour Organisation).

The United Nations Global Compact's 10 principles as stated below:

#### Human Rights

**Principle 1:** Businesses should support and respect the protection of internationally proclaimed human rights;

and

**Principle 2:** Make sure that they are not complicit in human rights abuses.

#### Labour

**Principle 3:** Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;

**Principle 4:** The elimination of all forms of forced and compulsory labour;

**Principle 5:** The effective abolition of child labour;

and

**Principle 6:** The elimination of discrimination in respect of employment and occupation.

#### Environment

**Principle 7:** Businesses should support a precautionary approach to environmental challenges;

**Principle 8:** Undertake initiatives to promote greater environmental responsibility;

and

**Principle 9:** Encourage the development and diffusion of environmentally friendly technologies.

#### Anti-Corruption

**Principle 10:** Businesses should work against corruption in all its forms, including extortion and bribery.