

MAG South Sudan
Plot No. 1 Block 1, 1st Class Area
Jondoki Kamiru,
Bilpham Road, Adjacent to Ezentus
Juba, South Sudan

Vacancy - Community Liaison Team Leader (1 positions)

Employer: Mines Advisory Group (MAG)
Department: Operations
Field Location: Juba
Working Area: South Sudan
Management: Responsible for ALL field activities, CLO's, and operational equipment. Directly line managed by the Community Liaison Manager (CLM).

Mines Advisory Group (MAG) is a Humanitarian, non-profit organization concerned with the impact of landmines in South Sudan. MAG South Sudan is recruiting for highly competent, proactive Community Liaison Team Leader (CLTL) for its field-based operations.

Overall purpose of the job

- Responsibility for implementation and reporting of CL activities within a team as directed by the Community Liaison Manager (CLM)
- Responsibility for developing the team work plan together with the CLM. Responsibility for reporting team activities to the CLM on a weekly basis.

Principal responsibilities

A team leader will be expected to carry out some or all of the following activities:

- Deliver appropriate direct mine risk education (MRE) to target groups
- Facilitate workshops and meetings with local authorities, NGOs and other community stakeholders
- Deliver training and support community members or NGO-stakeholders to enable them to implement appropriate MRE activities
- Work with other CL/MRE staff to design and field test appropriate MRE resources
- Liaise with and collect information from a wide variety of sources (e.g. communities, local authorities, Ministry staff, other NGOs) using meetings, interviews, mapping and other participatory activities
- Collect accident data and liaise with hospitals, victim assistance organisations and coordinating bodies
- Record the impact of MAG's work and the need for future work through the collection of case studies, photographs, needs assessments and evaluation reports
- Complete weekly plans and reports for the CLM
- Support and monitor MRE/CL team and their activities
- Liaise with the CLM regarding logistical support and supplies needed by the team
- Facilitate QA practices on all operational activities as instructed by the CLM



Selection criteria

- Excellent interpersonal and communication skills
- Good team management skills
- Good organisational skills
- Excellent spoken Arabic and at least one local language.
- Good level of spoken and written English

- Good level of physical fitness with ability to walk to / between villages

- Good ability to use office software such as Microsoft Word, Excel, and PowerPoint
- Strong internet research skills, including ability to evaluate sources
- Excellent English language ability (written and spoken)
- Professional demeanour; comfortable interacting directly with senior team members
- Able to work independently on assigned tasks
- Detail oriented
- Strong organizational skills

Education and Experience:

- Bachelor's degree or Diploma in Community Development /studies, or Social Works and social administration/Education
- At least 3 years work experience with an NGO or INGO
- Recognized secondary school certificate
- Previous experience of working with a range of individuals and groups such as communities, local authority staff, religious leaders, teachers and NGOs
- Willingness to travel
- Experience with a humanitarian mine action organization in a technical or community liaison role will be an added advantage.

Please note that as part of MAG's commitment to safeguarding, this post is subject to background checks and certificate of good conduct from the police before an offer of employment is confirmed.



How to apply

Qualified and interested candidates should submit a cover letter with a CV (must have at least 2 referees with the recent employer, email and telephone contact), copies of academic certificates and Nationality ID card to: -

MAG South Sudan Juba Office Bilpham Road, Adjacent to Ezentus, Juba, South Sudan or Email; recruitmentss@maginternational.org by 29th July 2021, addressed to the: Human Resources Department, MAG South Sudan, Juba.

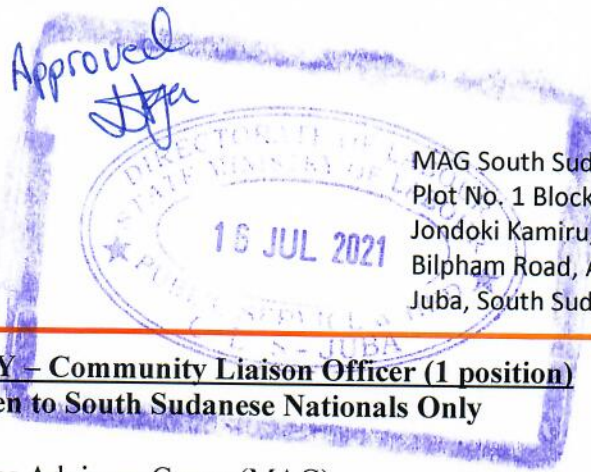
Please clearly indicate the position you are applying for on the subject and on the envelope for hand delivery.

Only shortlisted candidates will be contacted for interviews.

NOTE: Do not attach original certificates. MAG will not return application documents to applicants.

Women and men are both encouraged to apply. MAG is an equal opportunity employer.





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VACANCY – Community Liaison Officer (1 position)
Open to South Sudanese Nationals Only

Employer: Mines Advisory Group (MAG)
Department: Operations
Reporting to: Community Liaison Team Leader
Base Location: South Sudan
Working Area: South Sudan

Mines Advisory Group (MAG) is a Humanitarian, non-profit organization concerned with the impact of landmines in South Sudan. MAG South Sudan is recruiting for highly competent, proactive CL officer for its field-based operations.

Summary of the Position

The CL Officer is responsible for working in a participatory manner with communities, local authorities and NGO representatives to gather, disseminate and document information on the presence and impact of explosive remnants of war, and to design and deliver mine risk education programs for a diverse target audience.

This is a field-based position, and will be part of a MAG project that carries out activities in communities affected by landmines across the country. The applicant must be willing to work, travel to any part of South Sudan when required.

Principal responsibilities

MAG South Sudan employs multi-skilled Community Liaison Officers. A Community Liaison Officer will therefore be expected to carry out some or all of the following activities:

- Liaise with communities, local authorities and other NGO's to gather information using interviews, meetings, community mapping and other participatory activities to ensure impact of MAG's demining and risk education operations.
- Deliver risk education to targeted groups ensuring that all participants have a good understanding of risks and mitigation strategies.
- Deliver training and provide on-going support to key community focal points to enable them to implement appropriate MRE activities.
- Contribute ideas to improve the delivery of safety messages to the communities in order to achieve the aim of behaviour change.
- Conduct need and impact assessments as directed by the TFM, Programme Officer or Team Leader.
- Conduct non-technical survey and record confirmed/suspected hazardous areas as reported by the community, in line IMSMA requirements.

MAG is a humanitarian organisation clearing the remnants of conflict for the benefit of communities worldwide. MAG is co-laureate of the 1997 Nobel Peace Prize.
Charity No.1083008. A company registered in England and Wales No 4016409.



- Ensure the safe execution of all duties, in line with Standard Operating Procedures, as directed by the TFM, Programme Officer or Team Leader.
- Take due care and responsibility for all equipment issued by MAG.

Reporting and Record Keeping

- Record and collect data on the impact of MAG's work and the need for future work through the drafting of case studies, taking photographs and conducting needs assessments and evaluation reports.
- Record all mine/UXO related accident or incident, as reported by the communities, following IMSMA reporting tools.

Shared Responsibilities

- All field team members have a shared responsibility to maintain high levels of hygiene, health and safety standards in operational and camp areas.
- Carry out any other duties deemed necessary and reasonable to meet MAG's operational requirements, as requested by the line manager or supervisor.

Education and Experience:

- Bachelor's degree or Diploma in Community Development /studies, or Social Works and social administration/Education
- At least 3 years work experience with an NGO or INGO
- Recognized secondary school certificate
- Previous experience of working with a range of individuals and groups such as communities, local authority staff, religious leaders, teachers and NGOs
- Willingness to travel
- Experience with a humanitarian mine action organization in a technical or community liaison role will be an added advantage.

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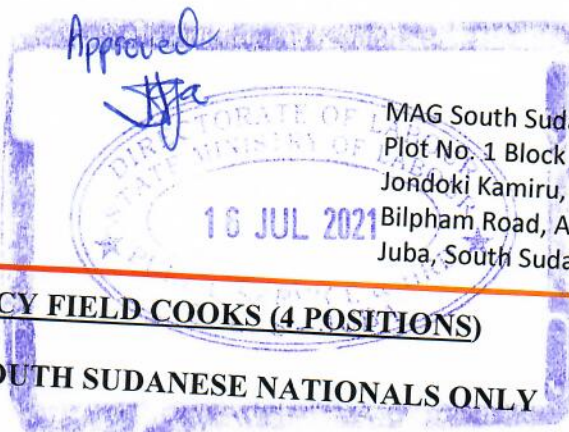
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VACANCY FIELD COOKS (4 POSITIONS)

OPEN TO SOUTH SUDANESE NATIONALS ONLY

Employer: Mines Advisory Group (MAG)
Department: Operations Team
Reporting to: Deputy Team Leader
Base Location: South Sudan
Working Area: South Sudan – Various Locations

Mines Advisory Group (MAG) is a Humanitarian, non-profit organization concerned with the impact of landmines in South Sudan. MAG South Sudan is recruiting for highly competent, proactive Cooks for its field-based operations.

Summary of the Position

This is a field-based position, and will be part of a MAG project position that carries out activities in communities' areas affected by landmines across the country. The applicant must be willing to work in the field and travel to any part of South Sudan when required to provide cooking and catering services to MAG field teams and ensure the highest levels of hygiene are maintained.

Principal responsibilities

- Arrange petty cash distribution for market purchases
- Daily preparation and timely delivery of meals per day as agreed.
- Ensuring the correct quantity of food is being prepared each day
- Ensuring food is prepared to a high standard of hygiene
- Removing and washing up dirty dishes, crockery and bins from the cooking area after each meal.
- Cleaning common eating areas.
- Ensuring any leftover food is stored away
- Ensuring a clean kitchen/cooking area at all times
- Communicating cooking/cleaning material needs to Deminer Team Leader/ CL Team Leader
- Advising Deputy Team Leader and the food committee incase food supply is running low.

Shared Responsibilities

- All field team members have a shared responsibility to maintain high levels of hygiene, health and safety standards in camp areas.

- Carry out any other duties deemed necessary and reasonable to meet MAG's operational requirements, as requested by the line manager or supervisor.

Selection criteria

- Diploma or Certificate qualification in hotel Management from a recognized training institution.
- Good level of oral and spoken English plus excellent Juba spoken Arabic
- At least 3 years work experience
- Previous experience of similar related work
- Excellent skills of planning and writing menus
- Understanding and knowledge of safety, sanitation and food handling procedures.
- Basic understanding of professional cooking and knife handling skills.
- Good knowledge of using charcoal stove.
- Can demonstrate excellent organizational skills and attention to detail

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Due to the urgency of this position, applications will be reviewed on daily bases before the closing date.

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