**SUBJECT: INVITATION FOR BIDS**

**COMPETITIVE BIDDING**

**Table of Forms**

**Form 1: Applicant Information Form**

[The Applicant shall PROVIDE all the requirements listed in this form as attachments in a folio and attest to completion and submission of the same. No alterations to the requirements shall be permitted and no substitutions shall be accepted. Please complete the forms (1 and 2) accordingly and return a copy to Confident Children out of Conflict with the required supporting documents

Date: (of Submission] ……../……/2021

**Qualification Requirements includes;**

1. **Eligibility: the bidder must provide company legal documents e.g**
* Tax Clearance
* VAT registration Certificate
* Membership of chamber of commerce
* Incorporation certificate
* Operation license
* Company Profile (Updated)
* Article of Association
* References /Recommendations
1. **Experience:** the bidder must provide evidence of participating as a supplier in at least one or more contracts per each supply categories in the Request For Quotation (RFQ) –Form 2
2. Interested bidders should not hesitate to contact Confident Children out of Conflict (CCC) **Procurement Committee via 0916788407, 0925999297 or** cccprocurement21@gmail.com
3. Bids can either be shared via the above email address or physically drop in a sealed envelope clearly marked **“*Attention: CCC procurement committee Tender 2021*”** to Confident children out of Conflict head office in Hai- Misson, Juba South Sudan.
4. **Please tick one or more category (ies) you are applying for.**

|  |  |  |
| --- | --- | --- |
| **#** | **Supply Category** | **Tick accordingly** |
| 1. | Center Supplies |  |
| 2. | CFS materials /Sports items  |  |
| 3. | Training Supplies |  |
| 4. | Car Hire Service |  |
| 5. | Equipment |  |
| 6. | Visibility Items |  |
| 7. | Refreshments |  |
| 8. | Stationary |  |

**Form 2: Request For Quotation**

Confident Children out of Conflict (CCC) was established as a National Non-Governmental Organization (NNGO) registered by the Relief and Rehabilitation Commission (RRC) reg.no. 255. CCC is seeking to Pre-qualify reputable suppliers, Companies or authorized dealers who are duly registered with the Government of South Sudan to provide various supplies, works and services for the period mentioned above as per the categories below.

**REF NO: RFQ- SSHF-001- FOOD AND NON-FOOD ITEMS**

**REF:** Request For Quotation (RFQ)

**Attention To:** Procurement and Logistics Department

**Email:** cccprocurement21@gmail.com

**Currency:** USD

***Kindly provide an official price quote for the items listed below to be supplied for Confident Children out of Conflict - Interim Care Center/Orphanage***

1. **Center Supplies**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **#** | **Item Description /Specifications** | **Unit of measure** | **Unit Quantity****(Monthly)** | **Unit Price** | **Total** |
| 1 | Beans (Yellow beans) | Kg | 180 |  |  |
| 2 | Rice (Pakistan rice – 25kgs bag) | Kg | 180 |  |  |
| 3 | Sugar (Brown or white sugar- 50kgs bag) | Kg | 90 |  |  |
| 4 | Cowpeas (Green dried cowpeas-50kgs bag) | Kg | 180 |  |  |
| 5 | Maize Flour(Real Food Millers/Richard- 50kgs bag | Kg | 180 |  |  |
| 6 | Lentils (Adas- 25kgs bag) | Kg | 180 |  |  |
| 7 | Infant Milk (Mami 1 and Mami 2) | Tin | 40 |  |  |
| 8 | Eggs  | Tray | 36 |  |  |
| 9 | Cooking oil (Roki- 20liters jerrican) | Liter | 90 |  |  |
| 10 | Onions (Khartoum 30kgs per sack) | Kg | 80 |  |  |
| 11 | Frozen Chicken (Brazilian – 10 kgs/pcs per box) | Box | 40 |  |  |
| 12 | Beef (cow beef) | Kgs | 40 |  |  |
| 13 | Charcoal  | Bag | 30 |  |  |
| 14 | Sanitary pads (Always) | Carton | 90 |  |  |
| 15 | Diapers /Pampers | Carton | 12 |  |  |
| 16 | Toothbrushes and pastes (Colgate) | Package | 80 |  |  |
| 17 | Body Jelly (250g of Vaseline jelly) | Package | 80 |  |  |
| 18 | Clean and safe drinking water (Truck supply) | Liters | 1000 |  |  |
|  | **Total Amount (USD)** |  |  |  |  |

1. **CFS materials /Sports items**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **#** | **Item Description /Specifications** | **Unit of measure** | **Unit Quantity****(Monthly)** | **Unit Price** | **Total** |
| 1 | Senior Handballs (Synthetic leather) | Pcs | 30 |  |  |
| 2 | Junior Handballs (54-56 cm circumference and 325- 375 g weight) | Pcs | 30 |  |  |
| 3 | Volleyballs (Professional volleyballs of 65-67 cm circumference and 250-280 g weight) | Pcs | 30 |  |  |
| 4 | Volleyball Net ( 9.5 m long and 1 m high to be set up with the help of 2 posts).  | Pcs | 30 |  |  |
| 5 | Junior Footballs (62-63 cm diameter and about 330-390 g)  | Pcs | 30 |  |  |
| 6 | Basketball (650 g, 75-78 cm diameter)  | Pcs | 30 |  |  |
| 7 | Sponge Balls (Sets of sponge ball with different patterns of 6-8 cm diameter) | Sets | 20 |  |  |
| 8 | Frisbees (Frisbees of 20 cm diameter) | Pcs | 15 |  |  |
| 9 | Skipping Ropes (Each rope is 3 m long) | Pcs | 45 |  |  |
| 10 | Pickets with Flags (White fiberglass flag-pole of 60 cm height with metal ground spike for easy insertion into the ground) | Set | 3 |  |  |
| 11 | Tabards Blue/Red (Sets of bibs (10 bib-style red and 10 bib-style blue) washable tabards)  | Set | 6 |  |  |
| 12 | Exercise Books (8 mm ruled A4 size exercise books)  | Dozen | 1 |  |  |
| 13 | Double-sided Slates (Fiber slates to be used for explaining the rules of games and to communicate instructions)  | Set | 9 |  |  |
| 14 | Black Pens (Black ink pen to write CP lessons taught on the exercise books)-Pkt of 50pcs | Pkt | 15 |  |  |
| 15 | White Chalk (Pieces of white chalk to write on the slates) Pkt of 100 pcs | Pkt | 12 |  |  |
| 16 | Referees’ Whistles (Plastic referees’ whistles to call the attention of players during games) | Pcs | 15 |  |  |
| 17 | Inflating Kits (Ball pumps with 2 needles) | Pcs | 15 |  |  |
| 18 | Measuring Tape (5 m to measure the playing fields) | Pcs | 3 |  |  |
| 19 | Metal Box (Portable metal box to store and carry the recreational materials)  | Pcs | 3 |  |  |
|  | **Total Amount (USD)** |  |  |  |  |

1. **Training Supplies**

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| --- |
| * 1. **Training Psychosocial Animators/volunteers**
 |
| **#** | **Item Description /Specifications** | **Unit Quantity** | **Training Days** | **Unit Price** | **Total** |
| 1 | Break Fast (Snacks and tea for 30 participants.  | 30 | 5 |  |  |
| 2 | Lunch (Ready cooked meals for 30 Participants.  | 30 | 5 |  |  |
| 3 | Refreshments (water and soda for 30 participants.  | 30 | 5 |  |  |
| 4 | Stationary Flip charts, markers, photocopying paper, catridges, pens, notebooks) | Lumpsum | 5 |  |  |
| * 1. **Training teachers, facilitators, PTA/SMC members and social workers**
 |
| 1 | Break Fast (Snacks and tea for 30 participants.  | 30 | 5 |  |  |
| 2 | Lunch (Ready cooked meals for 30 Participants.  | 30 | 5 |  |  |
| 3 | Refreshments (water and soda for 30 participants.  | 30 | 5 |  |  |
| 4 | Stationary Flip charts, markers, photocopying paper, catridges, pens, notebooks) | Lumpsum | 5 |  |  |
| * 1. **Training CBCPN/M members (care givers & Non care givers)**
 |
| 1 | Break Fast (Snacks and tea for 30 participants.  | 30 | 5 |  |  |
| 2 | Lunch (Ready cooked meals for 30 Participants.  | 30 | 5 |  |  |
| 3 | Refreshments (water and soda for 30 participants.  | 30 | 5 |  |  |
| 4 | Stationary Flip charts, markers, photocopying paper, catridges, pens, notebooks) | Lumpsum | 5 |  |  |

1. **Car Hire Service**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **#** | **Item Description /Specifications** | **Unit Quantity** | **Duration (Monthly)** | **Unit Price** | **Total** |
| 1 | Land Cruiser Hardtop/Prado (to transport field workers to project sites. (4) times a week – two (2) days to Mangalla IDP camp and two (2) days to Juba ex Poc 1 and ex Poc 3) | 1 | 16 days per Month |  |  |

1. **Equipment**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **#** | **Item Description /Specifications** | **Unit of measure** | **Unit Quantity** | **Unit Price** | **Total** |
| 1 | Lenovo ThinkPad Yoga 260 - 8GB Intel Core 15- 256GB  | Pcs | 3 |  |  |
| 2 | 7KW75A HP Colour LaserJet (Pro MFP M283FDW A4 Laser Colour 2 Printer, Print / scan / Copy / fax, USB, LAN, WiFi) printers  | Pcs | 2 |  |  |
| 3 | Generator (5kVA 5.5kVA 6.5kVA Portable Original Japan Honday Engine Gasoline  | Pcs | 1 |  |  |
| 4. | The sound system ( (Yamaha STAGEPAS 400BT Portable Powered PA system with Vocal Microphones and Clutch Tripod Stands Package) | Pcs | 1 |  |  |

1. **Visibility Items**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **#** | **Item Description /Specifications** | **Unit of measure** | **Unit Quantity** | **Unit Price** | **Total** |
| 1 | Retractable Banners  | Pcs | 2 |  |  |
| 2 | Sign post | Pcs | 3 |  |  |
| 3 | T-shirts for staff and community members | Pcs | 230 |  |  |
| 4. | Waistcoat vest jackets for staff | Pcs | 10 |  |  |

1. **Refreshments**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **#** | **Item Description /Specifications** | **Unit of measure** | **Unit Quantity****(Quarterly-4 months)** | **Unit Price** | **Total** |
| 1 | Biscuits  | Box | 50 |  |  |
| 2 | Water | Cartons | 50 |  |  |

1. **Stationary**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **#** | **Item Description /Specifications** | **Unit of measure** | **Unit Quantity** | **Unit Price** | **Total** |
| 1 | Printing/Photocopying papers (Double A- 5pkts per Box | Box | 20 per quarter-4 months |  |  |
| 2 | Metallic File cabinet | Pcs | 2 |  |  |
| 3 | Suspension files 50 pcs per pkt | Pkts | 5 per quarter-4 months |  |  |
| 5 | Pens (Obama pens) – 50 pcs per pkt | Pkts | 3 per quarter-4 months |  |  |
| 6. | Cartridges |  |  |  |  |
|  | HP black/white printer toner cartridge CE390 A | Pcs | 5 per quarter-4 months |  |  |
|  | Canon Photocopier cartridge 728- coloured | Pcs | 3 per quarter-4 months |  |  |
|  | HP coloured printer catridge 305A | Sets | 3 sets per Quarter-4 months |  |  |

**Terms and conditions**

|  |  |
| --- | --- |
| **Delivery period (CCC prefers ASAP after placement of P.O** |  |
| **Quotation validity *(CCC prefers 4 months)*** |  |
| **Payment Terms (CCC bank transfers)** |  |
| **Bank Details** |  |
| **Bank Name** |  |
| **Account Name** |  |
| **Account Number** |  |
| **Swift code** |  |

NB: ***Please complete the form in Microsoft word, Blue font, print, Stamp and Scan (if you are sharing your information via email) or put it in a sealed envelope as instructed above.***

Deadline for Submission is not later than 31st of August 2021.