



**Young Women's Christian Association of South Sudan  
(YWCA)**



**External and Internal Advertisement**

<b>Position</b>	Capacity Building Officer – Strengthening Women's Movements on the Women, Peace, and Security Agenda in three fragile contexts (SWoMO)
<b>Reports</b>	YWCA Project Manager
<b>Location</b>	Juba
<b>Job Start date</b>	21 <sup>st</sup> November 2022
<b>Application Close date</b>	13 <sup>th</sup> November 2022
<b>Contract Duration</b>	One (1) year
<b>Organization</b>	YWCA South Sudan

**YWCA – SOUTH SUDAN**

YWCA South Sudan is an established non-partisan and registered National Non-Governmental Organization operating in South Sudan. YWCA aims to empower women and girls and ensure that their rights are promoted and protected through women leadership. It focuses on psychosocial support, economic empowerment, peace building, education, strengthening the capacity of Women Rights Organizations (WROs) and advocate for the rights and health of women, girls, and youth in South Sudan.

YWCA with funding from the Germany Ministry of Economic Development (BMZ) through CARE in International in South Sudan will implement the Strengthening Women's Movements on the Women, Peace, and Security Agenda in three fragile contexts (SWoMO) project. The project's overarching objective is Women's Rights Organizations and excluded groups of women and girls in Egypt, Iraq and South Sudan have increased their influence on the UNSCR 1325 agenda on Women, Peace, and Security (WPS) at the local, national, and multi-country levels. YWCA will implement the project alongside other WLOs in South Sudan including Women Agency for Progress Organization (WAPO) and Women Empowerment Center- South Sudan (WECSS). The project will be implemented in Jonglei, Central and Eastern Equatorial States.

YWCA-South Sudan is therefore, seeking for a qualified and motivated applicant for a full-time Juba based position of Project Manager (1) to be based in Juba. The successful candidate for this position will be primarily responsible for the smooth implementation and monitoring of the SWoMO Project.

**PURPOSE AND SUMMARY OF POSITION:**





The Capacity Building Officer will report to the Program Manager and will lead and oversee the effective delivery of the SWoMO project capacity building activities in line with YWCA's policies, practices, and donor requirements. She/he will ensure that the project's objectives are achieved in line with the project. The post holder will work closely with the YWCA's Program Manager and the SWoMO Project Manager to ensure that the project is effectively implemented.

## Key Tasks and responsibilities

### Programs:

- Lead project WRO capacity assessment, develop and implement project's WRO capacity-building plans
- Coordinate and report all capacity building training
- Building institutional capacity of YWCA ZG-WRO Partners for SWoMO Project in all the project areas as required.
- Continue mentorship and coaching of ZG-WRO partners and ensure that they are well mentored at the end of the project closer.
- Ensure that the project implementation is in line with the donor requirements and consistent with the administrative and financial policies of YWCA.
- In collaboration with the WAPO M&E officer, lead on capturing learnings related to capacity building of the ZG-WROs from the implementation, results validation and sharing of findings.
- In collaboration with the WAPO M&E officer, ensure that a MEAL system is in place, and monitoring data is collected, reviewed, analyzed, and informs project implementation
- Supervise consultants to conduct trainings and coaching sessions
- Conduct field monitoring visits as per the project plans of (SWoMO).
- Lead on advocacy events and conferences.
- Timely submit all required reports as per the workplan to the Project Manager.
- Attend/represent YWCA in workshops, training and building partnership with other organizations implementing similar projects.

**The Senior Capacity-Building Officer** will lead project WRO capacity assessment, and the development and implementation of project WRO capacity-building plans. The position will provide mentorship and coaching of project WROs on advocacy strategies and will oversee project WRO activities, including network-building. This post will consolidate and review partner reports and share these with the CARE Program Manager.

### Coordination:

- Ensure adequate representation and coordination with the donor, government agencies all levels, civil society groups, including educational institutions, DPOs, Private Sector, faith-based groups and youth associations
- Ensure close working collaboration with key Government line ministries and other like-minded partners.
- Develop proposals on similar project in line with donor requirements and YWCA standards in collaboration with Programs Manager.
- Effectively advocate for the project to ensure visibility and timely implementation of interventions.





- Explore linkages for the youth project for employment and economic empowerment
- Represent YWCA in cluster meetings.
- Ensure gender equality and the rights of marginalized group of women.
- Ensures that YWCA policies for Child Protection (CPP) and Gender Equality and Inclusion (GEI) are fully embedded in the project activities.
- He/she should make sure the clients are in touch with the services they need.

#### Finance:

- Be accountable for any resources allocated for use by the project.
- Monitor every budget line of each activity to minimize budget over spending
- Coordinate with finance team in case of any irregularities in the budget line.

#### M&E:

- Provide support into the project planning, implementation, monitoring and evaluation.
- Evaluate the outputs and outcomes of the project and ensure they are in line with
- Ensure quality monthly, quarterly, semi-annual, and annual reports are compiled and submitted in a timely manner in line with the donor requirements.

#### Competencies:

- Must have a bachelor's degree or its equivalence in Public Administration, Psychology, Public Health, Social Work, or related field from a recognized University.
- Must have worked in similar position for at least 4 years.
- Experience in high level advocacy programming with focus on Women Peace and Security and Gender equality.
- Have practical skills in research, monitoring and evaluation, training and report writing
- Be fluent in English and have intermediate oral skills in Arabic.
- Strong interpersonal communication skill.
- Able to work in a team.
- Must be a South Sudanese.

#### How to Apply:

Candidates who are interested in this position and feel they fit the required profile, qualification, experience, and whose career ambitions match the requirement of this position should send to us their applications before 13<sup>th</sup> November 2022. Please provide a Curriculum vitae (CV) that contains details of your qualifications, experience, present position, earliest date of availability, names, and telephone contacts of three referees. Include copies of nationality ID, academic document, and recommendations. Applications can be sent to [ywcassrecruit@gmail.com](mailto:ywcassrecruit@gmail.com) or hand delivered to YWCA of South Sudan's office in Juba, located at **Thongping behind Regency hotel**) or any nearest YWCA office.

The position "Capacity Building Officer" – SWoMO" must be clearly indicated in your subject line of email or on the envelope.





**Qualified female candidates are highly encouraged to apply.**

The rights of women and girls is essentials to YWCA South Sudan. YWCA practices the principle of zero tolerance to abuse and violence against women and girls.

Please note that any application letter received is not returnable and YWCA South Sudan is not obliged to give feedback /notices to none shortlisted applicants. Only shortlisted candidates will be contacted.

