



Republic of South Sudan
Ministry of Public Service and Human Resource Development (MoPSHRD)
Project Management Unit (PMU)

Request for Expression of Interest (REOI)

COUNTRY: **Republic of South Sudan**
PROJECT: **Building Institutional Foundations for an Effective Public Service Project (BIFEPS)**
PROJECT ID: **P500500**
GRANT No: **IDA-E3270**

CONSULTING SERVICES: **A Consultant to Conduct Actuarial Studies of the Financial Position of the Government of South Sudan Civil Service Pension Fund**

DUTY STATION: **MoPSHRD Project Building, Juba- South Sudan**

Ref No: **SS-MPSHRD-478036-CS-INDV**

1. The Government of South Sudan (GoSS), through the Ministry of Public Service and Human Resource Development (MoPSHRD) has received a grant of US\$15 million towards the implementation the “q”. Approved by the World Bank (WB) Board of Directors on September 3, 2024, BIFEPS is in the process of achieving the effectiveness conditions in readiness for implementation. The project development objective is to “strengthen institutional and human resource capabilities in selected sectors”. The project is structured around four main components: (i) Strengthening policies, procedures, and systems for civil service management (ii) Institutional development to create sustainable public sector capacity s; (iii) Incentivizing the effective implementation of selected sector reforms; and (iv) Change Management and Project Coordination
2. The main objective of the consultancy is to conduct a comprehensive actuarial study of the GoSS Civil Service Pension Fun. The Study will assess the current financial status, sustainability, and governance procedures of the fund, and provide recommendations for improvements to ensure long-term viability and effective management.
3. **Responsibilities:** The Consultant is required to do everything necessary to conduct actuarial study on the financial position of the GoSS Civil Service Pension Fund to determine the past, current, and future service liability of the existing Civil Service Pension Fund and advise on the financial management of the pension fund; and assess the procedures for pension management at the Fund and make recommendations to inform revised procedures and regulations. He/she provide technical guidance to ensure compliance and adhering to the general procedures and guidelines of the World Bank (WB) in order to ensure quality output of program interventions and all other tasks detailed in the Terms of Reference (TOR) that will be provided upon submission of application **(in person or by E-mail)**.

Government officials or civil servants will not be considered unless: (i) they are on leave of absence without pay or have resigned or retired six months prior to the date of the advert; and (ii) their employment will not create Conflict of interest.

4. **Duration:** The assignment period is expected to take **150 days** from the date of contract commencement.
5. **Selection Criteria:** The selection shall be based on qualification, experience and skills of the candidate and followed by an interview. The qualification, experience and skills should include: A minimum of a master's



degree in actuarial science, finance, economics or a related field; Qualified actuary (member of the Society of Actuaries, USA, or the Institute of Actuaries, UK, or any internationally recognized actuary body) will be an added advantage; A minimum of 7 years professional/demonstrated experience of carrying out actuarial valuations for pension schemes; Preference will be given to the actuaries having experience on pension schemes within the public sector/national pension schemes of the federal, states or provincial governments; Strong analytical skills and proficiency in actuarial modeling software; Excellent communication and presentation skills and Experience working in developing countries or similar contexts is an advantage.

6. The MoPS&HRD now invites eligible Individual Consultants to indicate their interest in providing the above-mentioned services. Interested consultants must provide information indicating that they are qualified to perform the Services.
7. The attention of interested consultants is drawn to Section III, paragraphs 3.14, 3.16 and 3.17 of the World Bank's 'Procurement Regulations for IPF Borrowers' July 2016 revised November 2017, August 2018 and November 2020 [Procurement in investment Project Financing; Goods, Works, Non-Consulting and Consulting Services], setting forth the World Bank's policy on conflict of interest.
8. A consultant will be selected in accordance with the procedures set out in the World Bank's 'Procurement Regulations for IPF Borrowers' July 2016 revised November 2017, August 2018 and November 2020 for selection of individual consultant.
9. Interested Consultants may obtain further information at the address given below from 9:00 to 16:00 Hrs. on working days (Monday through Friday.)
10. **Deadline for submission:** The Expression of interest (EOI) and the CV completed in the prescribed form must be delivered to the address below (in person, or by mail, or by e-mail) by **July 15, 2025, at 17:00 Hours (South Sudan Time)**
11. Further details of this REOI are provided in the Terms of Reference (TOR), which **may be obtained upon request in person or by e-mail to the address given below. Application through e-mail is highly encouraged.**

Attention: **Program Coordinator (BIFEPS)**
 Project Management Unit (PMU),
 Ministry of Public Service and Human Resource Development (MoPSHRD)
 Location: Ministries Complex
 Juba, Republic of South Sudan
 E-mail: procurement.bifeps9@gmail.com

