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Approved by
S. Inspektor
MOL

Franklin Graham *President*

Vacancy Announcement

Samaritan's Purse is a non-denominational evangelical Christian organization providing spiritual and physical aid to hurting people around the world. Since 1970, Samaritan's Purse has helped meet needs of people who are victims of war, poverty, natural disasters, disease, and famine with the purpose of sharing God's love through His Son, Jesus Christ.

Vacancy: Ministry Program Manager
Reports to: Country Director
Duty Station: Juba
Start Date: ASAP
Deadline of Application: October 13, 2022.



SUMMARY OF THE POSITION

The Ministry Program Manager will be responsible for the development, implementation, and management of all Ministry programs in South Sudan as well as other ministry related activities as determined by the Country Director. The ministry program manager will be based in Juba and will provide technical support to all field locations which includes but not limited to equipping local churches with biblical literacy and knowledge, leadership, capacity building, and integrity

MAJOR DUTIES AND RESPONSIBILITIES

- Oversee all ministry projects in country to ensure alignment with Samaritan's Purse South Sudan strategy
- Standardize ministry projects throughout SP South Sudan's field locations
- Empower and provide leadership and technical support to the national staff at each field location to be able to replicate their responsibilities with the local church when SP leaves.
- Travel up to 50% of their time to support all field locations
- Oversee the ongoing roll out of our Church-Based Discipleship Initiative/ Truth Centered Transformation training in all field locations, as the main ministry initiative for Samaritan's Purse South Sudan. Through this program Churches will be empowered and encouraged to impact their local communities faithfully trusting God's promises & blessing those around them.
- Further develop training materials for CBDI and contextualize TCT materials for ministry in South Sudan.
- Work with the Area coordinators in each location to encourage engagement and integration of Ministry activities into all sectors of our engagement with communities.
- Manage a Biblical Literacy & Discipleship Program (BiLD)
 - Create and follow an implementation plan
 - Build local church capacity for program sustainability
 - Support BiLD Instructors and local churches in presenting the program
 - Conduct/create baseline and follow up tests to measure program success
- Engage with local theological schools in supporting training of church leaders:
- Work with the Biblical Leadership Development Program Manager in offering support to local theological schools
- Build and maintain SP's relationship with local theological schools.
- Manage the Ministry program finances
 - Budget management
 - Procurement plans
 - Purchase lists
 - Reporting: Field Expense Reports, Cash Requests, and Monthly Cash Forecasts

- Direct program logistics
 - Manage the ministry inventory
 - Coordinate the movement of necessary materials to the appropriate sites
- Produce accurate and timely proposals and reports
 - In close coordination with the Grants Department, develop proposals for all the ministry programs in South Sudan.
 - In close coordination with the Grants department, compile monthly/quarterly/annual/final project reports for all ministry programs throughout South Sudan.
 - Compile donor ministry reports & stories as requested for Samaritan's Purse South Sudan.
- In close coordination with ACs and the CD, develop a devotions schedule for each base. Attend daily morning devotions and participate in prayer support for the ministry, its donors and volunteers. Occasionally lead devotions and share testimony.
- With a generous and serving spirit perform all other tasks and responsibilities assigned by the area coordinator (AC) or deputy country director (DCD).
- Maintain a strong Christian witness to colleagues, vendors, charitable beneficiaries, and the general public.

QUALIFICATIONS

To perform this job successfully, an individual must maintain a personal relationship with and be a consistent witness for Jesus Christ, as well as able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential function.

PREFERRED SKILLS/QUALIFICATIONS:

- At least a Bachelor Level Qualification from a reputable Theological College.
- Three years' experience in a Christian Ministry capacity and or Program Management.
- Proven experience working with Church structures and building inter-church coalitions.
- Extensive international and cross-cultural working experience.
- Strong planning organizing, budgeting, communication and strategy formulation skills.
- Possess strong communication skills, written and verbal and must be humble team player
- Ability to be flexible, adaptable and understanding of local culture is essential
- Knowledge of computer systems and its applications such as Word, Excel, and Outlook.
- Ability to drive a vehicle on rough roads, through extremely muddy condition
- Ability to communicate in Arabic a plus

Samaritan's Purse has "Zero Tolerance approach" to Sexual exploitation and abuse and does not allow any partner supplier subcontractor, agent or any individual engaged by Samaritans Purse to engage in any form of sexual abuse or exploitation against Vulnerable or other adult's associating with its work.

How to apply: Address your application to HR Department – Samaritan's Purse International, Juba and submit your hard copy Cover Letters, CVs & Academic documents to SP Country Office situated in Hai Cinema next to Landmark Hotel by October 13, 2022 before 5:00 PM. **Women** are strongly encouraged to apply. Also, kindly know that application screening will be done on weekly basis due to urgent need for the position.

Applications can also be sent via email to: RecruitSouthSudan@sp.maritan.org.

We do appreciate your interest in working with us. However, only short-listed candidates will be contacted.

