

### FARM STEW VACANCY ANNOUNCEMENT

FARM STEW South Sudan is a registered National NGO working in South Sudan since 2018. It is part of an international network partnered with FARM STEW International headquarter in the United States. FS-SS mission is to improve the health and well-being of poor families and vulnerable people by sharing the recipe of abundant life throughout the world. FARM STEW trains local leaders in holistic community development with 8 "ingredients" in a "recipe" for a healthy lifestyle. It's an acronym standing for organic, sustainable **Farming**, positive **Attitude**, **Rest**, whole-foods plant-based **Meals**, **Sanitation & hygiene**, **Temperance**, small business **Enterprise**, and Clean **Water**.

FS-SS believes in the words of Jesus, "I have come that they may have life and have it more abundantly" It is a Christian organization that serves all people inspired by the love and compassion of Christ. Training and resources are never conditioned upon another person's religion or their response to faith issues. All individuals and communities are treated with respect and served without discrimination of any kind.

FARM STEW South Sudan (FSSS) has secured some funding from GIZ to implement a project aimed at **increasing resilience towards reducing the impact of COVID 19 (IRIC19)** through the distribution of vegetable seeds, water storage tanks, and training of farmers in Luri and Rejaf in Juba County. FSSS is therefore looking for a suitable candidate to fill the position of FSL project Officers to Lead the implementation of this project.

**Position:** FSL Project officers (Two 2 Positions)  
**Department:** Programming  
**Reports to:** Food Security and livelihood (FSL) project Manager  
**Location:** Juba, Central Equatoria State  
**Project Duration:** Six (6) months

#### Job Purpose:

The food security and livelihood officer will be responsible for leading project staff to implement the FSL project funded by GIZ in Luri and Rejaf. The FSL officer will provide technical support required for implementing the project and play a vital role in the supervision and management of FSL field volunteers involved in the project. The project officer will report to the project manager.

#### Job Details:

##### Program management

- Prepare order requests for project-related requirement necessary to program implementation with support from the FSL manager and the procurement/logistics officer
- Carry out community awareness in preparation for beneficiary selection through the help of the local community leaders.
- Supervise beneficiary selection in collaboration with the local communities according to beneficiary selection criteria.
- Participation in the selection of community volunteers and their capacity assessment
- Develop targeted training tools aimed at addressing identified gaps among the beneficiaries.





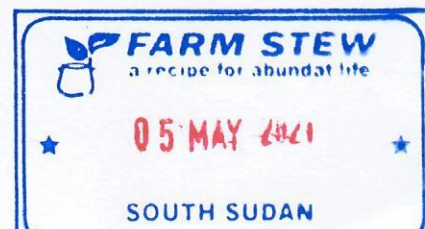
- Work with FSL extension volunteers to set first quarter work plans.
- Conduct a safety audit and selection of distribution sites with the community leaders
- Do preparation and verification of distribution list for all beneficiaries to receive vegetable seeds, water tanks to households and schools.
- Organize and supervise credible distribution list for all beneficiaries
- Deliver training and supervision of beneficiaries on vegetable production. Home gardening, vertical farming, etc.
- Form vegetable farmers groups and train them in various vegetable production skills
- Establish demo garden, planting, and harvesting
- Ensure community ownership of the project through active and effective participation, including better feedback strategy throughout the project implementation process.
- Coordinate closely with the FSL manager in areas of report and project progress monitoring
- Prepare monthly budget requests for the coming planned project activities
- Training of market vendors on vegetable post-harvest handling and marketing
- Conduct awareness campaigns to promote good practices (in markets and through radio programing ) on covid 19 safety rules and regulations
- Form and conduct training for the market protection committees
- Submit detailed monthly project implementation plans that respond to the annual program plans, nothing delays, and other challenges.
- Ensure proper utilization of project resources through transparent management and reporting. Ensure all supporting financial documents are in place for all transactions
- Liaise regularly with partners, clusters working in the FSL sector and maintain close coordination with international and local NGOs and institutions.
- Ensure FSSS visibility (sharing of studies) on relevant FSL activity.

#### **Monitoring and Evaluation and learning**

- Establish an appropriate monitoring system in collaboration with the FSL manager to track project progress
- Provide oversight, training, data management, support ( forms, tools, monitoring systems), and guidance for M&E to the concerned project staff
- Guide the technical direction of M&E approach and strategy: lead work related to monitoring and evaluation activities of the project
- Conduct post-distribution monitoring of project through timely and accurate data collection, analysis, and reporting
- Prepare and submit in timely manner projects weekly and monthly progress reports
- Ensure regular monitoring visits are conducted and ensure that it is recorded appropriately in the program database.
- Provide training on monitoring tools and support extension workers in developing monitoring skills
- Review project log frame and indicators regularly and suggest changes if required
- Actively contribute to the preparation of quarterly and final donor reports as required
- Document Success stores from the project with support from the FSL manager
- Participate in end line project survey together with the donor

#### **Administration**

- Experience of and commitment to participatory management and maintaining a supportive, open environment to ensure the learning and development of all staff





- Manage and motivate a team of extension volunteers to implement the project activities
- Experience in managing and mentoring local staff
- Familiar with the Sustainable Development Goals, Sphere standards, core humanitarian standards
- Attend all scheduled FARM STEW Training and continuing education programs for staff as part of capacity building

#### Qualification, experience, and skills

- Minimum of a Diploma in agriculture, agribusiness, food security, and community development, with 2 years experience implementing similar projects
- Operational experience and track records of success at community and field level
- Ability to write and review quality report
- Knowledge/familiarity with Luri and Rejaf Payams
- Ability to listen, sensitivity to other people's views and perspectives, and conflict resolution
- Demonstrated skills in program planning, implementation, and monitoring.
- Knowledge of international humanitarian benchmarks such as SPHERE standards
- Computer literate and proficient in using Microsoft Office applications, internet, Excel spreadsheets, and email software programs.
- Ability to represent, liaise and negotiate at different levels (national, state, Payam, etc.
- A Christian with strong convictions is also in agreement with FARM STEW's mission statement, Statement of Faith, and Code of Conduct.
- Ability to be approachable and provide a listening ear for all staff
- Driving skills with a valid driving license is an added advantage

#### How to apply:

- Interested Candidates should submit a **Non-refundable** application letter and updated CV together with the names of three professional referees alongside with a copy of a nationality ID card to FARM STEW South Sudan country Office located at ADRA Compound not later than **Thursday 17<sup>th</sup> May 2021** or email it to [Southsudan@farmstew.org](mailto:Southsudan@farmstew.org)
- Female candidates are encouraged to apply
- Only candidate who meets the selection criteria will be contacted
- ***Only shortlisted candidates will be contacted, and applications submitted will not be returned***

***NB: Due to the urgency of the position, the assessment of candidates will be on a rolling basis. Shortlisted candidates will be the only ones to be notified for an interview.***

