



VACANCY NOTICE

Job Title FSL Project Officer - 1
Location Renk County, Upper Nile State
Reporting to Project Manager
Duration 3 months with possibility of extension
Requirement *Include salary expectations in your cover letter*

Organization View

AGENCY FOR CHILD RELIEF AID (ACRA) is a national Non-Profit, Non-Government Humanitarian Organization established by dedicated South Sudanese professionals. ACRA aims to offer sustainable livelihood opportunities to support and improve the lives of vulnerable children and populations in both urban and rural areas of South Sudan. The organization works to ensure access to essential services such as Child protection, Education, Gender-Based Violence (GBV) prevention and awareness, Safe Water Supply, Sanitation facilities, Sustainable Food Security & Livelihoods, Nutrition, and Primary Health Care services while upholding human rights principles and promoting peace and social well-being for all.

Vision: A society where children and vulnerable communities are empowered and equitably access sustainable livelihood opportunities.

Mission: ACRA mission is to provide Hope and Recovery to conflict and natural disaster affected children and communities through engagement in the sectors of Livelihoods, Environment, Education, Protection and Emergency Aid.

ACRA in partnership with CAFOD & Trócaire in Renk County of Upper Nile State is implementing Emergency Food Security and Livelihoods Response for returnees, IDPs and host communities.

Project Goal:

To saving life, meet the immediate and short-term food needs and income sources of the Displaced communities to improved access to food and incomes to reduce vulnerability to food insecurity and malnutrition in IDPs and Host communities.

Outcomes:

- Pressing needs (food, shelter, health or clothing) of returnees, IDPs and vulnerable members of host communities in Renk met
- Improved food security of returnees, IDPs and host communities in Renk.

Roles & Responsibilities/Job Description

Project management:

- Develop detailed activity plan and manage implementation in line with project proposal activities and log frame guidelines.



- Ensure that the Field team including FSL Project Assistants, Extension workers and Accountability to Affected Population (AAP) groups, Project Management Committees (PCMCs), farmer groups and Community Mobilizers implements the project in accordance with South Sudanese and international humanitarian standards and with strict adherence to ACRA PSEA policy.
- Take lead in setting up community structures to ensure sustainable management of inputs, during and after distribution.
- Support ACRA field team in project management (including preparation of activity budgets), monitoring and reporting.
- Training of the farmer groups, enumerators and community mobilizers including inputs distribution monitors.
- Supervise the proper establishment of demo plots with the participation of local beneficiary groups.

Logistics:

- Manage logistics needs and coordinate with logistical staff in order to ensure all FSL- project related equipment and material is timely available on site
- Participate in procurement of items/goods and services at field level in coordination with ACRA procurement guidelines and in coordination with ACRA logistical staff at Juba level.

Staff management:

- Participate in recruitment of FSL project staff at field level
- Together with the FSL Program Manager, take part in training of Fisheries Extension Workers
- Oversee all FSL project staff performance at the field level
- Facilitate regular staff meetings at field level.
- Plan spending according to budget, and coordinate with Field Finance Officer and line manager timely in case of deviations.

Monitoring and evaluation:

- Plan and implement monitoring and evaluation of fisheries activities in consultation with the FSL Programme Manager.



- Ensure proper documentation of the project response activities including sending weekly updates to the FSL Program Manager.

Communication and documentation:

- Ensure accurate and timely communication among the field team and between field Office and Juba including reporting of activities in line with donor requirements and delivery of information as requested
- Ensure project activity pictures are taken and sent to programme team in Juba for documentation and reporting

Coordination:

- Develop and maintain transparent and honest communication and relationships with stakeholders (beneficiaries, local government officials, RRC, UN agencies, INGOs, NNGOs and the FSL Cluster at County level)
- Attend State/County FSL cluster meetings regularly
- **Perform any other duties as required by the Line Manager**

MINIMUM QUALIFICATION/EXPERIENCE

- Completed Bachelor's Degree in Agriculture, Fisheries, Environmental Science or related field.
- A minimum of 2 years of work experience in the Food Security and Livelihoods Project Management, preferably with an INGO or NNGO in the humanitarian and development field
- Strong oral and written communication skills in English and spoken Arabic is an added value.
- Experience in writing and reviewing reports.
- Proficient in computer programmes such as Word & Excel.
- Significant experience in and understanding of basic concepts of the fundamental project management processes: initiating, planning, executing, monitoring, controlling and closing

SKILLS AND ATTRIBUTES

- Excellent analytical and logic skills
- Self-starter and independent thinker and willing to follow instructions.
- Team player with friendly personality; able to build strong interpersonal relationships with the local communities.
- Able to work under pressure and with people from diverse cultures and backgrounds.



- Flexible work style and with an interest in being part of a dynamic and evolving team.
- Excellent oral and written communication skills (English and spoken Arabic).

WORK CONDITIONS

The position is field based in Renk County upper Nile State South-Sudan

Applicants must have no history of violation of children's rights or of Child abuse and sexual exploitation of any kind.

ACRA maintains a **ZERO TOLERANCE FOR SEXUAL EXPLOITATION AND ABUSE**, and enforces strict policies to protect children and vulnerable individuals.

ACRA adheres to stringent data confidentiality and protection regulations that govern research activities. All respondent is required to sign consent forms before providing any information. Any personnel accused of misconduct will be promptly suspended and excluded from the program.

STARTING DATE

Immediately. Note that due to the urgent nature of the position, *the evaluation of applications will be on rolling basis* as we begin to receive applications and the position might be filled before the application deadline.

SUBMISSION OF APPLICATION

The Application can be submitted by email to jobs@acra-ssd.org

Hard copy applications sealed in envelop should be submitted to ACRA Office Compound in Renk County; @ Emtidad Jadid 500 meters – North of Market Centre. Clearly indicate the Job Title on the back of the envelope.

CLOSING DATE

8- July-2025

OTHER INFORMATION

Please provide the following when applying for this post:

- Curriculum Vitae (CV) that contains details of your qualifications, experience, and present position current or previous position held, contact details and names of three references.

NB: DO NOT INCLUDE YOUR ORIGINAL ACADEMIC CERTIFICATES/ DOCUMENTS IN THE HARD COPY APPLICATION



Female candidates are highly encouraged to apply
Only short-listed candidates will be contacted.

