

VACANCY ACCOUNTANT

Duty Station: Several locations, South Sudan

Contract: 6 months, renewable

Salary: according to NGO salary scale and experience

Starting date: January 2020



Doctors with Africa CUAMM is an international NGO working in South Sudan since 2006. CUAMM's aim is to improve maternal, neonatal and child health, through a comprehensive approach of health system strengthening considering communities, health facilities and hospitals as interlinked elements. Currently, CUAMM's operating areas are in former Lakes, Unity and Western Equatoria States.

CUAMM is looking for a suitable candidate to fill the position of Accountant to be deployed in several locations in South Sudan

The Accountant has to ensure the correct management of all administrative aspects of Cuamm multi-donor projects in collaboration with the Project Managers, Administrative supervisor of the area and Coordination office in Juba.

Duties & Responsibilities:

- Overseeing multi-donor projects accounting through CUAMM's accounting software
- Ensuring supporting documents in line with CUAMM's and donors' procedures.
- Monitoring expenditures according to the budget plan, supporting the Project Manager and other colleagues in reporting and planning project implementation
- Managing cash related to the project.
- Ensuring proper logistics and procurement procedures in liasion with Juba Country Office dedicated staff and project manager.
- Supporting Project Managers in national human resources management

Qualifications

- Degree/Diploma in Business and Administration or related discipline
- ACCA or CPA certificate will be favorably considered

Experience and Competencies

- At least 1 years' experience in the area of Finance, better within a NGO
- Specific training in international development/humanitarian action will be favourably considered
- Strong interpersonal and planning skills
- Self-motivation and initiative
- Excellent communication skills with fluency in English.
- Ability to work with medium supervision
- Team building attitude

HOW TO APPLY

- 1. Interested Candidates are requested to submit their Updated CVs, cover letter, academic certificates and copy of their nationality ID to: CUAMM HR Dept, Juba HQ C/O TM LION HOTEL, OPPOSITE TO KOLOLO IMMIGRATION OFFICE or Email it to: southsudan@cuamm.org, starting application date on 9th December 2019 ending NOT later than December 31th 2019
- 2. Position code: CUAMM/SS/ADM
- 3. Only shortlisted candidates will be contacted and applications submitted will not be returned.

